

July 23, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Kathy Pangle, Mark Wiley, Tom Matthew, and Bruce Caswell.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Pangle moved to approve the agenda with support from Mr. Wiley. Ms. Pangle moved to amend the agenda to change item 5a to indicate that the Finance Committee met on 7/23/2020 and to approve the agenda as amended, with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Public comment:

- A Hillsdale County resident addressed the Board about COVID-19.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: COVID-19, Pop-Up Testing, Extension on Doing Things with Distance, Capacity, Local Health Officer Orders, Strategic Planning, Accreditation, Health Department Leases, School Restart Plans, and Health Promotion & Education Updates.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Covid-19 Vaccine Development.

Committee Reports:

- Finance Committee – Ms. Pangle moved to approve the minutes from the July 23, 2020 meeting with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Wiley moved to approve the expenditures as reported for May and June with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Unfinished Business

- None

New Business:

- Mr. Balog moved to table the FOIA Charging Policy for further discussion with support from Ms. Pangle A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Ms. Pangle moved to approve the AAA3c FY2021 Annual Implementation Plan as presented, with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Mr. Balog moved to approve the FY19/20 Budget Amendment #3 as presented, with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Department Reports

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

With no further business the meeting was adjourned at 10:53 AM.

Respectfully Submitted by:

Theresa Fisher, BS

