

## June 25, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:02 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Kathy Pangle, Mark Wiley, Tom Matthew, and Bruce Caswell. Terri Norris joined the meeting directly after approval of the agenda.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, Laura Sutter, and Brenae Corbeil.

Mr. Wiley moved to approve the Agenda with support from Ms. Pangle. The motion passed unopposed.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Matthew. The motion passed unopposed.

Public comment:

- None.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Confirmed Cases of COVID-19 Climbing Up, Pop-Up Testing, Extension on Doing Things With Distance, Program Changes Due to COVID-19, Contact Tracing Evolution, Local Health Officer Orders, Strategic Planning, Health Department Leases, Health Promotion & Education Updates, and Michigan Center for Rural Health.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Tiger Mosquito and Unfriends.

Committee Reports:

- Finance Committee – Ms. Norris moved to approve the minutes from the June 22, 2020 meeting with support from Ms. Pangle. The motion passed unopposed.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Matthew. Due to an issue with incomplete documentation, the motion failed 0-6. The expenditures will be presented for approval at the next scheduled Board of Health meeting.

Unfinished Business

- None

New Business:

- Ms. Norris moved to approve the Area Agency on Aging 3C Provider Amendments as presented, with support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)
- Ms. Pangle moved to approve the FY19/20 Budget Amendment #2 as presented, with support from Ms. Norris. A roll call vote was taken and the motion passed 6-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)
- Mr. Matthew moved to approve the FY20/21 Original Budget as presented, with support from Ms. Norris. A roll call vote was taken and the motion passed 6-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)

Department Reports

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

With no further business the meeting was adjourned at 10:23 AM.

Respectfully Submitted by:

Theresa Fisher, BS

