

**BOARD OF HEALTH  
Agenda for May 28, 2020 at 9:00 AM  
VIA Zoom Meetings**

<https://us02web.zoom.us/j/89871784008?pwd=SDdhd2IIN0FyQzM4ZzZJRFRwSkJQZz09>

1. Call to Order
  - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
  - b. Roll Call
  - c. Approval of the Agenda\*
  - d. Approval of the Minutes\*
2. Public Comment
3. Health Officer’s Report
4. Medical Director’s Report
5. Committee Reports
  - a. Finance Committee – Did not meet.
  - b. Program, Policies, and Appeals – Did not meet.
6. Financial Reports
  - a. Approve Payments\*
  - b. Review Financials
7. Unfinished Business
  - a.
8. New Business
  - a.
9. Departmental Reports
  - a. Area Agency on Aging
  - b. Personal Health & Disease Prevention
  - c. Environmental Health
10. Adjournment - Next meeting: June 25, 2020 at the Coldwater office

Educational Discussion – Maintenance of Effort & Budget

## April 23, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Terri Norris, Kathy Pangle, Mark Wiley, and Bruce Caswell. Tom Matthew experienced technical difficulties and joined the meeting at approximately 9:35.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Norris moved to approve the agenda with support from Ms. Pangle. A roll call vote was taken and the motion passed 5-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)

### Public comment:

- None.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Recognition for the Public Health Team, Program changes due to COVID-19, EOC's State Calls, Local Health Officer Orders, Board Education Session, Strategic Planning, Hepatitis A Outbreak Carry-over Funds, Health Department Leases, Promotion & Education Updates, Budget Amendment, and Communicable Disease & Contract Tracing.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's reports was A Look Into History – The Spanish Influenza and the COVID-19 crisis.

### Committee Reports:

- Finance Committee – Ms. Norris moved to approve the minutes from the 3/31/2020 meeting with support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Matthew, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Pangle moved to approve the expenditures as reported with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Matthew, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)

#### Unfinished Business

- None

#### New Business:

- Ms. Pangle moved to temporarily amend the food service fee schedule for the year of 2020 to delay the assessment of late fees for food services licenses to July 1, 2020 based on the COVID-19 crisis with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Matthew, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)
- Mr. Wiley moved to approve the Agency to compensate exempt employees for the hours worked at their regular rate of pay, as long as the funds to do so come entirely from additional funds received for COVID-19 from state and federal sources, effective retroactively to April 1, 2020. The motion was supported by Ms. Norris. A roll call vote was taken and the motion passed 6-0. (Mr. Wiley, yes; Ms. Norris, yes; Mr. Matthew, yes; Mr. Balog, yes; Ms. Pangle, yes; Mr. Caswell, yes)

#### Department Reports

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

With no further business the meeting was adjourned at 10:43 AM.

Respectfully Submitted by:  
Theresa Fisher, BS



**Health Officer's Report to the Board of Health for May 28, 2020**  
**Prepared by: Rebecca A. Burns, M.P.H., R.S.**

**Agency Updates**

**Washington Post Article** – Normally, we might celebrate being recognized in the Washington Post, but in this case it was a result of the large number of deaths due to COVID-19 in Hillsdale County that put us on the map. I never dreamed I would actually be quoted. You can read the article at: <https://www.washingtonpost.com/nation/2020/05/24/coronavirus-rural-america-outbreaks/?arc404=true>

**BHSJCHA Team WORK** - I remain immensely proud of our team at BHSJCHA and their dedication to public health and the citizens in Branch, Hillsdale, and St. Joseph counties. I also want to emphasize the strength that comes from the fact that we are a District Health Department. The combining of these three counties has allowed for a team of nurses not just one or two that a small county health department would have. The three counties support each other, there are no “dividing lines” between Branch and St. Joseph counties or Branch and Hillsdale counties. All members of this team work all three counties and share in the workload. Each county receives much in return by virtue of the fact that we work collaboratively.

**Updated Programming Activities** - We continue our WIC program remotely with clients. Both supporting our existing clients and bringing on new ones. The WIC numbers have grown substantially throughout this crisis because so many families with young children are hurting. We did a test run in our Immunization program last week and this week in our Coldwater office. Both went well and we will begin next week also offering immunizations in Hillsdale and St. Joseph counties. Many kids have fallen behind in immunizations due to COVID-19 and we need to work to get them caught up. The CSHCS nurses are beginning to work to assist clients with their doctors visits and appointments now that specialists are again starting to see patients. Environmental Health is mostly back to work, as contractors need permits to continue work. The food sanitarians are issuing temporary food permits and investigating complaints. No routine in-person food service inspections are ongoing though at this time.

All BHSJCHA team members are back in the office Monday through Friday during normal hours. We are staffing the office on the weekends from 8 am to noon both days and offering those hours to anyone in the Agency that has taken the training and is interested. The work done on the weekends includes case investigation and contact tracing.

At this point, I am looking to the first Monday after the 4<sup>th</sup> of July as a possible date to reopen our offices to the public without requiring an appointment. This final decision will rest on how COVID-19 infection rates are over the next month.

**Local Health Officer Orders:** I want to keep this on your “radar”. As Michigan continues to open up, there may be a need to institute a local order to protect the health and safety of residents in one or more of our three county area.

**Board Education Session:** Today's educational session will focus on Public Health Finance.

**Strategic Planning:** This is at a total pause due to COVID-19.

**Hepatitis A Outbreak Carry-over Funds:** As I explained last month, we were awarded \$25,000 in Hep A Outbreak carryover funds. We budgeted to use these funds to replace the aging vaccine refrigerators in Coldwater and Hillsdale and to purchase some portable vaccine refrigerators. We have bids in and the larger vaccine refrigerator that we want to put into our Coldwater office which holds the majority of our vaccine is over \$5000.00. We would ask that the Board of Health authorize us to purchase this unit using the grant funds that have been set aside for this purpose.

**Health Department Leases (keeping these in my report but there has been no change)**

**20 Care Drive, Hillsdale, MI** I am keeping this in my report until a final decision has been made as to how to proceed after August. As I reported in December, the final payment for the mortgage on the building we occupy in Hillsdale will be made in August 2020. I understand that the Hillsdale County Commission has had some discussion regarding this building and potentially adopting an agreement similar to the one the Agency has with St. Joseph County.

**570 Marshall Road, Coldwater MI** – I reached out to County Administrator Bud Norman to request an extension through October 30<sup>th</sup>. The extension of our current agreement was accepted by the county and has been signed by both parties. Administrator Norman and I have an appointment scheduled in mid-June to get back to working on the new agreement.

**1555 E. Chicago Road, Ste. C, Sturgis, MI** – There has been no movement with this project due the social distancing measures put in place in Michigan. I have reached out to the landlord to set a date to discuss further.

**Health Promotion & Education Updates** –Our other health educator, Kelley Mapes, has been continuing work with the Medical Marijuana grant and messaging out about the WIC program and how to sign-up for nutrition benefits. There have been several press releases sent out, mostly focused on COVID-19.

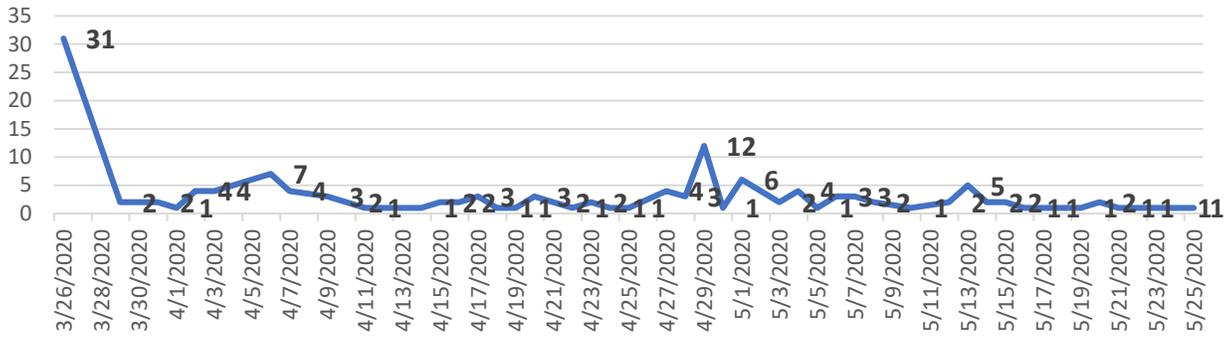
**Budget Amendment** – We are currently working on the budget amendment and will soon start work on the FY21 proposed budget. These are both anticipated at the June meeting.

**COVID-19 Update** – The outbreak at the Hillsdale Medical Care Facility seems to be under control and we are thankful for the measures put in place by the administration at that long-term care facility. The prisons received another round of testing. Sturgis seems to be home to a number of our newer cases with most cases having ties to their workplace where infection started and in some cases was brought back to a family. We have put out a special message to the Hispanic community jointly with Sturgis Hospital to try to reach that community better.

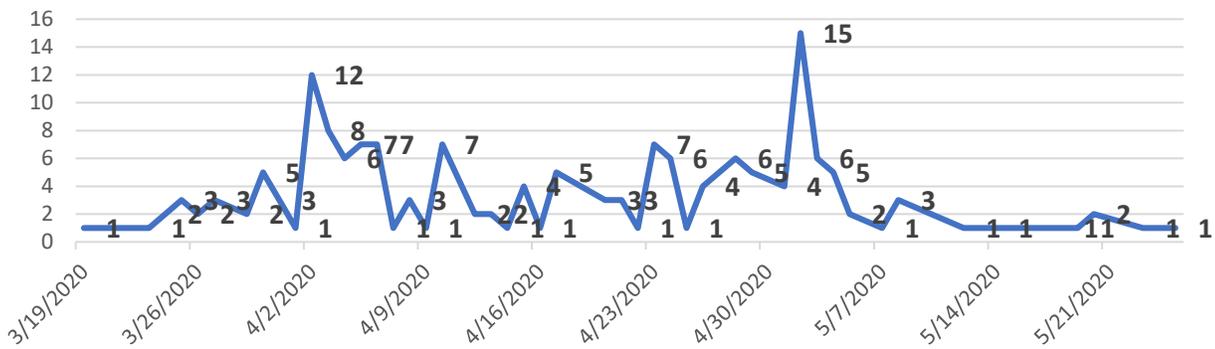
Every day Monday through Thursday at 8 am I meet with the Directors and Supervisors to discuss the cases, epi-links, community and business issues, our Agency issues, and anything else that comes up. These sessions are not only critical to our success as we navigate this crisis but also therapeutic to this group. On Fridays the meeting turns into an all Agency opportunity for updates and a question and answer session.

At this point we are continuing to work with those that are positive or are close contacts to try to stop further transmission. With Indiana and Ohio reopening faster than Michigan, it is becoming increasingly difficult for us to message effectively to people to Stay Home and not gather in large groups.

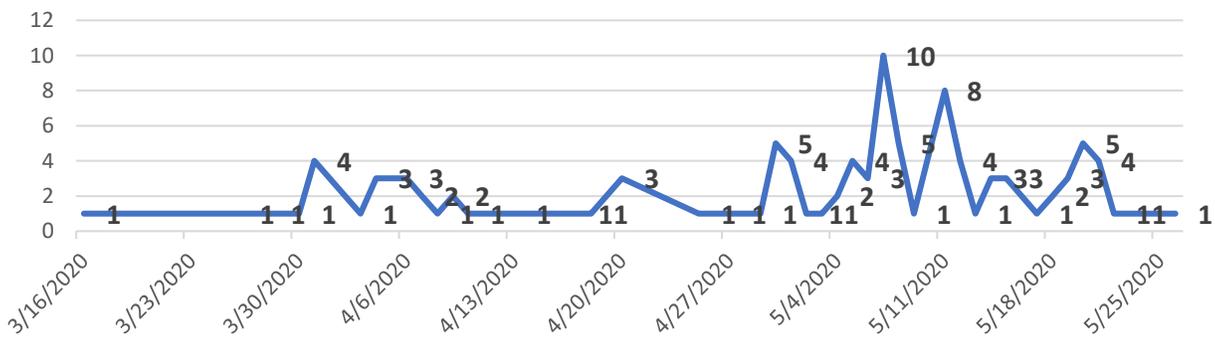
**Branch: Epi-Curve Graph Report generated: 05-26-2020 Time**  
**Period: 03/01/2020 - 05/26/2020 Total**



**Hillsdale: Epi-Curve Graph Report generated: 05-26-2020 Time**  
**Period: 03/01/2020 - 05/26/2020 Total**

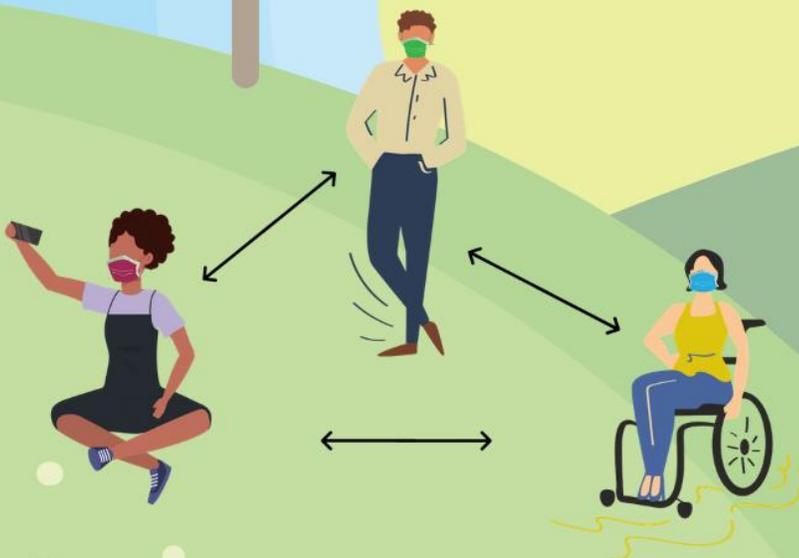


**St. Joseph: Epi-Curve Graph Report generated: 05-26-2020 Time**  
**Period: 03/01/2020 - 05/26/2020 Total**



# Safer gatherings

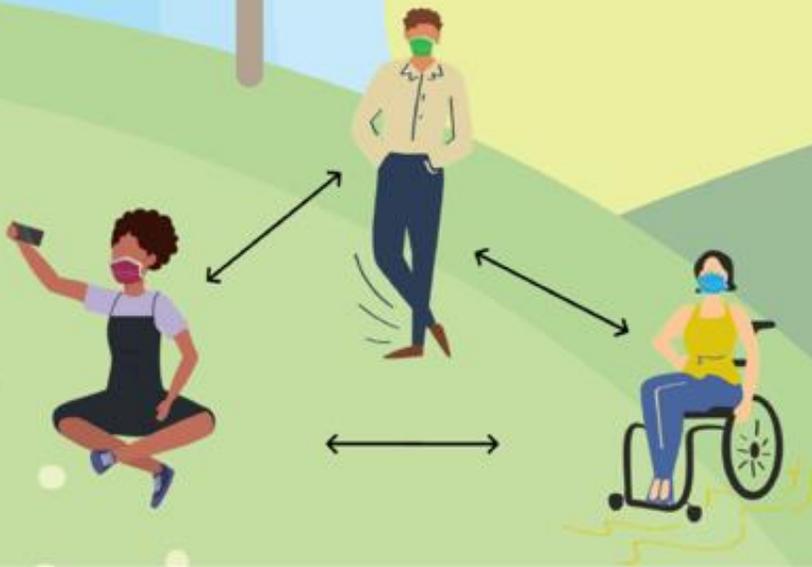
- **Keep it small** - must be 10 people or less
- **Meet outside**
- **Stay at least 6 feet apart**
- **Do not share food or objects** - have everyone bring their own snacks, or eat beforehand
- **Wash or sanitize hands often**
- **Wear masks if possible**



Used with permission:  
[washtenaw.org/COVID19](http://washtenaw.org/COVID19)

# Reuniones más seguras

- **Reunión pequeña**  
– solo debe ser de 10 personas o menos
- **Reunirse afuera**
- **Manténgase al menos a 6 pies de distancia**
- **No compartan alimentos u objetos**  
– que todos traigan sus propios bocadillos o coman de antemano
- **Lave o desinfecte las manos con frecuencia**
- **Use cubrebocas si es posible**



Used with permission:  
[washtenaw.org/COVID19](http://washtenaw.org/COVID19)

**Medical Director's Report to the Board of Health  
H. Lauren Vogel, D.O., M.P.H. - May 2020**

**Pediatric Multi-System Inflammatory Syndrome, Kawasaki Disease and Cytokine Storm**

Previously it was believed that children with covid19 infection suffered mild symptoms and had an uncomplicated recovery. In April 2020, children were being admitted to the ICU in France with characteristic symptoms associated with covid19 infection.<sup>1</sup> Additional similar cases were identified in the UK and in early May in New York and Boston. The emerging syndrome was coined "Pediatric Multi-System Inflammatory Syndrome Potentially Associated with COVID-19 (PMSIS)."<sup>2</sup>

Symptoms of PMSIS share many of the clinical findings associated with pediatric Kawasaki Disease (KD). This includes significant cardiac involvement. Both diseases share a common etiology with the syndrome of cytokine storm which has been associated with patients suffering from severe covid19 infection.

Kawasaki syndrome (KD), also known as Mucocutaneous lymph node syndrome, was first reported in 1967 in Japan as an acute febrile illness of unknown cause that most commonly affected children under age 5. The disease has been recognized as a rare post-infectious complication of viral infection. A rare case of adult-onset KD which was associated with Coxsackievirus A4 was reported in 2015. Coxsackie A and Coronavirus infections have been implicated in the KD syndrome as early as 2012.

Symptoms include persistent fever of 5 or more days, peripheral edema of hands and feet, maculopapular rash and erythema of the mouth, lips and palms with skin desquamation of the peripheral limbs, mucous membrane involvement with fissured tongue and conjunctivitis and enlarged cervical lymph nodes. The most serious complication has been cardiac involvement with coronary artery dilation and aneurysms. KD is the most common cause for acquired heart disease in the US today.<sup>3</sup>

To understand the syndrome of cytokine storm (CCS) requires a basic understanding of how the human immune system works. When exposed to a foreign element, such as a virus or even a splinter, the immune system becomes activated and sends inflammatory cells to the site of the infection. Cytokines are signaling chemicals that are secreted from inflammatory cells that initiate and upregulate inflammatory reactions and immune response.<sup>5</sup>

The immune response is usually balanced and once the offending agent has been neutralized, the immune system returns to a passive baseline. Cytokine storm (CCS) is an abnormal response within immune system. When an imbalance occurs these cytokines cause a disease in itself making the original disease worse with more inflammation, tissue destruction and sometimes, shock and death.

With some infections, a healthy immune system may be a liability as opposed to an asset. It is believed that cytokine storms were responsible for the disproportionate number of healthy young adult deaths during the 1918 influenza pandemic, during the 2003 SARS epidemic and human deaths that occurred in association with the H5N1 bird flu. A genetic disposition for invoking a hypermedia response has been proposed. It is possible that vitamin D deficiency may predispose to the hyperimmune response.

Information gained from studies of the COVID-19 epidemic in China found that a hyper inflammatory syndrome that was characterized by elevated levels of reactive cytokines was associated with multi organ failure and death. Pulmonary involvement was noted in over 50 percent of the severely affected patients. It was suggested that hyper-inflammation was the cause for increased patient mortality.<sup>6</sup>

Although the etiology of KD remains unclear, the cases associated with Coxsackie A and covid-19 suggest that viral infection may trigger a hyperimmune response in susceptible subjects. The hyperimmune response (cytokine storm) in adults usually occurs during the second week of infection. In the children with KD and covid19, the response becomes prevalent later.<sup>7,8</sup> For patients with PMSIS, the hyperimmune response is present earlier and the complex is usually not associated with enlarged cervical lymph nodes and presents with more gastrointestinal symptoms.

The possibility that KD, PMSIS and Cytokine storm are manifestations of the same hyperimmune syndrome cannot be ignored. Treatment options differ among the syndromes however. In KD, aspirin is administered to prevent the cardiac complications and this therapy is being used in the current management of PMSIS. NSAIDs have not shown benefit in the management of CCS however.<sup>5</sup> Immunoglobulin is beneficial for KS but has not shown benefit in covid19 management. Recovery plasma has shown benefit in the management of severe covid19 infection. It appears that all three entities are post-infectious complications of a viral illness, in these cases, covid19.

## REFERENCE

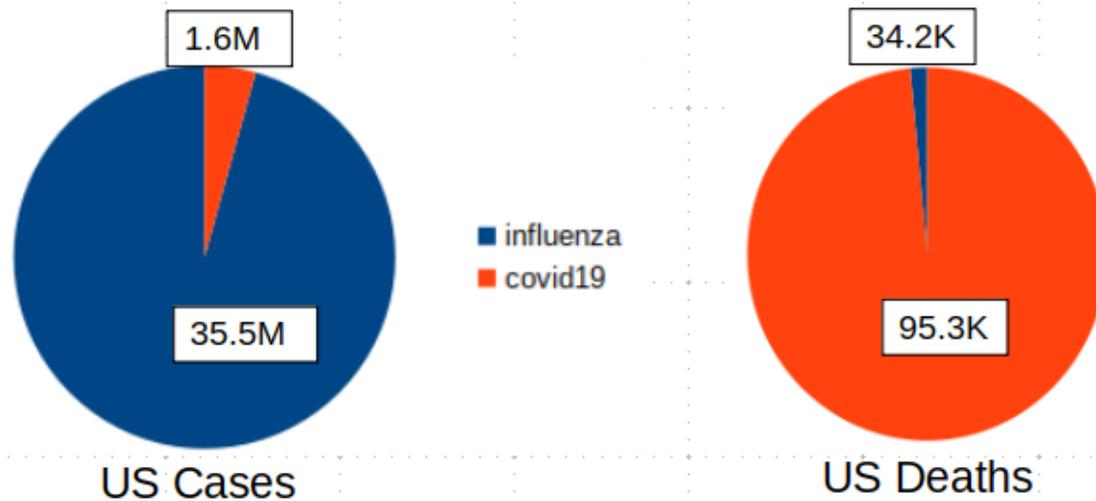
1. Lecrubier A. COVID-19: How to Recognize and Manage Kawasaki-like Syndrome. Medscape Medical News. May 2020. <https://www.medscape.com/viewarticle/930203>. Accessed May 2020.
2. Fliesler N. Covid-19 And A Serious Inflammatory Syndrome In Children: Unpacking Recent Warnings. Discoveries – Boston Children’s Hospital. May 2020. <https://discoveries.childrenshospital.org/covid-19-inflammatory-syndrome-children/>. Accessed May 2020.
3. Kawasaki Disease. CDC. October 2018. <https://www.cdc.gov/kawasaki/index.html> Accessed May 2020.
4. Ueda Y. et.al. Adult-Onset Kawasaki Disease (Mucocutaneous Lymph Node Syndrome) And Concurrent Coxsackievirus A4 Infection: A Case Report. Int Med Case Rep J. 2015; 8: 225–230. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4599061/>. Accessed May 2020.
5. Cytokine Release Syndrome. Wikipedia. March 2020. [https://en.wikipedia.org/wiki/Cytokine\\_release\\_syndrome](https://en.wikipedia.org/wiki/Cytokine_release_syndrome). Accessed March 2020.
6. Covid-19: Consider Cytokine Storm Syndromes And Immunosuppression. The Lancet. March 2020. <https://www.thelancet.com/action/showPdf?pii=S0140-6736%2820%2930628-0>. Accessed March 2020.
7. Covid-19: Consider Cytokine Storm Syndromes And Immunosuppression. The Lancet. March 2020. <https://www.thelancet.com/action/showPdf?pii=S0140-6736%2820%2930628-0>. Accessed March 2020.
8. Kim GB. Reality Of Kawasaki Disease Epidemiology. *Korean J Pediatr*. 2019 Aug; 62(8): 292–296. July 2019. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6702118/>. Accessed May 2020.

## Talking Points

- Complication syndromes with covid19
  - Kawasaki disease
  - Pediatric Multi-System Inflammatory Syndrome
  - Cytokine Storm
- Kawasaki Disease Clinical Findings
  - persistent fever of 5 or more days
  - peripheral edema of hands and feet
  - maculopapular rash palms with skin desquamation of the peripheral limbs
  - mucous membrane involvement with fissured tongue and conjunctivitis
  - enlarged cervical lymph nodes.
  - coronary artery dilation and aneurysm
- Pediatric Multi-System Inflammatory Syndrome
  - persistent fever
  - laboratory evidence of inflammation
  - single or multi-organ failure
  - clinical findings of Kawasaki disease (partial or full)
- Cytokine Storm
  - persistent fever
  - laboratory evidence of hyper immune response
  - cardiac and pulmonary organ failure

# Comparison Influenza vs COVID-19 (US)

When someone says COVID-19 is just like the “flu”; The incidence of influenza in 2019-20 is 22 times that of Covid19 (May 18, 2020) but the comparative death rate for COVID-19 is 66 times more deadly than for influenza.



April 1 through April 30, 2020		
Area Agencies On Aging	10/1/19-9/30/20 AAA Annual Dues 2nd half	1,619.94
ACD.Net	Telephones 3 offices	2,321.26
Action Quick Print Plus	Printing - Well Permits	53.00
AFLAC	Payroll Deduction	1,440.54
Alerus Financial (Retirement)	Payroll Deduction	590.00
Amazon	Office Supplies 1 Invoice	56.95
Armstrong Health Care	WIC / AAA Contractual Consultant	2,277.70
Availity	Eligibility Software - EMR	110.00
Blue Cross Blue Shield	Health Insurance	59,144.20
Branch Area Transit Authority	Elderly Transportation Service	2,905.80
Branch County Commission COA	Home & Community Based Services	7,915.36
Branch County Complex	Rent - Coldwater Office	5,694.28
CAA of South Central	Home & Community Based Services	19,711.37
Century Bank - Master Card	Bus Cards- WIC, Penney	92.00
Century Bank - Master Card	Office Supplies - Clocks & Coffee Pot	264.49
Century Bank - Master Card	Supplies for Strategic Planning Meeting	93.13
Century Bank - Master Card	Training - Mapes & Palmer	455.95
Century Bank - Master Card	Zoom Subscription	476.68
Century Bank Basic Flex Health Plan	Payroll Deduction	1,936.94
Century Bank EFPTS	Federal & Fica Taxes	46,908.35
Century Bank Mers	MERS DB /Retirement	31,384.15
Century Bank State	Michigan Tax	7,847.17
Charter Communications	Sturgis Internet & Phone Line	126.97
Cintas	Lab Coats - Cleaning	121.34
City Of Three Rivers	Water / Sewage & Lab Testing	18.00
Companion Life Insurance Co.	Life Insurance Premiums	1,024.23
Connect America	Care Management	35.50
Crossroads Health & Home Services	Care Management	1,117.00
Current Office Solutions	Office Supplies/Copier Charges - 3 Invoices	1,303.88
Dan Wood	PFAS Filtration Unit & 15 CleanWater Machines	2,054.84
Dr. Vogel	Medical Director - Contractual	4,186.67
FedEx	Lab Test Mailing	8.70
Frontier	Sensaphone & Fax Line Service	271.32
GlaxoSmithKline	Medical Supplies - 3 Invoices	4,537.80
Hillsdale Board Of Utilities	Building Expense - HD	1,785.98
Hillsdale County Treasurer	Building Labor Expense - HD	85.00
Hillsdale County Treasurer	Building Refuse Expense - HD Months	160.00
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	230.00
Hillsdale County Treasurer	Building Supplies Expense - HD	53.63
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas	74.85
Hillsdale Public Health	Rent - Hillsdale Office	7,375.00
Home Care Wellness	Care Management	263.68
HomeJoy Care-N-Assist	Care Management	1,493.01

April 1 through April 30, 2020		
Indiana Michigan Power	Building Expense - TR	983.18
Infinisource Cobra Compliance	Cobra Notices Admin. Yearly Fee	581.95
Kkzo LLC	Ombudsman	500.00
Lab Corp	Lab Fees	40.00
Law Office of Barbara Tsaturova	Garnishment	482.54
Legal Service Of South Central Mi.	Older Adult Legal Assistance	690.00
Maner Costerisan	Field Work & Delivery - 2018-19 Audit	3,400.00
Maplecrest	Rent - Sturgis Office	590.00
Marana Group	Postage Pick Up Service	142.00
McKesson	Medical Supplies 7 Invoices	1,023.36
Medical Care Alert	Care Management	79.85
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	6,027.74
Michigan Public Health	Workforce Contract	4,304.66
Michigan State Disbursement Unit	Payroll Deduction	380.22
National Recoveries Inc.	Payroll Deduction	436.16
Nationwide	Payroll Deduction	3,852.00
Next IT	Quarterly Data Storage	900.00
Optum Insight (Netwerkes.Com)	Billing Service	45.54
Paragon Health	CSHCS Client	202.40
Pitney Bowes	Quarterly Postage Machine Rental/Supplies	539.10
Prompt Care	Drug Testing - 1 Employee	69.00
Republic Waste Services	Building Expense - TR Quarterly	150.00
Reserve Account	Postage	3,000.00
Richard Clark	Building Cleaning Expense - CW	1,800.00
Richard Clark	Building Cleaning Expense - Sturgis	325.00
Riley Pumpkin Farm	TR Building Expense - Lawn Care	50.00
Rosati Schultz Joppich Amtsbueshler	Attorney	435.00
SEMCO Energy	Building Expense - TR	81.69
Shred It	Document Destruction	90.00
St Joseph County COA	Home & Community Based Services	36,241.56
St Joseph Trans Authority	Older Adult Transportation	1,413.70
St. Joseph Community Co-op	Care Management	708.40
Staples	Office Supplies - 5 Invoices	511.52
State Of Michigan	Food Licenses Surcharge	261.00
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	3,073.54
Verizon	Cell Phones	743.89
VRI Lifeline Of Michigan	Care Management	761.00
Wagoners Hometown Foodstore	200 Cases of Water	958.00
Xmission	Email Provider	236.10
Total Of Invoice List		298,511.76

Branch-Hillsdale-St Joseph Community Health Agency

Balance Sheet

As of 4/30/2020

Assets

Cash on Hand	13,717.74
Cash with County Treasurer	2,417,857.08
Community Foundation Grant	309,955.94
Accounts Receivable	103,383.19
Due from Dental DAPP	34,543.45
Due from State	150,073.01
Due From Branch County	53,485.75
Due from Hillsdale County	58,593.00
Due from St. Joseph County	76,925.00
Due from Other Funding Sources	262,766.20
Prepaid Expenses	115,354.23
Biologic Inventory	<u>86,116.53</u>
Total Assets	<u>3,682,771.12</u>

Liabilities

Accounts Payable	139,445.56
Payroll Liabilites	168,502.55
Capital Improvements	25,000.00
Deferred Revenue	494,660.15
Deferred Revenue BR	35,657.32
Deferred Revenue HD	39,062.00
Deferred Revenue SJ	51,282.66
Biologics	<u>86,116.53</u>
Total Liabilities	<u>1,039,726.77</u>

Net Assets

Operation Fund Balance	461,524.06
Restricted Fund Balance	426,821.10
Designated Fund Balance	<u>1,754,699.19</u>
Total Net Assets	<u>2,643,044.35</u>

Total Liabilities and Net Assets 3,682,771.12

**Prior Year Fund Balance Comparison at 4/30/2019:**

Operation Fund Balance	479,518.62
Restricted Fund Balance	366,385.30
Designated Fund Balance	<u>434,483.81</u>
<b>Total Fund Balance \$</b>	<b><u>1,280,387.73</u></b>

Branch-Hillsdale-St Joseph Community Health Agency  
Statement of Revenue and Expenditures

## Expense by Program - 4/1/2020 - 4/30/2020

					Percent	
Program Code	Program Title	Current Month	Year to Date	Total Budget - Amendment 1	Expended Amend 1	
*	024 MERS Pension Underfunded Liability	6,027.74	604,591.17	610,000.00		99.11%
*	038 COVID 19 Response	90,399.40	136,932.92	168,070.00		81.47%
*	345 Lead Testing	1,007.55	15,879.09	20,895.00		75.99%
**	032 Emergency Preparedness	15,836.69	101,728.76	133,874.00		75.98%
*	325 CSHCS	14,432.46	123,519.45	196,729.00		62.78%
*	012 Area Agency on Aging	98,323.93	744,075.14	1,200,801.00		61.96%
**	327 Hearing (ELPHS)	2,495.38	51,824.59	84,366.00		61.42%
*	321 CHC Tele-A-Health	3,333.23	25,158.78	41,424.00		60.73%
*	745 Type II Water	6,829.25	49,225.59	83,492.00		58.95%
*	722 PFAS Response	5,943.79	9,698.15	16,566.00		58.54%
	021 Dental Clinic - Three Rivers	2,775.00	19,425.00	33,300.00		58.33%
	029 Dental Clinic - Hillsdale	567.60	4,487.64	8,000.00		56.09%
	108 WIC Breastfeeding	5,856.82	52,950.97	95,825.00		55.25%
	605 General EH Services	2,028.64	16,141.48	29,289.00		55.11%
	714 Onsite Sewage Disposal	24,343.63	193,093.79	351,469.00		54.93%
	721 Drinking Water Supply	24,343.63	193,093.79	351,469.00		54.93%
	326 Vision (ELPHS)	2,834.54	52,237.20	95,098.00		54.92%
	338 Immunization Vaccine Handling	28,784.94	226,899.43	416,027.00		54.53%
	008 Salary & Fringe Payoff	486.52	37,851.50	70,000.00		54.07%
	109 WIC	64,336.74	537,631.05	996,126.00		53.97%
	341 Infectious Disease	14,552.19	139,902.86	272,814.00		51.28%
	704 Food Service	26,092.85	249,936.27	488,288.00		51.18%
	331 STD	6,578.47	73,848.87	149,117.00		49.52%
	014 VOCA	12,886.73	91,512.72	205,743.00		44.47%
	010 Agency Support	(3,220.06)	30,122.82	69,916.00		43.08%
	329 MCH Enabling Children	4,592.06	16,580.32	39,034.00		42.47%
	332 HIV Prevention	880.04	14,903.86	35,154.00		42.39%
	101 Workforce Development	3,836.08	19,825.26	50,182.00		39.50%
	115 MCH Enabling Women	1,219.50	23,485.77	60,081.00		39.09%
	138 Immunization IAP	(5,060.50)	273,052.93	739,402.00		36.92%
	107 Medicaid Outreach	3,114.66	45,695.24	171,920.00		26.57%
#	230 Medical Marijuana HD	773.30	4,076.45	17,093.00		23.84%
#	275 Medical Marijuana SJ	768.84	2,402.21	10,922.00		21.99%
#	212 Medical Marijuana BR	771.46	3,237.71	25,961.00		12.47%
	023 Capital Expenditures	0.00	0.00	25,000.00		0.00%
	035 Vector Borne Disease Surveillance	0.00	0.00	24,387.00		0.00%
	112 CSHCS Medicaid Outreach	0.00	0.00	55,119.00		0.00%
	Total Total Expense	<u>468,773.10</u>	<u>4,185,028.78</u>	<u>7,442,953.00</u>		<u>56.23%</u>

The Agency is currently 2.10% under budget.

\*7/12 Months = 58.33%

\*\*6/9 Months = 77.77%

\*\*9-Month Program

# Budget Not Approved

## Programs Over Budget as of 4/30/2020

---

**RU 024:** Over budget due to one time payment to MERS. Any additional expenses should have corresponding additional revenue.  
**99.11%**

---

**RU 038:** Program budget only contains funding received directly for COVID-19. We have confirmed that we are able to utilize other ELPHS program funding for this response if needed. At the current time those dollars are still allocated to their original programs, which are under budget. The Agency has also received an additional grant for \$148,000 which can be carried over to next fiscal year (March 2021).  
**81.47%**

---

**RU 345:** Over budget due to increase in staff time and travel time in program - will monitor and adjust in amended budget  
**75.99%**

---

**RU 032:** 9 Month Program - within budget 77.77%  
**75.98%**

---

**RU 325:** Budget for RU 325 must be totally expended before expenses can be charged to RU 112. When looking at these 2 budgets together as one, the program is actual under spent at 49.05%.  
**62.78%**

---

**RU 012:** Contractual service providers have full year grant awards and are billing more than 1/12 of the grant each month. AAA will continue to monitor and work with providers to ensure no over payments happen and appropriate adjustments are made at the next budget amendment.  
**61.96%**

---

**RU 327:** 9 Month Program - within budget 77.77%  
**61.42%**

---

**RU 321:** Over budget due to increase in staff time in program - will adjust in amended budget.  
**60.73%**

---

**RU 745:** Program is slightly over budget due to a slight increase in staff time - will adjust in amended budget  
**58.95%**

---

**RU 722/723:** Program includes PFAS for both Mendon and White Pigeon. Over budget due to one time purchase of water filters.  
**58.54%**

---



Area  
Agency on  
Aging (IIC)  
Branch-St. Joseph



April 23, 2020  
**Director's Report**

---

### Enclosures:

1. VOCA Services to Victims of Elder Abuse 2<sup>nd</sup> quarter program report
  2. "USDA Farmers to Families Food Boxes" flyer
- 

### Updates:

1. AAA staff have kept up with an increase in demand for services and incoming phone call volume while continually connecting with participants. Multiple new referrals have come in for both our Community Living Program and Services to Victims of Elder Abuse Program. We've begun to ask participants questions about their access to technology, internet reliability and their preferences related to connecting virtually as it seems this will be our "normal" for a while. We've also been busy distributing AASA-issued PPE to our providers and vendors in an effort to protect direct care workers and staff.
2. The 2<sup>nd</sup> quarter Services to Victims of Elder Abuse program report is attached. You will see we've been busy and much of Victim Specialists' work has surrounded criminal justice system interactions & advocacy. Third quarter numbers will, I predict, be much higher as today alone our Victim Specialists have opened 4 new participants... a record number for one day! You may recall that our agency was selected to present a session on our VOCA project at our National Association of Area Agencies on Aging Conference & Tradeshow. We were just notified that the conference has been canceled... We are quite bummed but we will apply again next year!
3. I'm excited to share that our region will receive another allocation of shelf-stable "Quarantine Boxes" (Qboxes) from our state agency. We are working locally to coordinate efforts with the Branch Area Food Pantry, St. Joseph County United Way, Community Action and St. Joseph County COA. This second round of Qboxes will come mid-June.

...And, there is MORE FOOD on the way!

I've attached a flyer for another new program initiated during the pandemic! USDA Farmers to Families Food Boxes will be delivered weekly by Van Eerden Foodservice starting on 5/22/20. Hundreds of boxes of fresh fruits, vegetables and dairy products are intended to further support older adults and kinship families/grandparents raising grandchildren during the crisis. We, again, are coordinating efforts with our amazing partners as mentioned above. There has been no cost to AAA's or community partners for any of these boxes... just staff time to coordinate, deliver and store them.

4. We have received all of the special allocations we've been anticipating through the CARES Act and Families First Coronavirus Act. Because we don't have all of the guidance needed to proceed with amendments, we are not able to present them to the BOH this month. We will work with the finance team to bring them forth in June. We've been having in-depth discussions with all providers about their needs, creative ways to reimburse their monumental efforts and unique client/participant needs that have arisen as a result of the pandemic. Stay tuned...
5. Typically, we would also have a draft Area Implementation Plan for your review this month. Due to the pandemic, AASA has extended our current FY2020 AIP's for 12 months. This means they've revised instructions and will be issuing additional guidance soon! During the 5/21/20 Advisory Committee Meeting, we reached consensus that a Zoom video/conference call would be used to conduct public input on the Plan when it is drafted. This means June will be a very busy month for AAA business. We look forward to sharing the draft and, as always, it will include feedback and input from our community partners and providers to assure our continuum of services meets our unique needs across Branch and St. Joseph Counties.

# USDA Farmers to Families Food Boxes



Branch County - Community Action Agency & Branch Area Food Pantry  
St. Joseph County - St. Joe COA & St. Joseph County United Way.



Guidelines: 60 years and older, Kinship Families,  
Grandparents Raising Grandchildren

## Harvest Medley

Total Weight 11.2 lbs

- 3# Whole onions
- 3# Fresh whole potatoes
- 2 Fresh sweet potatoes
- 1# Whole radishes
- 1 Fresh head lettuce
- 1 Fresh whole cabbage

## Immunity

Total Weight 10 lbs

- 3# Whole fresh apples
- 4# Whole fresh oranges
- 3# Whole fresh pears



## Dairy

Total Weight 4.28 lbs

- 2 Peanut Snacker
- 1 Colby Jack Cracker Cut
- 1 Swiss Cracker Cut
- 1 Swiss Cube
- 1 Mild Cube
- 1 Mild Airline Snack Bar
- 1 PJ Twinpack Slices

## Summer Medley

Total Weight 11.2 lbs

- 3# Fresh whole carrots
- 1# Fresh peppers
- 2 Fresh whole squash  
(green or yellow)
- 4 Ears fresh sweet corn
- 2 Fresh cucumbers

\*\*Items subject to availability



570 Marshall Road, Coldwater, MI 49036

[www.bhsj.org/aaa](http://www.bhsj.org/aaa)

## Services to Victims of Elder Abuse Grant FY19-20 2nd Quarter Report (St. Joseph County)

01/01/20 - 03/31/20

\*Types of Victimization & Services Provided are based on number of occurrences

\*Demographic Info is new clients only; all other categories include continuing clients

Office: (517) 278-2538

Toll Free (888) 615-8009

For additional information or questions please contact:

Danielle Newhouse Ph: (517) 933-3032 Email: [newhoused@bhsj.org](mailto:newhoused@bhsj.org)

Joshua Englehart Ph: (517) 933-3070 Email: [englehartj@bhsj.org](mailto:englehartj@bhsj.org)

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Multiple Races	1	0	1
Caucasian/Non-Latino	8	7	15
Female	3	3	6
Male	6	4	10
Vulnerable: Age 18-59	1	0	1
Elderly: Age 60 and Older	8	7	15
<b><u>New Clients Total</u></b>	<b>9</b>	<b>7</b>	<b>16</b>
<b><u>Continuing Clients</u></b>	<b>2</b>	<b>0</b>	<b>2</b>
<b><u>Total Clients Served</u></b>	<b>11</b>	<b>7</b>	<b>18</b>

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	5	2	7
Domestic or Family Violence	5	2	7
Elder Abuse or Neglect	8	7	15
Identity Theft/Fraud/Financial Crime	7	4	11
Physical Assault	3	0	3
Robbery/Burglary	7	2	9
Sexual Assault	1	0	1
Survivors of Homicide	0	0	0
Multiple Victimizations	9	7	16

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	3	1	4
Disability	8	6	14
Homeless	0	0	0
LGBTQ	0	0	0
Veteran	2	1	3

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	18	7	25
Referral to Other Services	6	11	17
Referral to Other Victim Services	1	1	2
Victim Notification	3	0	3

**Services to Victims of Elder Abuse Grant  
FY19-20 Quarter Report (St. Joseph County)  
Continued**

<b>Personal Advocacy</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	24	11	35
Intervention with Person or Institutions	13	2	15
Law Enforcement Interview	1	1	2
Transportation	1	8	9

<b>Emotional Support or Safety Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Crisis Intervention	1	1	2
Emergency Financial Assistance	1	2	3

<b>Shelter/Housing Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Relocation Assistance	0	0	0
Transitional Housing	0	0	0

<b>Criminal Justice Assistance</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Criminal Advocacy	1	1	2
Law Enforcement Interview	1	1	2
Notification of Criminal Justice Event	8	2	10
Other Emergency Assistance	0	0	0
Personal Protective Order	0	1	1
Prosecution Interview	0	1	1
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



## Services to Victims of Elder Abuse Grant FY19-20 2nd Quarter Report (Branch County)

1/01/20 - 3/31/20

\*Types of Victimization & Services Provided are based on number of occurrences

\*Demographic Info is new clients only; all other categories include continuing clients

570 Marshall Road, Coldwater, MI 49036

[www.bhsj.org/aaa](http://www.bhsj.org/aaa)

Office: (517) 278-2538

Toll Free (888) 615-8009

**For additional information or questions please contact:**

**Danielle Newhouse** Ph: (517) 933-3032 Email: [newhoused@bhsj.org](mailto:newhoused@bhsj.org)

**Joshua Englehart** Ph: (517) 933-3070 Email: [englehartj@bhsj.org](mailto:englehartj@bhsj.org)

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Multiple Races	0	0	0
Caucasian/Non-Latino	5	6	11
Female	4	5	9
Male	1	1	2
Vulnerable: Age 18-59	1	4	5
Elderly: Age 60 and Older	4	2	6
<b><u>New Clients Total</u></b>	<b>5</b>	<b>7</b>	<b>12</b>
<b><u>Continuing Clients</u></b>	<b>2</b>	<b>0</b>	<b>2</b>
<b><u>Total Clients Served</u></b>	<b>7</b>	<b>7</b>	<b>14</b>

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	1	1
Bullying (Verbal, Cyber or Physical)	3	2	5
Domestic or Family Violence	4	1	5
Elder Abuse or Neglect	3	3	6
Identity Theft/Fraud/Financial Crime	4	3	7
Physical Assault	1	1	2
Robbery/Burglary	0	2	2
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	6	4	10

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	1	0	1
Disability	5	6	11
Homeless	0	1	1
LGBTQ	0	0	0
Veteran	2	2	4

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	9	8	17
Referral to Other Services	9	10	19
Referral to Other Victim Services	2	2	4
Victim Notification	0	0	0

**Services to Victims of Elder Abuse Grant  
FY19-20 Quarter Report (Branch County)  
Continued**

<b>Personal Advocacy</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	1	1
Individual Advocacy	4	3	7
Intervention with Person or Institutions	5	3	8
Law Enforcement Interview	2	4	6
Transportation	0	1	1

<b>Emotional Support or Safety Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Crisis Intervention	3	0	3
Emergency Financial Assistance	1	2	3

<b>Shelter/Housing Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Relocation Assistance	0	1	1
Transitional Housing	0	1	1

<b>Criminal Justice Assistance</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Criminal Advocacy	0	0	0
Law Enforcement Interview	0	4	4
Notification of Criminal Justice Event	0	0	0
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



## Services to Victims of Elder Abuse Grant FY19-20 1st Quarter Report (Both Counties)

01/01/20 - 03/31/20

\*Types of Victimization & Services Provided are based on number of occurrences

\*Demographic Info is new clients only; all other categories include continuing clients

570 Marshall Road, Coldwater, MI 49036

[www.bhsj.org/aaa](http://www.bhsj.org/aaa)

Office: (517) 278-2538

Toll Free (888) 615-8009

**For additional information or questions please contact:**

**Danielle Newhouse** Ph: (517) 933-3032 Email: [newhoused@bhsj.org](mailto:newhoused@bhsj.org)

**Joshua Englehart** Ph: (517) 933-3070 Email: [englehartj@bhsj.org](mailto:englehartj@bhsj.org)

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Multiple Races	1	0	1
Caucasian/Non-Latino	13	13	26
Female	7	8	15
Male	7	5	12
Vulnerable: Age 18-59	2	4	6
Elderly: Age 60 and Older	12	9	21
<b><u>New Clients Total</u></b>	<b>14</b>	<b>14</b>	<b>28</b>
<b><u>Continuing Clients</u></b>	<b>4</b>	<b>0</b>	<b>4</b>
<b><u>Total Clients Served</u></b>	<b>18</b>	<b>14</b>	<b>32</b>

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	1	1
Bullying (Verbal, Cyber or Physical)	8	4	12
Domestic or Family Violence	9	3	12
Elder Abuse or Neglect	11	10	21
Identity Theft/Fraud/Financial Crime	11	7	18
Physical Assault	4	1	5
Robbery/Burglary	7	4	11
Sexual Assault	1	0	1
Survivors of Homicide	0	0	0
Multiple Victimizations	15	11	26

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	4	1	5
Disability	13	12	25
Homeless	0	1	1
LGBTQ	0	0	0
Veteran	4	3	7

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	27	15	42
Referral to Other Services	15	21	36
Referral to Other Victim Services	3	3	6
Victim Notification	3	0	3

**Services to Victims of Elder Abuse Grant  
FY19-20 Quarter Report (Both Counties)  
Continued**

<b>Personal Advocacy</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	1	1
Individual Advocacy	28	14	42
Intervention with Person or Institutions	18	5	23
Law Enforcement Interview	3	5	8
Transportation	1	9	10

<b>Emotional Support or Safety Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Crisis Intervention	4	1	5
Emergency Financial Assistance	2	4	6

<b>Shelter/Housing Services</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Relocation Assistance	0	1	1
Transitional Housing	0	1	1

<b>Criminal Justice Assistance</b>	<b>Total</b>	<b>Previous Qtr. Totals</b>	<b>YTD</b>
Criminal Advocacy	1	1	2
Law Enforcement Interview	1	5	6
Notification of Criminal Justice Event	8	2	10
Other Emergency Assistance	0	0	0
Personal Protective Order	0	1	1
Prosecution Interview	0	1	1
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



## **Personal Health and Disease Prevention: May 28th, 2020**

### **Communicable Disease:**

As of May 20th, we have responded to approximately 1,900 Covid-19 confirmed or related cases. Currently, we are tracing approximately 150 people.

We are welcoming three volunteers to our BHSJ team who will help us with contact tracing calls while we prepare to direct our staff to other priorities.

### **Immunizations/STI/HIV:**

We held our first immunization clinic on May 18<sup>th</sup> at the Branch location since closing our doors. We took proper cautionary measures to make sure we were continuing to social distance as much as possible and ensure the safety of our staff and patients. We asked that patients wait outside in the vehicle until we called them in for screening. They were also required to wear a mask as long as of age for children and medically able to do so. We only allowed 1 family (1 adult/1 child) in the lobby area and 1 family in the immunization room at a time. Our schedule was small, we were able to see 4-5 patients that day. We will continue to “test” with small clinics by appointment only as we learn to adjust to a new routine.

### **Women, Infant, and Children (WIC):**

WIC services continue to be held via phone. We put a team together to really focus on WIC clients. As you can see from our stats, this program has been thriving! Per our most recent WIC notice, we are able to continue phone communication with clients through June 30<sup>th</sup>, 2020.

### **Children’s Special Health Care Services (CSHCS), Lead, and Hearing & Vision:**

Terri Penney, our CSHCS Supervisors worked with a University of Michigan pediatric audiologist, they were able to go out into our community for this first time in quite some time. They delivered 8 sets of hearing aids to some anxiously awaiting children. They were also able to see 4 other kids that needed new hearing aid molds and get those replaced. Specialists offices are starting to open up now and we are working on getting appointments set back up for our CSHCS children.

**-Kali Nichols, MPH**

**Personal Health & Disease Prevention Director**

**Branch - Hillsdale - St. Joseph Community Health Agency  
Personal Health and Disease Prevention**

April-20

	2019-2020				FYTD 2019-2020				2018-19 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	4	5	-	9	19	26	1	46	13	42	2	57
Campylobacter	1	-	1	2	6	2	7	15	4	5	4	13
Chicken Pox	-	-	-	-	-	1	-	1	-	4	5	9
Chlamydia	7	7	8	22	60	59	117	236	74	59	133	266
Coccidioidomycosis	-	-	1	1	-	-	1	1	-	-	1	1
Colds W/O Fever	-	-	1	1	1,083	544	1,820	3,447	1,139	746	1,410	3,295
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	1	1	2	-	3	-	3
Cryptosporidiosis	-	-	-	-	3	1	-	4	5	2	2	9
Encephalitis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Flu Like Disease	-	35	78	113	2,305	1,666	2,144	6,115	1,434	1,173	1,946	4,553
GI Illness	-	45	-	45	2,689	1,574	2,139	6,402	3,877	2,193	2,301	8,371
Giardiasis	-	-	-	-	2	2	5	9	-	1	2	3
Gonorrhea	-	-	5	5	27	19	49	95	14	19	54	87
Guillian-Barre Syndrome	-	-	-	-	1	-	-	1	-	-	-	-
H. Influenzae Disease - Inv.	-	-	1	1	-	1	3	4	-	-	-	-
Head Lice	-	-	-	-	281	110	380	771	223	147	472	842
Hepatitis A	-	-	-	-	1	-	-	1	1	-	-	1
Hepatitis B - Acute	-	-	-	-	-	-	1	1	-	1	-	1
Hepatitis B - Chronic	-	-	-	-	-	1	-	1	-	1	5	6
Hepatitis C - Acute	-	-	1	1	2	-	4	6	-	-	-	-
Hepatitis C - Chronic	-	2	-	2	12	13	23	48	17	20	24	61
Impetigo	-	-	-	-	8	4	25	37	26	19	35	80
Influenza	-	-	-	-	409	939	113	1,461	77	118	56	251
Legionellosis	-	-	-	-	-	2	1	3	-	-	-	-
Lyme Disease	-	-	-	-	1	-	5	6	1	1	2	4
Menengitis - Aseptic	-	-	-	-	1	-	-	1	-	1	1	2
Menengitis - Bacterial	-	-	-	-	-	-	-	-	-	-	-	-
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mononucleosis	-	-	-	-	9	12	22	43	74	15	7	96
Mycobacterium - Other	-	-	-	-	-	3	3	6	3	1	2	6
Norovirus	-	-	-	-	-	-	1	1	2	8	-	10
Novel Coronavirus	62	106	28	196	-	-	-	-	-	-	-	-
Pertussis	-	-	-	-	-	1	2	3	3	1	-	4
Pink Eye	-	-	-	-	137	76	193	406	139	134	221	494
Q Fever	-	-	-	-	-	-	1	1	-	-	-	-

**Branch - Hillsdale - St. Joseph Community Health Agency  
Personal Health and Disease Prevention**

April-20

	2019-2020				FYTD 2019-2020				2018-19 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Salmonellosis	-	-	-	-	2	4	2	8	6	3	2	11
Scabies	-	-	-	-	44	2	4	50	7	5	19	31
Shiga Toxin-prod. (STEC)	-	-	-	-	2	3	2	7	1	2	-	3
Shingles	-	-	1	1	2	1	1	4	-	-	-	-
Strep Invasive Gp A	-	-	-	-	4	3	4	11	1	1	2	4
Strep Pneumonia Inv Ds.	-	-	-	-	3	2	3	8	2	5	2	9
Strep Throat	-	-	-	-	415	373	484	1,272	648	285	462	1,395
Syphilis - Primary		-	-	-	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	2	-	-	2	-	-	1	1
VZ Infection, Unspecified	-	-	-	-	1	1	3	5	-	-	1	1

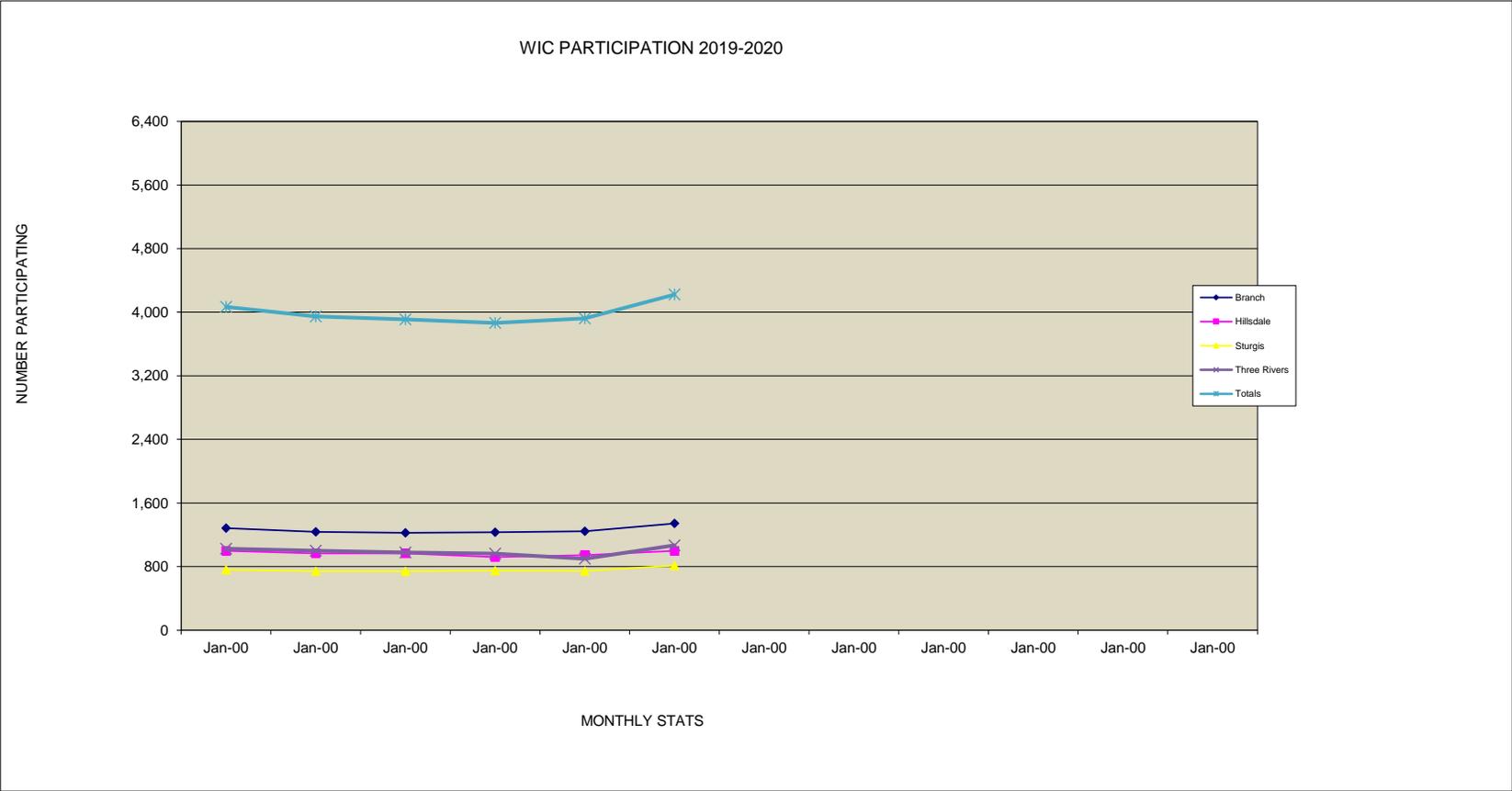
**Branch - Hillsdale - St. Joseph Community Health Agency  
Personal Health and Disease Prevention**

	Apr-20					YTD 2019/2020					YTD 2018-2019				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
<b>CHILD IMMUNIZATIONS</b>															
# Vaccines Given CHA	-	-	-	-	-	1,027	946	274	562	2,809	1,154	1,084	16	826	3,080
All VFC Doses Given	303	229	-	374	906	5,429	3,844	-	6,513	15,786	5,462	4,079	-	7,928	17,469
Waivers	-	-	-	-	-	32	39	1	43	115	39	41	-	43	123
<b>ADULT IMMUNIZATIONS</b>															
# Vaccines Given	3	-	-	-	3	964	418	105	417	1,904	1,240	678	30	881	2,829
All AVP Doses Given	1	-	-	-	1	240	150	-	189	579	294	283	-	520	1,097
<b>TRAVEL VACCINATIONS</b>															
Branch Office	-	-	-	-	-	9	-	-	-	9	25	-	-	-	25
<b>COMMUNICABLE DISEASE</b>															
TB Tests Done	-	-	-	-	-	55	64	-	23	142	81	106	-	28	215
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1
STD treatments	-	1	-	16	17	4	11	3	78	96	16	16	-	88	120
New STD Investigations	7	7	-	13	27	89	78	-	166	333	88	78	-	180	346
HIV Testing	-	-	-	-	-	-	6	-	25	31	8	9	-	54	71
<b>ENROLLMENTS</b>															
Medicaid & Michild	3	-	-	-	3	19	3	-	10	32	3	-	-	22	25
<b>REFERRAL SERVICE</b>															
MCDC Referrals	10	24	-	-	34	83	257	8	77	425	115	193	15	20	343
MIHP referrals	-	5	10	15	30	29	24	100	128	281	90	-	89	139	318
<b>Hearing Screens</b>															
Pre-school	-	-	-	-	-	86	102	-	313	501	228	249	-	741	1,218
School Age	-	-	-	-	-	1,088	795	-	1,999	3,882	1,132	1,133	-	1,963	4,228
<b>Vision Screens</b>															
Pre-school	-	-	-	-	-	102	86	-	330	518	233	240	-	777	1,250
School Age	-	-	-	-	-	3,151	2,139	-	4,560	9,850	2,857	2,517	-	5,360	10,734
<b>Children's Special Health Care Services</b>															
Diagnostics	1	2	-	-	3	10	19	-	1	30	21	46	-	1	68
Assessments-Renewal	16	26	-	36	78	111	130	-	173	414	125	138	-	197	460
Assessments-New	4	2	-	1	7	32	34	-	37	103	54	104	-	33	191

### WIC CLINIC CASELOAD STATISTICS PER CLINIC

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	18-19 YTD	18-19 Avg	18-19 avg	17-18 avg	16-17 avg	15-16 avg
<b>BRANCH</b>	1,284	1,238	1,225	1,233	1,245	1,342							7,567	1,261	1,247	1,315	1,409	1,504
<b>HILLSDALE</b>	998	966	965	920	943	998							5,790	965	988	1,115	1,192	1,270
<b>STURGIS</b>	761	742	741	749	744	814							4,551	759	766	768	799	742
<b>THREE RIVERS</b>	1,024	1,000	979	963	898	1,068							5,932	989	982	1,024	1,128	1,358
<b>Totals</b>	4,067	3,946	3,910	3,865	3,921	4,222							23931	3,989	3,988	4,223	4,528	4,875

This reflects WIC clients who have enrolled and are using their WIC benefits. These are the numbers that our funding is dependent upon. We need to maintain a caseload at 97% or greater than our assigned caseload of 5,700 participants. This means that we need to have a caseload of at least 5,529 clients each month that are using their WIC benefits to remain funded at our current level. This report runs two months behind, so numbers are not accurate for the month prior to the month the report was run.



**Branch-Hillsdale-St. Joseph Community Health Agency**  
**Environmental Public Health Services**  
**Report for the May 28, 2020 Board of Health Meeting**  
**Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health**

### **Food Service Sanitation**

On May 11, we were very pleased to bring back the last two EH staff members who were laid off. The food program sanitarians have been very involved with Covid-19 response. They have been conducting interviews with long term care facilities and adult foster care homes. The interviews are very in-depth and cover a long list of protocols and actions that are essential for them to control the spread of coronavirus in congregate living facilities.

Our food staff is also currently working on drafting a guidance document for restaurants in regard to safe practices as we prepare for the reopening of facilities for dine-in operations. Once the document is completed, we will post it on our website for all of our facilities to access.



### **Well and Septic**

Our field sanitarians are once again processing well and septic permits in response to the governor reopening construction. There was quite a backlog of work that accumulated during the shutdown in all three counties, so the sanitarians have been very busy trying to catch up. Typically, this time of year we would be beginning to do swimming pool, campground and children's camp inspections but these activities are still on hold. I have been receiving phone calls from campground owners and campground patrons on a daily basis wanting to know when the campgrounds are going to open or why the health department is not allowing them to open. People are getting very anxious to return to "normal" activities and this is certainly understandable. The focal point of my conversations has been on educating the people on the public health concerns with opening up facilities that could potentially accelerate the spread of Covid-19.

### **General Programs**

This year we will once again be participating in the Vector Borne Disease Surveillance and Prevention (VBDS) grant project that is sponsored by the Michigan Department of Health and Human Services. We have hired three vector technicians to carry out the grant requirements in each of our counties. We were very fortunate to have two of the technicians from last year return. The remaining position was filled with one of our former sanitarians (Tony Headley) who retired from our agency last April. This year's grant will again focus on trapping and identifying mosquitos with the focus on the invasive species that carry Zika virus. The staff will also be conducting tick drags with an emphasis on identifying deer ticks which are associated with Lyme Disease.

## EH Service Statistics Report

### BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT      2019/2020

	APRIL				YTD 2019/2020				YTD 2018/2019			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
<b>WELL/SEWAGE SYSTEM EVAL.</b>	-	-	-	-	4	1	7	12	9	4	10	23
<b>CHANGE OF USE EVALUATIONS - FIELD</b>	-	-	-	-	12	26	14	52	5	20	27	52
<b>CHANGE OF USE EVALUATIONS - OFFICE</b>	3	-	-	3	32	9	14	55	14	5	26	45
<b>ON-SITE SEWAGE DISPOSAL</b>												
PERMITS NEW CONSTRUCTION	-	-	-	-	18	22	39	79	30	21	43	94
REPAIR/REPLACEMENT	2	3	7	12	29	24	47	100	21	27	68	116
VACANT LAND EVALUATION	-	-	-	-	2	7	10	19	4	4	5	13
PERMITS DENIED	-	-	-	-	-	-	1	1	-	-	1	1
TOTAL	2	3	7	12	50	46	97	199	55	52	117	224
<b>SEWAGE PERMITS INSPECTED</b>	5	5	4	14	41	55	62	158	34	47	77	157
<b>WELL PERMITS ISSUED</b>	9	6	11	26	64	75	128	267	56	66	97	219
<b>WELL PERMITS INSPECTED</b>	5	2	12	19	46	64	128	238	81	64	78	223
<b>FOOD SERVICE INSPECTION</b>												
PERMANENT	5	-	1	6	110	138	174	422	129	127	189	445
NEW OWNER / NEW ESTABLISHMENT	-	-	-	-	6	3	5	14	1	5	10	16
FOLLOW-UP INSPECTION	-	-	-	-	6	1	7	14	13	24	11	48
TEMPORARY	-	-	-	-	2	11	17	30	6	9	22	37
MOBILE/STFU	-	-	-	-	3	1	-	4	-	5	13	18
PLAN REVIEW APPLICATIONS	1	-	-	1	1	2	3	6	6	3	3	12
FOOD RELATED COMPLAINTS	1	-	1	2	5	6	7	18	3	8	3	14
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	1	-	1	2	-	1	-	1
<b>FOOD CLASSES</b>												
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	n/a	n/a	n/a	58	n/a	n/a	n/a	83
FOOD HANDLERS CLASS	-	-	-	-	n/a	n/a	n/a	-	n/a	n/a	n/a	-
<b>METH LAB REFERRALS</b>	-	-	-	-	-	-	-	-	-	-	-	-
METH LAB LETTERS SENT	-	-	-	-	-	-	-	-	-	-	-	-
<b>CAMPGROUND INSPECTION</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>NON-COMM WATER SUPPLY INSP.</b>	-	-	-	-	1	12	14	27	3	10	24	37
<b>SWIMMING POOL INSPECTION</b>	-	-	-	-	1	4	-	5	10	4	7	21
<b>PROPOSED SUBDIVISION REVIEW</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>SEPTIC TANK CLEANER</b>	-	-	-	-	-	-	-	-	2	-	-	2
<b>DHS LICENSED FACILITY INSP.</b>	-	2	-	2	6	29	16	51	15	22	18	55
<b>COMPLAINT INVESTIGATIONS</b>	-	-	-	-	6	19	13	38	34	11	10	55
<b>LONG TERM MONITORING</b>	-	-	-	-	-	-	-	-	-	-	5	5
<b>BODY ART FACILITY INSPECTIONS</b>	-	-	-	-	2	3	2	8	-	3	5	8

# Inspection Type Count by County

F

County	Inspection Type	Count
Branch	Complaint	1
	Routine - Phone	5
St. Joseph	Complaint	1
	Progress Note	9
	Routine - Phone	1
	Total number of inspections	17

# Inspection Type Count

F

<b>Inspection Type</b>	<b>Count</b>
Complaint	2
Progress Note	9
Routine - Phone	6
Total number of inspections	17

# Establishment Inspection Report

F

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
ANDREWS ELEM SCHOOL	Three Rivers	4/6/2020	Progress Note	0	0	0	0
BILL'S GRILL HOUSE	COLDWATER	4/9/2020	Routine - Phone	0	0	0	0
BILL'S STEAKHOUSE	BETHEL TWP	4/9/2020	Routine - Phone	0	0	0	0
CONSTANTINE HIGH SCHOOL	Constantine	4/6/2020	Progress Note	0	0	0	0
CONSTANTINE MIDDLE SCHOOL	Constantine	4/6/2020	Progress Note	0	0	0	0
CULVER'S OF COLDWATER	COLDWATER	4/7/2020	Routine - Phone	0	0	0	0
FIVE STAR PIZZA	UNION CITY	4/6/2020	Routine - Phone	0	0	0	0
FIVE STAR PIZZA	BRONSON	4/10/2020	Routine - Phone	0	0	0	0
Go Cafe	Centreville	4/6/2020	Progress Note	0	0	0	0
HOPPIN ELEM	THREE RIVERS	4/6/2020	Progress Note	0	0	0	0
JAYWALKER RESTAURANT	Mottville	4/2/2020	Complaint	0	0	0	0
Kentucky Fried Chicken Sturgis		4/1/2020	Routine - Phone	0	0	0	0
NORTON ELEM	THREE RIVERS	4/6/2020	Progress Note	0	0	0	0
RIVERSIDE ELEM SCHOOL	Constantine	4/6/2020	Progress Note	0	0	0	0
THREE RIVERS HIGH SCHOOL	THREE RIVERS	4/6/2020	Progress Note	0	0	0	0
THREE RIVERS MIDDLE SCHOOL	Three Rivers	4/6/2020	Progress Note	0	0	0	0
Wendy's #4444		4/1/2020	Complaint	0	0	0	0

## Food Inspection Codes:

**P-**This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

**Pf-**This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

**C-**This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.