

July 25, 2019 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:06 a.m. by Chairman, Don Vrablic, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Don Vrablic, Bruce Caswell, Mark Wiley, Terri Norris, and Al Balog.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Paul Andriacchi, Laura Sutter, David Fowler, and Brenae Corbeil.

Mr. Caswell moved to approve the agenda with support from Mr. Wiley. The motion carried.

Mr. Caswell moved to approve the minutes from the previous meeting with support from Ms. Norris. The motion carried.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: MERS Employee Education Meetings, New Software Updates, Health Promotion & Education Updates, Staff Vacancies/New Staff, Comprehensive Compensation Study, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director reviewed his monthly report. This month's reports covered Heat Related Illness.

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Caswell moved to approve the expenditures with support from Ms. Norris. The motion carried.

Unfinished Business

- AAA IIIc Inter-local Agreement – No action was taken.

New Business:

- a. None at this time.

Departmental Reports

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

Ms. Norris moved to adjourn the meeting with support from Mr. Balog. The motion passed and the meeting was adjourned at 10:12 AM.

Respectfully Submitted by:
Theresa Fisher, BS

A handwritten signature in black ink, appearing to read 'Theresa Fisher', written over the printed name.