

April 25, 2019 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:04 a.m. by Chairman, Don Vrablic, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Don Vrablic, Bruce Caswell, Terri Norris, Al Balog, Kathy Pangle, and Mark Wiley.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, and Brenae Corbeil.

Ms. Norris moved to approve the agenda with support from Mr. Balog. The motion carried.

Ms. Norris moved to approve the minutes from the previous meeting with support from Ms. Pangle. The motion carried.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Day at the Capital, County Health Rankings, Medical Marijuana Education Grant, AAA3c, Personnel Policy Manual, New Software Updates, Health Promotion & Education Updates, Staff Vacancies/New Staff, Comprehensive Compensation Study, Measles, Legislative Updates, and the Hepatitis A Outbreak.

Rebecca Burns, Health Officer, reviewed the Medical Director's monthly report. This month's reports covered Respiratory Protection.

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Pangle moved to approve the expenditures as reported with support from Mr. Balog. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Ms. Pangle moved to approve the updated Personnel Policy Manual as presented with support from Ms. Norris. The motion carried.

Mr. Balog moved to adjourn the meeting with support from Ms. Norris. The motion passed and the meeting was adjourned at 10:19 AM.

Respectfully Submitted by:
Theresa Fisher, BS

A handwritten signature in black ink, appearing to read 'Theresa Fisher', written over the printed name.