

February 28, 2019 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:03 a.m. by Chairman, Don Vrablic, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Don Vrablic, Bruce Caswell, Kathy Pangle, Terri Norris, Al Balog, and Mark Wiley.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, and Jeff Macklin.

Ms. Norris moved to approve the amended agenda, which added EH Food Service Fee Schedule to the new business section, with support from Mr. Balog. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Ms. Norris. The motion carried.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: AAA 3C, Comprehensive Compensation Study, LARA's Legal Division of the Bureau of Medical Marihuana Regulation, New Software Updates, Legionella, Health Promotion & Education Updates, Staff Vacancies, Agency Attorney, Annual Audit/Year End Close, Staff Meetings, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's reports covered Cannabis/Marijuana.

Committee Reports:

- Finance Committee – Mr. Balog moved to approve the minutes from the 2/28/19 meeting with support from Mr. Caswell. The motion carried.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Ms. Pangle. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Mr. Balog moved to approve the corrected EH General Services Fee Schedule as presented, effective February 28, 2019, with support from Mr. Wiley. The motion carried.

- b. Ms. Norris moved to approve the proposed EH Food Services Fee Schedule as presented, effective February 28, 2019, with support from Mr. Caswell. The motion carried.

With no further business the meeting was adjourned at 10:32 AM.

Respectfully Submitted by:

Theresa Fisher, BS

A handwritten signature in black ink, appearing to read "Theresa Fisher", written in a cursive style.