

Branch-Hillsdale-St. Joseph Community Health Agency
Board of Health Meeting Minutes
March 22, 2018

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Terri Norris, Bruce Caswell, Mark Wiley, and Kathy Pangle.

Also present: Rebecca Burns, Dr. Vogel, Bonnie Saddler, Val Newton, Paul Andriacchi, Laura Sutter, Donna Cowden, and Jeff Macklin.

Mr. Wiley moved to approve the agenda with support from Ms. Pangle. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Vrablic. The motion carried.

Public comment:

- Aaron Stevens, CPA from Stevens, Kirinovic and Tucker P.C. presented the September 30, 2017 Audit Report. Mr. Vrablic moved to place the Audit report on file with support from Ms. Pangle. The motion carried.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Cycle 7 accreditation, BHSJ Health Plan, county health rankings, active shooter awareness training, classification and compensation study, staff vacancies, day at the capital, and the hepatitis A outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered sleep and health.

Committee Reports:

- Program, Policy, and Appeals Committee – Had not met.
- Finance Committee – Had not met.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Wiley. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Board Members all signed new Conflict of Interest Statements

Mr. Vrablic moved to adjourn the meeting with support from Mr. Wiley. The motion passed and with no further business the meeting was adjourned at 10:20 a.m.

Respectfully Submitted by:

Bonnie Saddler