

Branch-Hillsdale-St. Joseph Community Health Agency
Board of Health Meeting Minutes
April 26, 2018

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Terri Norris, Bruce Caswell, Mark Wiley, and Kathy Pangle.

Also present: Rebecca Burns, Dr. Vogel, Theresa Fisher, Paul Andriacchi, Laura Sutter, and Jeff Macklin.

Mr. Wiley moved to approve the agenda with support from Ms. Norris. The motion carried.

Ms. Norris moved to approve the minutes from the previous meeting with support from Ms. Pangle. The motion carried.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Cycle 7 accreditation, May budget amendment, temporary food program policy, classification and compensation study, staff vacancies, day at the capital, and the hepatitis A outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered sexually transmitted diseases awareness month.

Committee Reports:

- Program, Policy, and Appeals Committee –
 - Mr. Wiley moved to approve the minutes from the 4/3/2018 meeting with support from Ms. Pangle. The motion carried.
 - A Program, Policy, and Appeals Committee meeting was scheduled for Wednesday, April 16, 2018 at 11:00 AM in the conference room of the Coldwater office.
- Finance Committee – had not met.
 - A Finance Committee meeting was scheduled for Wednesday, April 16, 2018 at 10:00 AM in the conference room of the Coldwater office.

Financial Reports/Expenditures

- Mr. Wiley moved to approve the expenditures as reported with support from Ms. Norris. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Certificates of Excellence for Food Service Establishments were recognized by the Board for outstanding service.

- b. Mr. Caswell moved to approve the proposed immunization fee schedule as presented with support from Ms. Pangle. The motion carried.

Mr. Wiley moved to adjourn the meeting with support from Ms. Pangle. The motion passed and with no further business the meeting was adjourned at 10:58 a.m.

Respectfully Submitted by:

Theresa Fisher