



"Your Local  
Health Department"

## Branch - Hillsdale - St. Joseph Community Health Agency

### BOARD OF HEALTH

Minutes  
July 26, 2018 at 9:00 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Bruce Caswell, Mark Wiley, and Kathy Pangle. (Terri Norris joined the meeting at 9:02 a.m. and Don Vrablic joined the meeting at 9:07 a.m.)

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, Jeff Macklin, and Karah Sherman.

Ms. Pangle moved to approve the agenda with support from Mr. Wiley. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley. The motion carried.

#### Public comment:

- Yvonne Atwood introduced Karah Sherman, the new Clinic Coordinator in the Hillsdale office.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Local Appropriations for FY19, FY19 Budget and Health Insurance, Request for Proposal Updates, Meridian Health Plan, Center for Family Health (FQHC), Staff Vacancies/New Staff, PFAS Testing, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered educating parents on what to do if their child gets sick.

#### Committee Reports:

- Program, Policy, and Appeals Committee –
  - Mr. Wiley moved to approve the minutes from the 7/23/2018 meeting with support from Ms. Pangle. The motion carried.
- Finance Committee –
  - Ms. Norris moved to approve the minutes from the 7/23/18 meeting with support from Mr. Vrablic. The motion carried.

#### Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Vrablic. The motion carried.
- Ms. Norris moved to place the financial reports on file with support from Ms. Pangle. The motion carried.

#### Unfinished Business

- There was no unfinished business to discuss.

#### New Business:

- a. Mr. Vrablic moved to approve the Area Agency on Aging's request to approach the Board of Commissioners in Branch and St. Joseph Counties to request a 20% increase in local appropriations with support by Ms. Norris. The motion carried.
- b. Ms. Norris moved to maintain the current health insurance plan for FY19 and to continue with the 80%/20% employee cost sharing plan, with support from Ms. Pangle. The motion carried.
- c. Ms. Norris moved to approve the FY19 budget as presented with support from Mr. Vrablic. The motion carried.

Ms. Norris moved to adjourn the meeting with support from Ms. Pangle. The motion carried. With no further business the meeting was adjourned at 10:00 AM.

Respectfully Submitted by:  
Theresa Fisher, BS