



"Your Local  
Health Department"

## Branch - Hillsdale - St. Joseph Community Health Agency

### BOARD OF HEALTH

#### Minutes

August 23, 2018 at 9:00 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:02 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Kathy Pangle, Terri Norris, Mark Wiley, and Bruce Caswell.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, and Jeff Macklin.

Ms. Norris moved to approve the agenda with support from Ms. Pangle. The motion carried.

Ms. Norris moved to approve the minutes from the previous meeting with support from Mr. Vrablic. The motion carried.

#### Public comment:

- None at this time.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Accreditation, Local Appropriations for FY19, Request for Proposal Updates, Meridian Health Plan, PFAS Testing, USALEEP, Health Promotion & Education Updates, Pertussis, Agency Branding, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered hearing loss.

#### Committee Reports:

- Program, Policy, and Appeals Committee –
  - Did not meet.
- Finance Committee –
  - Ms. Norris moved to approve the minutes from the 8/23/18 meeting with support from Ms. Pangle. The motion carried.

#### Financial Reports/Expenditures

- Mr. Wiley moved to approve the expenditures as reported with support from Ms. Norris. The motion carried.

#### Unfinished Business

- There was no unfinished business to discuss.

#### New Business:

- a. Ms. Pangle moved to approve the Area Agency on Aging's FY2019 Provider Allocations with support by Ms. Norris. The motion carried.

- b. Ms. Norris moved to enter into an agreement with Healthspace USA Inc. from Bellingham, Washington for their hosted product called Healthspace CS Pro Inspection Management Software for use in EH, with support from Ms. Pangle. The motion carried.
- c. Ms. Norris moved to enter into an agreement with Champ Software from North Mankato, Minnesota for their hosted EHR product called Nightingale Notes with support from Ms. Pangle. The motion carried.

Mr. Wiley moved to adjourn the meeting with support from Mr. Vrablic. The motion carried. With no further business the meeting was adjourned at 10:11 AM.

Respectfully Submitted by:

Theresa Fisher, BS

