



Area
Agency on
Aging (IIC)
Branch-St. Joseph

2026 ANNUAL CONTRACT REQUEST FOR PROPOSAL (RFP) TIMELINE

The AAA IIC is requesting proposals for the following services approved in our planning and service area for the next three-year contract cycle covering fiscal years 2027, 2028 and 2029.

Case Coordination & Support
Transportation
Personal Care
Homemaking
Caregiver Education
Caregiver Support
Caregiver Training
Health Promotion – Evidence-Based
Health Promotion – Non-Evidence Based

Respite Care
Friendly Reassurance
Legal Services
Home Repair
Unmet Need
Adult Day Services
Home Delivered Meals
Congregate Meals
Chore Services

JUNE: Public Notice Ads in local newspapers ~ June 3, 2026
Notification of RFP & Timeline sent to all Potential Bidders ~ June 5th
Letter of Intent to Bid DUE June 15th @ 2:00pm (via US mail, fax, or email
aaa3c@bhsj.org)

Mandatory Pre-Proposal Bidders Conference
June 22nd @ 10:00am – 570 Marshall Road, Coldwater
(Funding availability will be announced for each service @ this time)

JULY: Grants DUE on or before July 24, 2026 @ 10:00 a.m.
* * Electronic Submission: Via email to aaa3c@bhsj.org OR saved to an
external storage device/thumb drive and delivered to: * *
570 Marshall Road, Coldwater, MI 49036

AUGUST: Policy Board reviews the Program, Policy & Appeals Committee
recommendations and awards/denies contracts at August 27th meeting

SEPTEMBER: Contracts negotiated week of September 7th, prepared and sent to providers
for approval and signature.

Contracts DUE back to the AAA IIC on or before September 21st

*All awards & contracts are contingent upon Commission on Services to the Aging
approval of the AAA IIC FY27-29 MYP/FY27 AIP*

OCTOBER: October 1, 2026 – The contract period begins