

April 20, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:05 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

New Business:

- Theresa Fisher provided a summary of the annual pension report, form 5572. No action was taken.
- Mr. Collins moved to recommend that the full Board approve the proposal from VanDam & Krusinga to upgrade the roof replacement of the Three Rivers building to a metal, standing seam product, with the understanding that warranty information will be provided at the full board meeting. The motion received support from Mr. Houtz. The motion passed.

With no further business, the meeting was adjourned at 9:17 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health