

August 18, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:01 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Laura Sutter, Theresa Fisher, and Rebecca Burns, who joined the meeting from a remote location.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Houtz moved to recommend that the full board approve the FY25-26 AAA Provider allocations as presented, with support from Mr. Collins. The motion passed unopposed
- Mr. Collins moved to recommend the full board approve the RFP response from Maner Costerisan for audit services, with support from Mr. Houtz. The motion passed unopposed.
- BHSJ staff presented information on options regarding the upcoming employer-sponsored health care renewal.
- BHSJ staff provided an update on the FY25-26 Budget process.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:29 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health