

## July 16, 2025 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Brent Leininger, at 8:32 AM. Roll call was completed as follows: Brent Leininger, and Tim Stoll. Rick Shaffer was absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Mr. Stoll moved to approve the agenda as presented, with support from Mr. Leininger. The motion passed unopposed.

Public Comment: No public comments were given.

Unfinished Business:

- None

New Business:

- Mr. Leininger moved to recommend that the full Board approve the 2025-2026 Workforce Development Plan as presented, with support from Mr. Stoll. The motion passed unopposed.
- The Health Officer Evaluation Policy was discussed but no action was taken.
- The 2025 Employee Satisfaction Survey Results were discussed but no action was taken.
- Rebecca Burns provided an update on questions related to the Environmental Health Code, related to the disposal of dead animals. No action was taken.
- Lake water quality was discussed but no action was taken.

Public Comment: No public comments were given.

Mr. Leininger moved to adjourn the meeting with support from Mr. Stoll. The motion passed unopposed and the meeting adjourned at 9:31 AM.

Respectfully Submitted by:



Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health