

June 16, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 9:00 AM. Roll call was completed as follows: Jon Houtz, and Kevin Collins. Jared Hoffmaster was absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Collins moved to recommend that the full board approve the AAA FY24-25 Budget Amendments, with support from Mr. Houtz. The motion passed unopposed
- Mr. Collins moved to recommend that the full board approve the FY24-25 Budget Amendment #2, with support from Mr. Houtz. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full board approve the FY 25-26 Original Budget, with support from Mr. Collins. The motion passed unopposed
- Mr. Houtz moved to recommend the full board approve the use of the MERS Surplus Fund in FY 25-26, with support from Mr. Collins. The motion passed unopposed.
- The 2024 MERS Actuarial Report was discussed but no action was taken.

Public Comment: No public comments were given.

With no further business, Mr. Collins moved to adjourn the meeting with support from Mr. Houtz. The meeting was adjourned at 9:28 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health