

May 19, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:04 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Collins moved to recommend that the full board approve the AAA Annual Implementation Plan budget, as part of the full Annual Implementation Plan. The motion was supported by Mr. Houtz and passed unopposed.
- Mr. Houtz moved to recommend the full board approve the temporary staffing plan for the Non-Community Water program, with support from Mr. Collins. The motion passed unopposed.
- Mr. Houtz moved to recommend the full board accept the amended FY23-24 Audit as presented. The motion received support from Mr. Collins and passed unopposed.

Public Comment: No public comments were given.

With no further business, meeting was adjourned at 9:21 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health