

BOARD OF HEALTH Meeting
Agenda for January 26, 2023 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Officer Elections*
 - e. Approval of the Minutes from December 8, 2022*
2. Public Comment
3. Health Officer’s Report
4. Medical Director’s Report
5. Committee Reports
 - a. Did not meet.
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials*
7. New Business
 - a. Board of Health By-Laws*
 - b. Board of Health Committee Assignments (if changes to bylaws are not approved)*
 - c. Board of Health meeting Schedule*
 - d. Board of Health Website Information*
 - e. Employee Recognitions
 - f. Audit Governance Letter
 - g. Budget Amendment #1*
 - h. Board of Health Education Session Schedule
8. Departmental Reports
 - a. Environmental Health
 - b. Area Agency on Aging
 - c. Personal Health & Disease Prevention
9. Public Comment
10. Adjournment - Next meeting: February 23, 2023
11. Education Session

Public Comment:

For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity. Board of Health By-laws, Article V, Section 3

Officer Elections:

There has been a long-standing gentleman's agreement that the Chair and Vice-Chair positions are rotated around each year by County. This rotation is implied in the bylaws, Article IV, Section 3, but not entirely spelled out (see excerpt from BOH Bylaws below).

In 2022, the Chair was from Branch County and the Vice-Chair from Hillsdale County. According to the rotation, this year's Chair should be selected from Hillsdale County and the Vice-Chair should be selected from St. Joseph County. This, of course, is not binding as it is not spelled out in the bylaws, but the bylaws do require that the Chair and the Vice-Chair be from different counties.

Hillsdale County:

Brent Leininger, Commissioner
Steve Lanius, Commissioner

St. Joseph County:

Jared Hoffmaster, Commissioner
Rusty Baker, Commissioner

Branch County:

Tom Matthew, Commissioner
Jon Houtz, Commissioner

Excerpt from BOH Bylaws:

ARTICLE IV. OFFICERS

Section 1. *The election of a Chairperson and Vice Chairperson and appointment of committees for the calendar year will be held at the first regularly scheduled meeting in January. The Chairperson and Vice Chairperson shall not be from the same county.*

Section 2. *Following the elections of the Chairperson and Vice Chairperson, a Board member may be designated to attend the annual meeting of the Michigan Association of Local Public Health (MALPH). The Health Officer shall be designated as the primary delegate to represent the Community Health Agency at the MALPH meetings.*

Section 3. *Current officers and committee members shall remain in place until newly elected. In the event that the current Chairperson resigns from the Board, resigns or is removed as a county commissioner from their respective county or no longer meets the requirements to serve on the Board, the Vice Chairperson shall assume the Chairperson's duties. The Board of Health will then at the next regular meeting take nominations for the Vice Chairperson position and elect a new Vice Chairperson. As these positions are elected on a rotation between the counties the Vice Chair position will be elected from the commissioners from the county in the next rotation.*

December 8, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:00 AM with the Pledge of Allegiance to the Flag of the United States led by Kali Nichols. Roll call was completed as follows: Tom Matthew, Mark Wiley, Kathy Pangle, Jared Hoffmaster, Brent Leininger, and Jon Houtz.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Kali Nichols, Laura Sutter, Paul Andriacchi, and Alex Bergmooser.

Ms. Pangle moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Mr. Hoffmaster moved to approve the minutes from the October 27, 2022, meeting with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Board of Health Member Retirements, Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP), Hillsdale MCDC Dental Center, Health Insurance Educational Meetings for All Staff Members, Mpox & Ebola, Flu Vaccine, COVID, Accreditation, Coldwater Office, Hillsdale Office, Three Rivers Office, Sturgis Office, and Health Promotion and Education.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Respiratory Syncytial Virus".

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for October and November as reported with support from Ms. Pangle. The motion passed unopposed.
- Mr. Leininger moved to place the financials from October on file with support from Mr. Hoffmaster. The motion passed unopposed.

Unfinished Business

- None

New Business:

- Mr. Hoffmaster moved to approve the Branch County building lease as presented with support from Mr. Leininger. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Mr. Leininger moved to accept the changes to the By-laws in Article V, Section 3 with support from Mr. Wiley. The motion passed unopposed.
- Other changes to the By-Laws were discussed and will be brought back at the next meeting.
- Mr. Leininger moved to adopt the updated hard cap amounts in compliance with PA 152, Public Employer Contributions to Medical Benefit Plans, with the cap set at \$6,399.65 for a single person, \$15,264.00 for two persons, and \$19,309.73 for a family beginning January 1, 2023. The motion received support from Ms. Pangle and passed unopposed.
- Mr. Leininger moved to approve the 2023 holiday schedule as presented, with support from Mr. Wiley. The motion passed unopposed.
- Mr. Houtz moved to approve the 2023 Board of Health Meeting Schedule with support from Mr. Wiley. The motion passed unopposed.

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

Public Comment: Public comment was given by one person.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Ms. Pangle. The motion passed unopposed and the meeting was adjourned at 10:22 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

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Health Officer's Report to the Board of Health for January 26, 2023
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Welcome Board of Health Members: Committee assignments have been announced and we welcome the following Commissioners to the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health (BOH):

Branch County: Commissioners Jon Houtz and Tom Matthew

Hillsdale County: Commissioners Brent Leininger and Steve Lanius

St. Joseph County: Commissioners Jared Hoffmaster and Rusty Baker

The Board of Health is statutorily established in Michigan's Public Health Code PA 368 of 1978 as amended, Part 24, Section 333.2415, which states in part; "The district board of health shall be composed of 2 members from each county board of commissioners..." A great place to begin to understand public health and local governing entity responsibilities is by reading the newly revised and updated "Michigan's Guide to Public Health for Local Governing Entities" document which can be accessed at: https://bhsj.org/uploads/resource/attachment/1933/Public_Health_Guide_Final-Digital-Accessible-1.pdf

Throughout the year, I work with my team of administrators to provide educational moments on various public health topics for the Board of Health. The currently approved meeting schedule has board education in the months of January, February, April, May, September, and November. The board education will generally be directly at the conclusion of the regular meeting. The topic for January is BOH education resources and the Public Health Code. In February, our Agency Counsel, Andrew Brege, will provide a session on Open Meetings Act and BOH requirements in the Public Health Code.

Board of Health Lunches to Meet Our Team: I would like to schedule the opportunity for our staff members to meet the Board of Health members from their county over the next few weeks. We often hear from our staff that they don't know their Board of Health members and would like to share about the important public health work that they do in our communities. I propose that the Commissioners from each county attend the lunch at their county location. I hope to schedule dates during the meeting today.

Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP): Marcus Cheatham PhD of Social Data LLC and Alex Bergmooser our Health Education and Promotion Supervisor have attended each of the county collaborative bodies to present the current data on health in the tri-county area and ask for local input. Each presentation was mostly the same but county specific data was used when it was available. You can view the first presentation with Hillsdale County focus as presented by Marcus at: <https://www.youtube.com/watch?v=xujYymRak-8>

Hillsdale MCDC Dental Center: The Hillsdale Center reopened on October 17th. I'm providing 4 pages of information on performance at this center. Provided are the office visit statistics and unique patient statistics for the time period of 10-17-22 to 12-31-22 and the time period of 1-1-23 to 1-20-23.

MCDC continues to prioritize Hillsdale County residents. Residents from the other counties are being seen as dental emergencies but this will change as all former Hillsdale County patients have been reached by their staff to attempt to restart care. You will note that predominately the center is seeing Medicaid patients. Medicaid patients struggle to find dental care as most dentists only accept a small fraction of these patients due to very low reimbursement rates.

Community Health Worker (CHW) Program: We are pleased with the response we are getting from county residents looking to partner with our CHW to improve their social determinants of health. As we continue the work of starting up a new program and work to position this program for sustainability, we have hired a consultant with years of expertise in running a Community Health Worker HUB in Michigan. Through her suggestions and guidance, we are looking at becoming a certified Partner Agency with the Pathways Community HUB Institute.

Mpox & Ebola: We are no longer being asked to monitor travelers from certain areas of Africa for Ebola. Mpox vaccination continues to be offered to individuals at high risk and our Agency also has available courses of Tpoxx which is used in treatment for cases of Mpox.

FLU Vaccine: Michigan did see an uptick in flu cases in December but that number is now coming down. This does not mean that the flu season is over and we continue to encourage individuals to get the flu vaccine. Residents in the tri-county area can receive the flu vaccine from us, their local pharmacy, and from local Providers.

COVID: A new COVID subvariant XBB.1.5 is the currently dominant variant nationwide. Hospitalizations due to COVID infection continue to occur as well as deaths. Most critically ill patients with COVID are unvaccinated. The COVID bivalent booster is encouraged for everyone 6 months and older which provides protection against omicron variants and the original COVID-19 strain. Our Agency carries all approved COVID vaccines and continues to offer vaccine appointment scheduling on our website.

Accreditation: We will have state accreditors in our facilities the week of April 17th for the Food program review and the week of April 24th for all other program reviews. The programs that are reviewed as part of the Michigan Local Public Health Accreditation Program include:

- Administrative Capacity that includes; Powers and Duties, Quality Improvement Supplemental, and the Local Health Department Plan of Organization
- Local Public Health Operations that include; Food Service, General Communicable Disease Control, Hearing, Immunization, Onsite Wastewater Treatment Management, HIV/AIDS & STI, and Vision
- Categorical Services that include; Children's Special Health Care Services and Women, Infants, and Children Administration (WIC)

For this Accreditation cycle the focus is on technical assistance. MDHHS and the Michigan Public Health Institute recognize that many routine accreditation tasks were set-aside during the pandemic and that local health departments have also turned over a tremendous number of staff. Many of our staff have never been a part of accreditation activities and are just learning about the work that we usually engage in when not dealing with a pandemic crisis. Our accreditation ranking from the previous cycle will maintain; Accredited with Commendation. We will take full advantage of the expertise of the state accreditors to learn as much as possible and make program corrections as necessary as get back to "normal".

Agency Insurance Update: As some of you know, this was the first year that we offered to staff an HSA option. After open enrollment we had 10 staff members or approximately 13% opt for an HSA plan.

Coldwater Office: The equipment to video record meetings is here! There is one microphone that we are still waiting on that will complete the project. The microphone is on backorder.

Hillsdale Office: Theresa has begun to request bids for the parking lot replacement in Hillsdale.

Three Rivers Office: The RFP for the exterior building wrap project was put out on our website and received no bids. Theresa also reached out to lists of contractors from the home stores requesting that they bid the project. We do have the one bidder from before we put the project out as an RFP and Theresa is reaching out to the contractor to see if he is still interested in doing the work. We also had an electrical contractor replace the parking lot lamps with LED lighting and repair the exterior light on the employee entrances of the building.

Sturgis: As I have mentioned previously, the landlord at Maple Crest is interested in working with us to increase the space we currently occupy. We are waiting for them to get back with us regarding cost to build-out and feasibility. The increased signage at this location is complete. Here are pictures of what the signs look like:



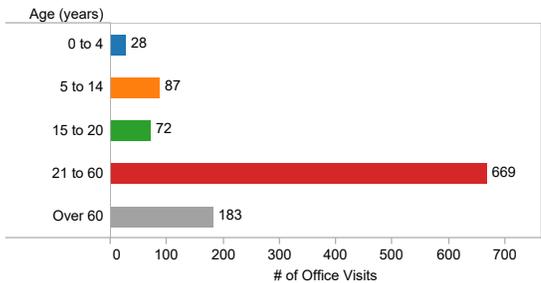
Both sides of the elevated sign at US-12.



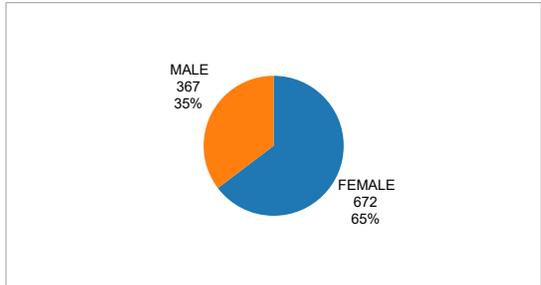
This is the sign to the right of the entrance on the building.

Office Visit Statistics

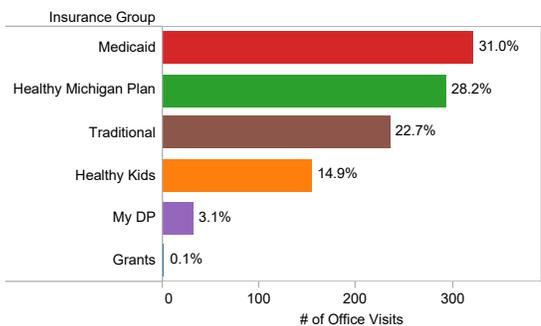
Office Visits by Age



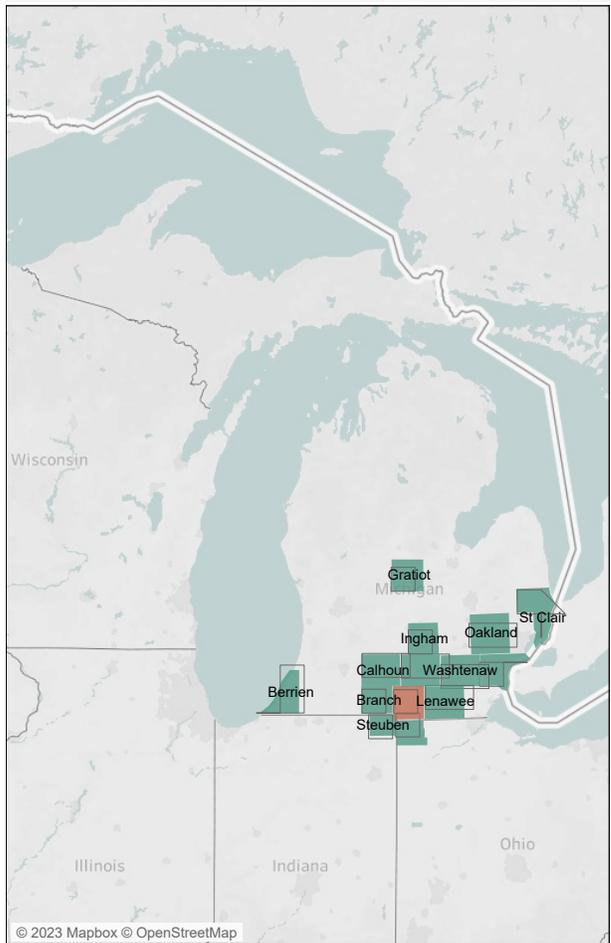
Office Visits by Gender



Office Visits by Insurance



Office Visits County Map



Region
All

Center
HILLSDALE

State IGT Centers
All

Office Visits

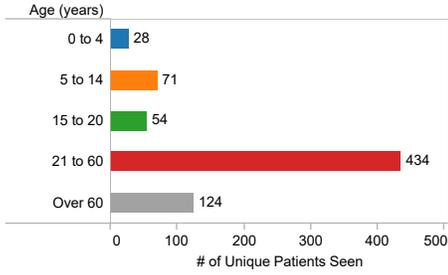
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Pdate
10/1/2022 12:00:00 AM to 12/31/202..

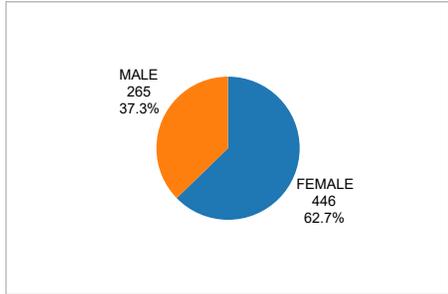
Office Visit Counts are correlated with the Patient's "Clinic Applied To" not "Default Clinic"

Unique Patient Statistics

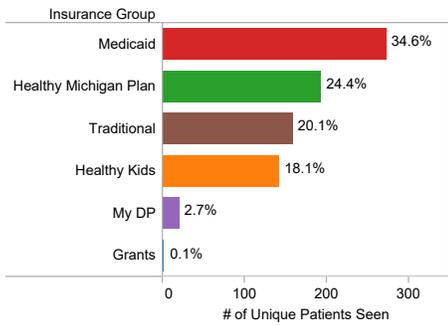
Unique Patients by Age



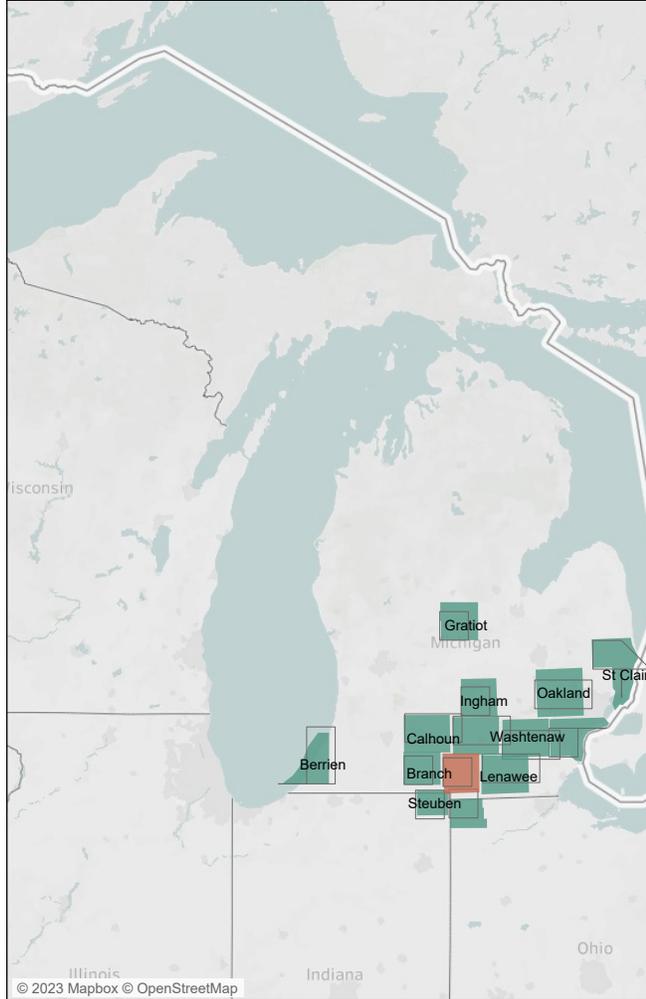
Unique Patients by Gender



Unique Patients by Insurance



Unique Patients by County



Region
All

Center
HILLSDALE

Provider
All

State
All

State IGT
All

Unique Patients

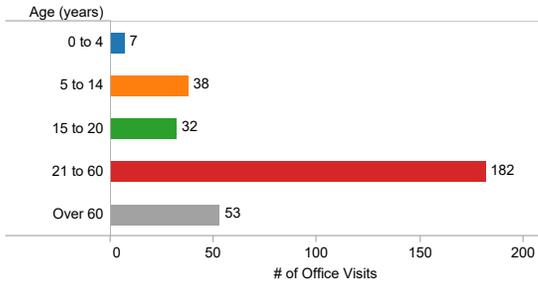
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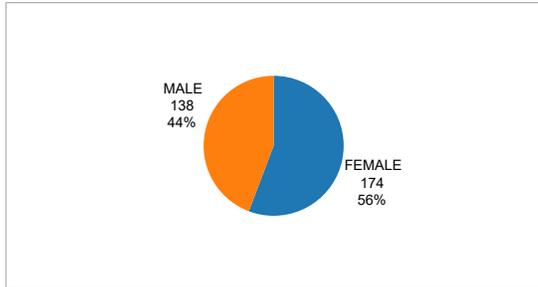
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Office Visit Statistics

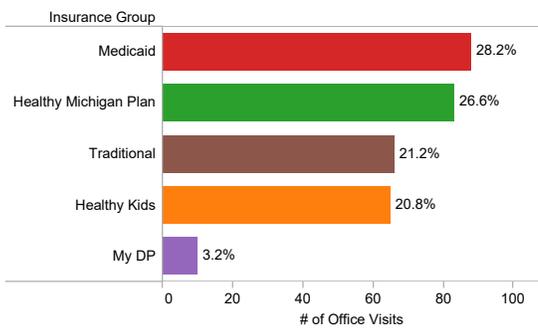
Office Visits by Age



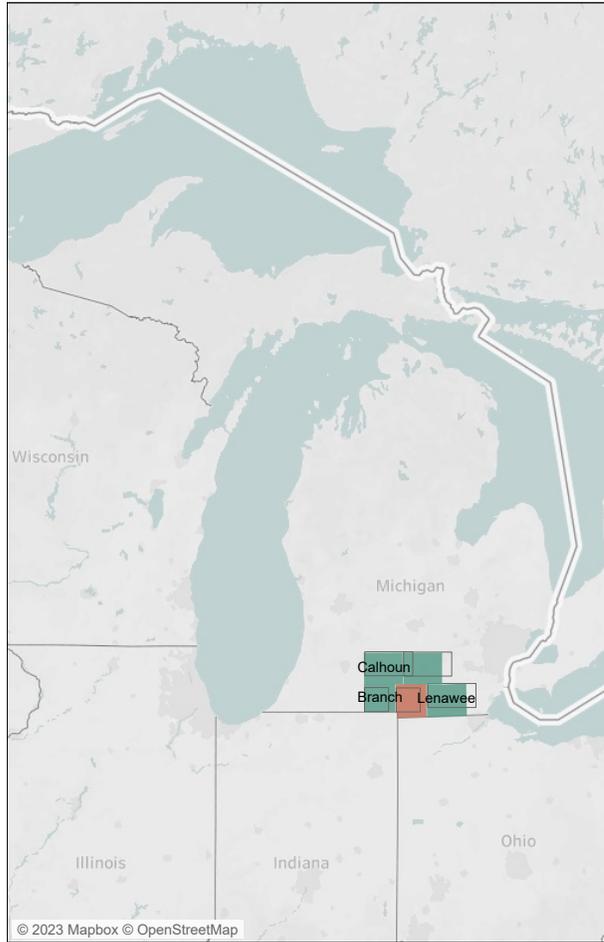
Office Visits by Gender



Office Visits by Insurance



Office Visits County Map



Region
All

Center
HILLSDALE

State IGT Centers
All

Office Visits

312

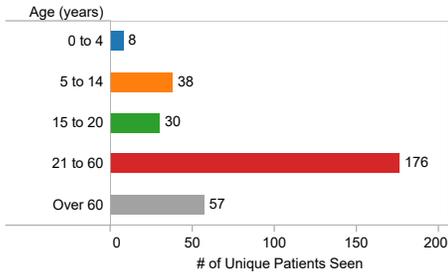
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of Office Visits
5.0 246.0

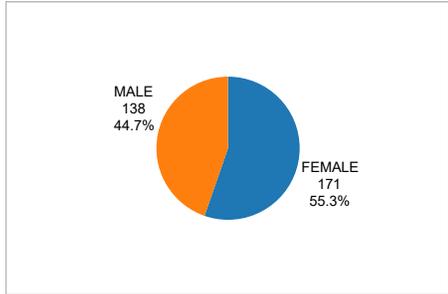
Office Visit Counts are correlated with the Patient's "Clinic Applied To" not "Default Clinic"

Unique Patient Statistics

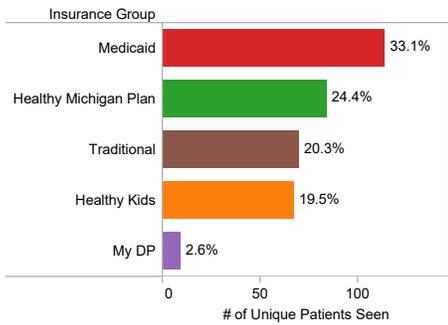
Unique Patients by Age



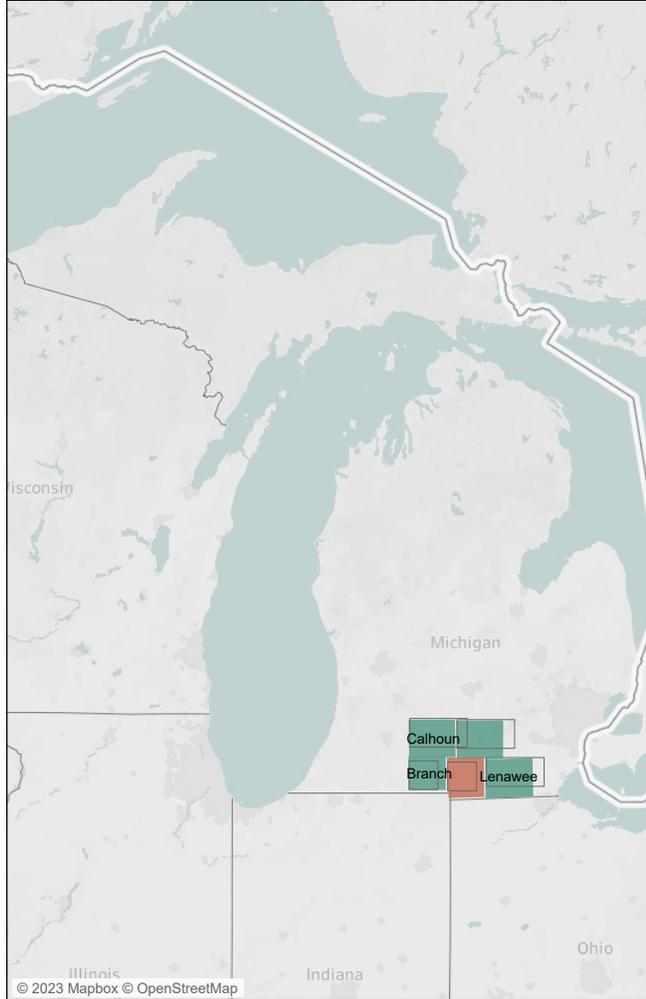
Unique Patients by Gender



Unique Patients by Insurance



Unique Patients by County



Region

All

Center

HILLSDALE

Provider

All

State

All

State IGT

All

Unique Patients

309

Pldate

1/1/2023 12:00:00 AM to 3/1/2023 12:00:00 ..

Included in This Month’s Report:

- | | |
|---|----------------------------------|
| 1. Health Promotion & Education Team Update | 4. Nov. Social Media Data |
| 2. MCRH – Embedding a Community Health Worker (CHWs) Program within the Local Public Health Department Grant Update. | 5. Dec. Social Media Data |
| 3. Community Events Update | 6. Nov. CHW Client Data |
| | 7. Dec. CHW Client Data |

1. Health Promotion & Ed. Team Activities:

The months of November and December were very busy for the Health Promotion & Education staff. Our Health Educator and Communications Specialist, Kris Dewey, continues to utilize our social media presence as a way of promoting the agency and our services. She also was able to hold a couple of “Facebook Live” events during the months of November and December, including a segment with our Medical Director Dr. Luparello regarding the importance of, and information surrounding, the influenza vaccine. Our Facebook/Instagram posts for the month of November and December included, but were not limited to, topics such as: antibiotic awareness week, open enrollment, winter safety guidelines, World Aids Day, and Influenza vaccination week. Our other Health Educator, Josh Englehart, was able to give his “At least it’s Not a Cigarette” anti-vaping presentation at several local schools and community organizations over these couple of months. The presentation has been so well received that we also decided to post this presentation to our website as a way of furthering the reach of this educational health message.

Furthermore, Josh was also an integral part in assisting the Health Promotion & Education Supervisor, Alex Bergmooser, in completing, and submitting, the Agency’s application for the 2023 Medicinal Marijuana Operations & Oversight Grant (MMOOG). The application was submitted in mid-December and the department expects to successfully receive this funding by early February. Lastly, at the end of October, Alex Bergmooser met with Marcus Cheatham, who the agency has contracted with to be the consultant in the formation of the agency’s Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP). Following this first meeting, Alex has been working with Marcus to create a data-driven Powerpoint presentation that will focus on key physical, social, mental, and environmental components of individual and community health for the members of our three counties. The data was collected, analyzed and revised for presentations at each county’s community coalition: the Hillsdale Human Services Network presentation was given on December 13th, the Branch County Community Network presentation was given on December 14th and the St. Joseph Human Services Coalition presentation will be given on January 10th. Once these presentations are all completed, the next step will be for Alex and Marcus to gather feedback from each of these coalitions in order to narrow down the individual needs and concerns of the three counties and use that information to form community surveys and guide the priorities of focus groups that will take place in several months.

2. The Michigan Center for Rural Health (MCRH) – Embedding a Community Health Worker Program within the Local Public Health Department Grant:

During the months of November and December, our CHW continued to increase her number of clients, while still maintaining a growing caseload. With the help of Judy Kell, our CHW consultant, the program has really begun to gain traction and become increasingly effective. We are very excited, and confident, that this positive trend will continue into the new year. Furthermore, Alex Bergmooser and CHW, Rachael Wall, were also able to meet with individuals from Covered Bridge Healthcare in hopes of forming a partnership that would allow our community health worker services to reach more of our community members by providing more client referrals. This was only a very preliminary meeting on the topic, but we are very happy that our community partner organizations are aware of the program and we will continue to promote the program and search for ways to integrate it into the efforts of our partner agencies within the tri-county area.

3. Community Events: We have participated, or will be participating in the following events:

Date	Event
11/4	Branch County Eby Center – Vaping Presentation
11/11	BHSJ CHA All-Staff Training Meeting (Virtual)
11/17	Hope United COPE: The Cost of Poverty Experience
11/18	Hillsdale Hospital Radio Show segment on WCSR
12/8	Hillsdale County GSC Winterfest
1/11	White Pigeon COVID Vaccine Clinic

4. November Social Media Data

Social Media Data (As of December 1st, 2022)					
	# of Followers (Facebook & Instagram)	Social Media Reach (Amount a post is viewed, commented on, shared, etc.)	Number & Topic of Facebook Live Events	Agency Mentions in Local Media (radio stations, local newspaper/digital articles, etc.)	Other Activities (# and Topic)
NOVEMBER	4029	21,723	1 (Hillsdale Hospital)	7	1 (Hillsdale Hospital Radio Show Segment on WCSR)
YTD (FY 2023)	33 NEW followers since last report	44,471	2	22	5

5. December Social Media Data

Social Media Data (As of January 1st, 2022)					
	# of Followers (Facebook & Instagram)	Social Media Reach (Amount a post is viewed, commented on, shared, etc.)	Number & Topic of Facebook Live Events	Agency Mentions in Local Media (radio stations, local newspaper/digital articles, etc.)	Other Activities (# and Topic)
DECEMBER	4049	20,806	1 (Influenza Vaccine - Dr. Luparello)	4	1 ("Atleast it's not a cigarette" anti-vaping presentation uploaded to Agency website)
YTD (FY 2023)	20 NEW followers since last report	65,277	3	26	6

6. Novembers Community Health Worker (CHW) Client Data

Community Health Worker (CHW) Client Data - November 2022								
	# New	# YTD						
<i>Clients</i>	2	11						
	Internal (Clinic) Referral & Agency Website	External Referral (Partner Organization)	AAA	MDHHS	Internal (Clinic) Referral & Agency Website YTD	External Referral (Partner Organization) YTD	AAA YTD	MDHHS YTD
<i>Referral Source</i>	2	0	0	0	6	1	3	1
	Branch	St. Joseph	Hillsdale	Branch (YTD)	St. Joseph (YTD)	Hillsdale (YTD)		
<i>Clients by County</i>	0	2	0	2	9	0		
	In-Person (Office)	Phone	Email	In-Person (Home Visit)	In-Person (Office) YTD	Phone YTD	Email YTD	In-Person (Home Visit) YTD
<i>Interactions (sum of all interactions w/each client)</i>	2	3	0	2	13	31	0	4
	Open	Closed (Completed)	Closed (Unable to Complete), Explanation	Other (Specify)	Open YTD	Closed YTD (Completed)	(Unable to Complete), Explanation	Other YTD (Specify)
<i>Case Status</i>	2	0		0	11	0	0	0
	Behavioral Health	Health Insurance	Housing	Immunization Information	Employment Issues	Family Planning & Pregnancy	At-Home Medical & Health Needs	Adult Education
<i>Services Provided</i>	1	2	1	1		1	1	1
<i>Service Provided YTD</i>	1	7	3	1		1	2	2
	Transportation	Food Assistance	Child Developmental/ Education Issues & Screening	Childcare Services	Clothing Needs	Domestic Concerns	Other (Specify)	
<i>Services Provided Cont.</i>		2		1				
<i>Service Provided YTD</i>		5		2				

7. December Community Health Worker (CHW) Client Data

Community Health Worker (CHW) Client Data - December 2022								
	# New	# YTD						
<i>Clients</i>	2	13						
	Internal (Clinic) Referral & Agency Website	External Referral (Partner Organization)	AAA	MDHHS	Internal (Clinic) Referral & Agency Website YTD	External Referral (Partner Organization) YTD	AAA YTD	MDHHS YTD
<i>Referral Source</i>	1	0	1	0	7	1	4	1
	Branch	St. Joseph	Hillsdale	Branch (YTD)	St. Joseph (YTD)	Hillsdale (YTD)		
<i>Clients by County</i>	2	0	0	4	9	0		
	In-Person (Office)	Phone	Email	In-Person (Home Visit)	In-Person (Office) YTD	Phone YTD	Email YTD	In-Person (Home Visit) YTD
<i>Interactions (sum of all interactions w/each client)</i>	5	0	0	2	13	31	0	4
	Open	Closed (Completed)	Closed (Unable to Complete), Explanation	Other (Specify)	Open YTD	Closed YTD (Completed)	(Unable to Complete), Explanation	Other YTD (Specify)
<i>Case Status</i>	2	0	0	0	13	0	0	0
	Behavioral Health	Health Insurance	Housing	Immunization Information	Employment Issues	Family Planning & Pregnancy	At-Home Medical & Health Needs	Adult Education
<i>Services Provided</i>	0	1	1	0	1	0	1	0
<i>Service Provided YTD</i>	1	8	4	1	1	1	3	2
	Transportation	Food Assistance	Child Developmental/ Education Issues & Screening	Childcare Services	Clothing Needs	Domestic Concerns	Other (Specify)	
<i>Services Provided Cont.</i>		1		0		2		
<i>Service Provided YTD</i>		6		2		2		

MEDICAL DIRECTOR'S REPORT

JANUARY 2023

1. Morning checks on CDC website and Johns Hopkins website to follow COVID numbers and trends. Watching influenza trends as well.
2. Director and Administrator meetings, in person and zoom.
3. Meetings via zoom and teleconference with MDHHS.
4. Continue to review and sign standing orders, especially with changes in vaccinations.
5. Latent tuberculosis patient counseling and treatment. Watching for Ukrainian citizens that are relocating.
6. Two fall classes, Public Health and Environmental Health Practices ended.
7. One accelerated winter class, Research Methods

OBESITY IN THE UNITED STATES

Obesity is a common, serious, and costly chronic disease of adults and children.

The conditions in which we live, work, and play—called social determinants of health—also matter. [Child care](#) and [school](#) environments, [community design](#), access to [healthy, affordable foods](#) and beverages, and access to safe and convenient [places for physical activity](#) affect our ability to make healthy choices.

Obesity is serious because it is associated with poorer mental health outcomes and reduced quality of life. In the United States and worldwide, obesity is also associated with the leading causes of death, including deaths from diabetes, heart disease, stroke, and some types of cancer.

Michigan Statistics

Body Mass Index is defined as weight (in kilograms) divided by height (in meters) squared.

As of 2020, Michigan ranked 35th based on its percentage of adults with a body mass index of 30 or higher, according to data from the U.S. Centers for Disease Control and Prevention. Michigan's obesity rate of 35.2% surpassed the national average of 32.2%.

What Can Be Done?

Eating Patterns

- Healthy eating follows the 2020-2025 Dietary Guidelines for Americans. It emphasizes a variety of vegetables and fruits, whole grains, a variety of lean protein foods, and low-fat and fat-free dairy products. It also limits foods and beverages with added sugars, solid fats, or sodium.
- Managers of worksites and public facilities can improve the nutritional quality of food and beverages available in those settings.

Physical Activity

The Physical Activity for Americans recommends that children aged 3 through 5 years should be physically active throughout the day. Children aged 6 – 17 years need at least 60 minutes of moderate to vigorous physical activity every day. Adults need 150 minutes of moderate intensity physical activity a week.

- Communities can create or modify environments to make it easier for people to walk or bike to everyday destinations.

Sleep

- Newborns need 14 to 17 hours of sleep per day. That amount decreases with age; teenagers need 8 to 10 hours of sleep per day, and adults need 7 or more hours of sleep per day.

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 12/1/2022 Through 12/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
4Imprint	959.01	53856	12/16/2022
Abila	1,852.00	22-12-02 A.01	12/2/2022
Abila	1,852.00	22-12-30 A.01	12/30/2022
Accident Fund	1,020.00	22-12-02 P.01	12/2/2022
Accident Fund	3,449.25	22-12-30 P.01	12/30/2022
ACD.NET	1,998.55	53857	12/16/2022
Action Quick Print Plus	208.00	22-12-16 A.01	12/16/2022
Aflac District Office	596.48	53854	12/9/2022
Aflac District Office	596.48	53871	12/23/2022
Alerus Retirement Solutions	11,811.00	22-12-09 R.01	12/9/2022
Alerus Retirement Solutions	1,711.00	22-12-23 R.01	12/23/2022
Amazon Capital Services, Inc	172.99	22-12-02 A.02	12/2/2022
Amazon Capital Services, Inc	68.01	22-12-16 A.02	12/16/2022
Amazon Capital Services, Inc	408.72	22-12-30 A.02	12/30/2022
Armstrong Nutrition Management	4,067.18	22-12-16 A.03	12/16/2022
Auditory Instruments Inc.	451.42	22-12-02 A.03	12/2/2022
Beacon Properties Administration	3,645.00	53873	12/30/2022
Blue Cross Blue Shield	69,734.13	22-12-16 P.01	12/16/2022
Branch Area Transit Authority	3,023.16	22-12-16 A.04	12/16/2022
Branch County Commission	22,397.35	22-12-16 A.05	12/16/2022
Branch County Complex	5,694.28	22-12-30 A.03	12/30/2022
Candy Cox	98.12	53858	12/16/2022
Card Services Center	246.25	22-12-30 P.02	12/30/2022
Center for Information Mgmt	1,350.00	22-12-16 A.06	12/16/2022
Century Bank - Hillsdale Maintenance	2,000.00	22-12-30 A.04	12/30/2022
Century Bank - Three Rivers Maintenance	2,000.00	22-12-30 A.05	12/30/2022
Century Basic	825.46	22-12-09 R.02	12/9/2022
Century Basic	825.50	22-12-23 R.02	12/23/2022
Century EFPTS	22.96	22-12-09 L.01	12/9/2022
Century EFPTS	26,887.89	22-12-09 R.03	12/9/2022
Century EFPTS	141.68	22-12-23 L.01	12/23/2022
Century EFPTS	24,570.24	22-12-23 R.03	12/23/2022
Century EFPTS	4,190.10	22-12-23 S.01	12/23/2022
Century Mastercard	872.22	22-12-02 P.02	12/2/2022
Century MERS	52,287.25	22-12-16 A.07	12/16/2022
Century State/Michigan State Treasury	4,417.34	22-12-09 R.04	12/9/2022
Century State/Michigan State Treasury	18.55	22-12-23 L.02	12/23/2022
Century State/Michigan State Treasury	4,317.09	22-12-23 R.04	12/23/2022
Century State/Michigan State Treasury	684.13	22-12-23 S.02	12/23/2022
Charter Communications	137.97	22-12-16 P.02	12/16/2022
Cintas Corporation Loc 351	145.88	22-12-16 P.03	12/16/2022
City of Jonesville	160.00	22-12-02 A.04	12/2/2022
Coldwater Media Group	131.20	53842	12/2/2022
ConnectAmerica	152.00	22-12-16 A.08	12/16/2022
Cribs for Kids, Inc.	5,849.10	53843	12/2/2022
Crossroads Home Care Inc.	943.08	22-12-16 A.09	12/16/2022
Current Office Solutions	640.86	22-12-16 A.10	12/16/2022
Current Office Solutions	178.49	22-12-30 A.06	12/30/2022
District Health Department #10	1,800.00	53874	12/30/2022
Dr. Karen M. Luparello	4,245.91	22-12-30 A.07	12/30/2022
Evenflo Company Inc	549.52	53875	12/30/2022
FedEx	38.13	22-12-02 P.03	12/2/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 12/1/2022 Through 12/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
FedEx	51.34	22-12-16 P.04	12/16/2022
Frontier	315.78	22-12-02 P.04	12/2/2022
Frontier	322.21	22-12-30 P.03	12/30/2022
GDI Services Inc.	4,646.71	22-12-30 A.08	12/30/2022
Glaxo-Smithkline Financial Inc.	8,208.52	22-12-02 A.05	12/2/2022
Glaxo-Smithkline Financial Inc.	1,111.94	22-12-30 A.09	12/30/2022
GT INDEPENDENCE	1,254.36	22-12-16 A.11	12/16/2022
Hillsdale Board Of Public Utilities	1,207.50	22-12-02 P.05	12/2/2022
Hillsdale Board Of Public Utilities	323.88	22-12-02 P.06	12/2/2022
Hillsdale Board Of Public Utilities	2,160.45	22-12-30 P.04	12/30/2022
Hillsdale County Treasurer	303.67	22-12-16 A.12	12/16/2022
HomeJoy of Kalamzoo	5,219.35	22-12-16 A.13	12/16/2022
Hospital Network Healthcare Services	229.02	22-12-16 A.14	12/16/2022
Indiana MI Power Company	855.20	22-12-16 P.05	12/16/2022
JAMES YOUNG	130.00	22-12-02 A.06	12/2/2022
Jason Wade	98.00	53859	12/16/2022
Jessica A Adams	1,800.00	22-12-02 A.07	12/2/2022
Jessica A Adams	2,300.00	22-12-16 A.15	12/16/2022
Jessica A Adams	1,965.00	22-12-30 A.10	12/30/2022
Kell & Associates, LLC	427.50	22-12-16 A.16	12/16/2022
Kell & Associates, LLC	1,383.48	22-12-30 A.11	12/30/2022
KKZO LLC	1,080.00	53876	12/30/2022
Knowledge Capital Alliance	2,000.00	53844	12/2/2022
Knowledge Capital Alliance	2,000.00	53860	12/16/2022
Laboratory Corporation of America	70.14	22-12-30 A.12	12/30/2022
Legal Services Of S.Central MI	1,040.00	22-12-16 A.17	12/16/2022
Maplecrest, LLC	646.00	22-12-30 A.13	12/30/2022
Matasha Goosby	1,800.00	22-12-02 A.08	12/2/2022
Matasha Goosby	2,300.00	22-12-16 A.18	12/16/2022
Matasha Goosby	2,025.00	22-12-30 A.14	12/30/2022
McKesson Medical-Surgical Gov. Solutions LLC	85.45	22-12-16 P.06	12/16/2022
Medical Care Alert	743.70	22-12-16 A.19	12/16/2022
Merck Sharp & Dohme LLC	12,146.12	53845	12/2/2022
MERS 5% EMPLOYEES	11,384.08	22-12-16 A.20	12/16/2022
MI Municipal Risk Management Authority	10,337.25	22-12-30 A.15	12/30/2022
MI Security & Lock, LLC	227.30	53861	12/16/2022
Michigan State Disbursement Unit	190.11	53855	12/9/2022
Michigan State Disbursement Unit	190.11	53872	12/23/2022
Mistel de Varona	540.00	53846	12/2/2022
Mistel de Varona	675.00	53862	12/16/2022
Mistel de Varona	607.50	53877	12/30/2022
National Registry of Food Safety Professionals	544.00	53863	12/16/2022
Nationwide	1,020.00	22-12-09 R.05	12/9/2022
Nationwide	1,020.00	22-12-23 R.05	12/23/2022
PFIZER INC	4,613.08	53847	12/2/2022
Pitney Bowes Inc.	483.30	22-12-30 P.05	12/30/2022
Principal Life Insurance Company	1,516.78	22-12-02 P.07	12/2/2022
Principal Life Insurance Company	1,492.12	22-12-30 P.06	12/30/2022
Prompt Care Express PC	142.00	53864	12/16/2022
Reserve Account	3,000.00	22-12-16 A.21	12/16/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 12/1/2022 Through 12/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Richard Clark	2,225.00	22-12-30 A.16	12/30/2022
Riley Pumpkin Farm	300.00	22-12-30 A.17	12/30/2022
RJB Heating & Cooling	3,438.70	53848	12/2/2022
Rosati Schultz Joppich Amtsbueshler	300.00	22-12-16 A.22	12/16/2022
ROSE PEST SOLUTIONS	75.00	22-12-02 A.09	12/2/2022
ROSE PEST SOLUTIONS	75.00	22-12-30 A.18	12/30/2022
Sanofi Pasteur Inc.	6,863.72	53849	12/2/2022
Sanofi Pasteur Inc.	2,214.27	53878	12/30/2022
Schindler Elevator Corporation	7,994.00	53850	12/2/2022
Schindler Elevator Corporation	188.00	53865	12/16/2022
Semco Energy	124.88	22-12-16 P.07	12/16/2022
Shred It	150.00	22-12-02 P.08	12/2/2022
Shred It	90.00	22-12-30 P.07	12/30/2022
St Joseph County COA	81,710.04	22-12-16 A.23	12/16/2022
St Joseph County Transit Authority	1,867.57	22-12-16 A.24	12/16/2022
St. Joseph Community Co-op	1,074.85	22-12-16 A.25	12/16/2022
Staples	63.37	22-12-02 P.09	12/2/2022
Staples	528.20	22-12-16 P.08	12/16/2022
State Of Michigan	721.00	53866	12/16/2022
Stratus Video, LLC	1,421.85	53851	12/2/2022
Stratus Video, LLC	1,164.08	53879	12/30/2022
Three Rivers Hospital	80.00	53852	12/2/2022
Three Rivers Hospital	286.00	53867	12/16/2022
Thurston Woods Village	6,860.66	53868	12/16/2022
TMK Worldwide, LLC	143.70	22-12-16 A.26	12/16/2022
TMK Worldwide, LLC	142.00	22-12-30 A.19	12/30/2022
US Systems Inc	18,533.00	53880	12/30/2022
Verizon	1,040.62	22-12-16 P.09	12/16/2022
VRI INC.	285.00	22-12-16 A.27	12/16/2022
Wal-Mart Community	25.12	22-12-02 P.10	12/2/2022
Webster Electric	3,400.00	53869	12/16/2022
Whispering Pines	781.33	53870	12/16/2022
Xmission	393.68	53853	12/2/2022
Xmission	402.58	53881	12/30/2022
Report Total	519,639.10		

Branch-Hillsdale-St Joseph Community Health Agency
 Balance Sheet
 As of 12/31/2022

Assets

Cash on Hand	10,374.92
Cash with County Treasurer	3,654,622.63
Community Foundation Grant	309,955.94
Cash HD Building Maintenance	80,000.00
Cash TR Building Maintenance	80,000.00
Accounts Receivable	50,194.88
Due from Hillsdale County	58,898.00
Due from State	(677,590.56)
Due from Other Funding Sources	250,556.61
Prepaid Expenses	193,447.23
Biologic Inventory	<u>93,418.35</u>
Total Assets	<u>4,103,878.00</u>

Liabilities

Accounts Payable	208,063.58
Payroll Liabilites	161,934.72
Capital Improvements	25,000.00
Deferred Revenue	216,710.43
Biologics	<u>93,418.35</u>
Total Liabilities	<u>705,127.08</u>

Net Assets

Operation Fund Balance	359,823.37
Restricted Fund Balance	365,121.02
Designated Fund Balance	<u>2,673,806.53</u>
Total Net Assets	<u>3,398,750.92</u>

Total Liabilities and Net Assets	<u>4,103,878.00</u>
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Prior Year Fund Balance Comparison at 12/31/2021:

Operation Fund Balance	433,793.83
Restricted Fund Balance	385,034.77
Designated Fund Balance	<u>2,377,990.80</u>
Total Fund Balance \$	<u>3,196,819.40</u>

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements
 June 30, 2022 thru
 November 30, 2022

Plus: Cash Receipts	\$	588,187.12
Less: Cash Disbursements For Payroll/AP	\$	(508,619.89)
<hr/>		
6/30/2022 Cash Balance	\$	4,644,209.03
Plus: Cash Receipts	\$	639,313.54
Less: Cash Disbursements For Payroll/AP	\$	(855,549.69)
<hr/>		
7/31/2022 Cash Balance	\$	4,427,972.88
Plus: Cash Receipts	\$	819,005.27
Less: Cash Disbursements For Payroll/AP	\$	(691,237.22)
<hr/>		
8/31/2022 Cash Balance	\$	4,555,740.93
Plus: Cash Receipts	\$	739,589.44
Less: Cash Disbursements For Payroll/AP	\$	(970,360.46)
<hr/>		
9/30/2022 Cash Balance	\$	4,324,969.91
Plus: Cash Receipts	\$	598,878.68
Less: Cash Disbursements For Payroll/AP	\$	(929,998.04)
<hr/>		
10/31/2022 Cash Balance	\$	3,993,850.55
Plus: Cash Receipts	\$	861,921.81
Less: Cash Disbursements For Payroll/AP	\$	(688,089.85)
<hr/>		
11/30/2022 Cash Balance	\$	4,167,682.51

BRANCH HILLSDALE ST JOSEPH COMMUNITY HEALTH AGENCY

Expense by Program - 12/31/2022

Program	Program Title	Month	Year to Date	Original	Expended	
*	010	Agency Support	7,031.95	39,910.72	28,490.00	140.08%
*	008	Salary & Fringe Payoff	19,442.19	30,286.49	70,000.00	43.26%
*	325	CSHCS	24,084.86	75,150.91	186,729.00	40.24%
*	012	Area Agency on Aging	148,373.73	476,379.39	1,340,380.00	35.54%
*	115	MCH Enabling Women	2,586.90	18,118.48	55,795.00	32.47%
**	032	Emergency Preparedness	11,362.54	35,868.81	123,026.00	29.15%
*	341	Infectious Disease	18,260.83	85,341.74	295,888.00	28.84%
**	326	Vision (ELPHS)	10,394.55	29,293.28	104,320.00	28.08%
*	745	Type II Water	8,727.07	25,771.03	99,047.00	26.01%
**	327	Hearing (ELPHS)	8,263.39	27,063.82	104,445.00	25.91%
*	109	WIC	93,538.14	261,082.43	1,040,439.00	25.09%
	704	Food Service	41,558.53	125,046.53	508,151.00	24.60%
	200	ELPHS Marketing	7,878.03	21,780.94	88,888.00	24.50%
	605	General EH Services	3,324.45	9,504.20	38,839.00	24.47%
	714	Onsite Sewage Disposal	31,582.34	90,290.00	368,969.00	24.47%
	721	Drinking Water Supply	31,582.34	90,290.00	368,969.00	24.47%
	138	Immunization IAP	47,453.95	194,780.93	829,035.00	23.49%
	338	Immunization Vaccine Handling	23,380.70	70,081.32	304,787.00	22.99%
	108	WIC Breastfeeding	9,689.65	28,715.82	129,305.00	22.20%
	329	MCH Enabling Children	1,911.14	9,500.80	43,828.00	21.67%
	014	VOCA	14,459.68	43,914.20	205,743.00	21.34%
	345	Lead Testing	2,861.85	5,487.35	26,009.00	21.09%
	107	Medicaid Outreach	1,161.15	4,452.54	21,292.00	20.91%
	021	Dental Clinic - Three Rivers	3,645.00	10,935.00	53,310.00	20.51%
	201	CSF Carseats	2,237.41	5,132.47	25,383.00	20.22%
	331	STD	8,413.09	29,312.17	146,080.00	20.06%
	332	HIV Prevention	2,304.47	6,821.13	37,460.00	18.20%
	029	Dental Clinic - Hillsdale	737.72	2,349.83	14,000.00	16.78%
	352	ELCCT Contact Tracing, testing doord,	33,983.83	101,806.22	606,800.00	16.77%
	207	MCRH Community Health Workers	11,241.53	31,182.70	205,368.00	15.18%
	185	Dental Outreach	1,765.63	3,220.08	23,552.00	13.67%
	363	363 CVDIMS Covid Immz Supplemental	10,994.47	33,084.65	292,696.00	11.30%
	101	Workforce Development	500.98	1,664.79	56,863.00	2.92%
	374	EOACV Expanding Older Adult Access to	1.26	460.58	15,950.00	2.88%
	035	Vector Borne Disease Surveillance	1.70	619.15	32,837.00	1.88%
	405	Grant Writing	210.15	210.15	11,485.00	1.82%
	024	MERS Pension Underfunded Liability	0.00	637.15	44,590.00	1.42%

355	COVID-19 PH Workforce Supplemental	1,073.33	2,062.84	172,752.00	1.19%
023	Capital Expenditures	600.00	600.00	73,000.00	0.82%
112	CSHCS Medicaid Outreach	0.00	0.00	89,427.00	0.00%
321	CHC Tele-A-Health	0.00	0.00	33,360.00	0.00%
371	CSHCS Vaccine Initiative	0.00	0.00	14,073.00	0.00%
723	PFAS Response - White Pigeon	0.16	603.77	0.00	0.00%
378	CVDIMS Covid Immz Supplemental	<u>43.39</u>	<u>360.78</u>	<u>0.00</u>	0.00%
	Total Expense	<u>646,664.08</u>	<u>2,029,175.19</u>	<u>8,331,360.00</u>	<u>24.36%</u>

The Agency is currently 0.61% under budget.

*3/12 Months = 25.00%

**3/9 Months = 33.33%

Programs Over Budget as of 12/31/2022

RU 010: 140.08%	This is based on the original budget which was created prior to understanding all expected revenue sources for the year. We have additional information and will adjust this budget in budget amendment #1. The current revenue for this program is over budget (at 140.08%), causing expenses to also show over budget.
RU 008: 43.26%	Over budget due to annual sick time payout in December. Will monitor and adjust in amendment #1.
RU 325: 40.24%	Budget for RU 325 must be fully expended before expenses can be charged to RU 112. When looking at these two budgets together as one the program is over by budget at 27.21%. This will be addressed in amendment #1.
RU 012: 35.54%	Over budget due to annual membership fully expended in October and contractual service providers having full year grant awards and billing more than 1/12 of grant each month. AAA will continue to monitor and work with providers to ensure no over payments happen and appropriate adjustments are made at the next budget amendment.
RU 115: 32.47%	Program is over budget due to one time purchases - this program will fall back in line with budget as year progresses.
RU 032: 29.15%	9-Month Program - within budget 33.33%
RU 341: 28.84%	Program is over budget due to large annual Flu Vaccine purchase in October - this program will fall back in line with budget as year progresses.
RU 326: 28.08%	9-Month Program - within budget 33.33%
RU 745: 26.01%	Slightly over budget due to staff raises. This will be adjusted in amendment #1.
RU 327: 25.91%	9-Month Program - within budget 33.33%
RU 109: 25.09%	Slightly over budget due to staff raises. This will be adjusted in amendment #1.

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY
BY-LAWS for Board of Health

ARTICLE I. NAME

The Boards of Commissioners of the Counties of Branch, Hillsdale and St. Joseph under Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415, have established a District Health Department, which is hereinafter called the Community Health Agency.

ARTICLE II. OBJECTIVES

Section 1. These by-laws are subject to the Intergovernmental Agreement between Branch, Hillsdale and St. Joseph counties which governs in the case of inconsistencies.

Section 2. The primary purpose of this organization is to provide the necessary policies and administrative controls for Branch, Hillsdale and St. Joseph Counties to strengthen and enforce health regulations, and to improve the quality of public health services to the people residing in this health jurisdiction.

ARTICLE III. MEMBERS

The governing body of the Community Health Agency shall be the Board of Health, hereinafter called the Board. The Board shall be composed of representatives from the respective counties' Boards of Commissioners, who are current county commissioners, and in accordance with Michigan's Public Health Code, Act 368, P.A. of 1978, MCL 333.2415.

ARTICLE IV. OFFICERS

Section 1. The election of a Chairperson and Vice Chairperson and appointment of committees for the calendar year will be held at the first regularly scheduled meeting in January. The Chairperson and Vice Chairperson shall not be from the same county.

Section 2. Following the elections of the Chairperson and Vice Chairperson, a Board member may be designated to attend the annual meeting of the Michigan Association of Local Public Health (MALPH). The Health Officer shall be designated as the primary delegate to represent the Community Health Agency at the MALPH meetings.

Section 3. Current officers and committee members shall remain in place until newly elected. In the event that the current Chairperson resigns from the Board, resigns or is

removed as a county commissioner from their respective county or no longer meets the requirements to serve on the Board, the Vice Chairperson shall assume the Chairperson's duties. The Board of Health will then at the next regular meeting take nominations for the Vice Chairperson position and elect a new Vice Chairperson. As these positions are elected on a rotation between the counties the Vice Chair position will be elected from the commissioners from the county in the next rotation.

ARTICLE V. MEETINGS

Section 1. The Board will meet on the fourth Thursday of each month at 9:00 AM unless otherwise determined by the Board. In the event that the Board meets less than once per month, claims may be negotiated, resolved or paid prior to the next Board meeting by the Health Officer and Chairperson of the Board of Health, who shall report the action to the Board at its next regular meeting as outlined in Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415.

Section 2. The agenda for each Board meeting shall be set by the Health Officer in consultation with the Chairperson of the Board. An individual wishing to suggest a topic for discussion at a Board meeting shall submit a written request for consideration to the Chairperson of the Board at least ten (10) days prior to the meeting. The request shall include the subject matter, estimate time needed, individual(s) to appear and contact information of the requestor.

Section 3. For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

Section 4. The Board shall abide by requirements of Michigan's Open Meetings Act.

Section 5. Special meetings of the Board of Health or its Committees may be held at any time upon call of the Chairperson by providing just purpose and giving at least 18 hours' notice.

Section 6. Voting for the expenditure of funds, the adoption of a resolution or ordinance shall be by a roll-call vote. All other votes shall be by voice vote.

Section 7. Meetings will be conducted according to the latest edition of Roberts' Rules of Order.

ARTICLE VI. QUORUM

Four (4) members of the Board, which includes one member from each of the three counties, shall constitute a quorum for the transaction of business.

ARTICLE VII. COMMITTEES

Section 1. A Committee of the whole will be established. A Policy and Appeals Committee shall be established when needed, which consists of 1 member from each county. The Finance Committee and the Program, Policy and Appeals Committee shall be two (2) standing committees established by the Board.—The Board may, from time to time, establish other special committees and/or additional standing committees for other matters of concern to the Community Health Agency.

~~**Section 2.** The Board Chairperson, with the approval of the Board, shall appoint a representative from each county to the Finance Committee and to the Program, Policy and Appeals Committee. Appointments to committees shall be made annually.~~

ARTICLE VIII. CONFLICT OF INTEREST

No Board of Health member will vote or otherwise participate in a decision by the Board of Health if they have a direct personal interest, wherein they may financially or materially gain from the action of the Board of Health.

ARTICLE IX. AMENDMENTS

These by-laws may be amended at any regular meeting by a majority vote of the Board. A proposed amendment shall be submitted in writing to all members at least ten (10) days prior to the meeting. Any amendment thereto shall become effective immediately upon its adoption.

ARTICLE X. COUNTY APPROPRIATIONS

Beginning in January of each year, the respective Treasurers of Branch, Hillsdale and St. Joseph Counties shall deposit their quarterly appropriations of county funding with the Community Health Agency by the 15th day of January, April, July and October.

Reviewed and amended by the Board of Health on the 8th day of December 2022.

Reviewed and amended by the Board of Health on the 26th day of January 2023

2023 Board of Health Meetings

Board of Health Meetings are the 4th Thursday at 9 am of each month with the following exceptions: there is no meeting in October, and the November and December meetings are scheduled for the 2nd Thursday of the month. Board Education will begin immediately at the conclusion of the meeting and end by noon.

Date	Time	Location	Board Education Scheduled
January 26	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
February 23	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
March 23	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
April 27	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
May 25	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
June 22	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
July 27	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
August 24	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
September 28	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
November 9	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
December 14	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
January 25, 2024	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes

Board of Health Work Meetings are scheduled for the Monday prior to the Board of Health meeting at 1:00 PM, as detailed below:

~~January 23~~ Canceled 1/18/23, February 20 (president's day and may need to be adjusted), March 20, April 24, May 22, June 19 (may need to be adjusted due to conflict), July 24, August 21, September 25, November 6, and December 11.

BHSJCHA Administration

Health Officer: Rebecca A. Burns, MPH, RS o: 517-933-3040 c: 269-501-2503

Medical Director: Karen Luparello, DO

Director of Administration: Theresa Fisher, BS

Director of Personal Health & Disease Prevention: Kali Nichols, MPH

Director of Environmental Health: Paul Andriacchi, REHS

Director of Area Agency on Aging IIIC: Laura Sutter, BS

Approved by the Board of Health on December 8, 2022.

Board Member Information Listed on the BHSJ.ORG Website:



The screenshot shows the website header with the agency logo and navigation menu. The 'COVID-19' link is highlighted in red. Below the header, the 'Board of Health' section is titled. It lists six commissioners in a two-column grid:

	Brent Leininger Commissioner <i>Hillsdale</i>		Rusty Baker Commissioner <i>St. Joseph</i>
	Steve Lanus Commissioner <i>Hillsdale</i>		Tom Matthew Commissioner, Chair <i>Branch</i>
	Jared Hoffmaster Commissioner <i>St. Joseph</i>		Jon Houtz Commissioner <i>Branch</i>

The information displayed on our website currently shows each Commissioner in a list (above).

Clicking on the Commissioner's name or picture will bring up additional contact information (right). It currently contains the mailing address for that Commissioner, but no other contact information.

What information displayed here is determined by the Board of Health. The Agency can add or remove any information from this section at the direction of the Board.



This screenshot shows the detailed view for Brent Leininger. It includes his photo, name, title, location, and mailing address:

Brent Leininger
Commissioner
Hillsdale
11846 Tuttle Rd
Waldron, MI 49288
[Back](#)



**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY**

**2023 CERTIFICATE OF RECOGNITION
FOR YEARS OF DEDICATED SERVICE**

**Nicole Ewers 5 Years
Emily Young 5 Years
Alan Elliott 5 Years**

**Paul Andriacchi 10 Years
Brandie Lennox 10 Years
Tina Schneidmiller 10 Years**

Aimmee Mullendore 15 Years

Candace Cox 45 Years



2425 E. Grand River Ave.,
Suite 1, Lansing, MI 48912

☎ 517.323.7500

🖨 517.323.6346

January 19, 2023

Board of Public Health
Branch-Hillsdale-St. Joseph Community Health Agency
Coldwater, Michigan

We are engaged to audit the financial statements of the governmental activities and the major fund of the Branch-Hillsdale-St. Joseph Community Health Agency for the year ended September 30, 2022. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards*, and the Uniform Guidance

As stated in our engagement letter dated December 19, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Branch-Hillsdale-St. Joseph Community Health Agency's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Branch-Hillsdale-St. Joseph Community Health Agency's financial statements are free from material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about Branch-Hillsdale-St. Joseph Community Health Agency's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Branch-Hillsdale-St. Joseph Community Health Agency's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Branch-Hillsdale-St. Joseph Community Health Agency's compliance with those requirements.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free from material misstatement. As part of our audit, we will consider the internal control of Branch-Hillsdale-St. Joseph Community Health Agency. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis, budgetary comparison schedule, schedule of changes in the net pension liability and related ratios, and schedule of employer contributions, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the schedule of support services and schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit procedures in January 2023 and issue our report on or before March 31, 2023. Aaron M. Stevens, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Directors and management of the Branch-Hillsdale-St. Joseph Community Health Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Maney Costeiron PC

**BRANCH-HILLSDALE-ST.JOSEPH
COMMUNITY HEALTH AGENCY**

FISCAL YEAR 2022-23

Budget Amendment #1

January 26, 2023

BRANCH-HILLSDALE-ST. JOSEPH
 COMMUNITY HEALTH AGENCY
 OCTOBER 2022- SEPTEMBER 2023
 Budget Amendment #1 - 1/26/2023

TOTAL REVENUES

STATE/FED	ELPHS	COUNTY APPROP	FEES OTHER	Amended BUDGET	DIFFERENCE	ORIGINAL BUDGET
\$ 5,575,697	\$ 1,061,220	\$ 773,138	\$ 1,587,367	\$ 8,997,422	\$ 624,635	\$ 8,372,787
62.0%	11.8%	8.6%	17.6%			

OTHER:

Salary/Fringe Payoff 008			\$ 95,000	\$ 95,000	\$ 25,000	\$ 70,000
Capital Improvements 023	\$ -	\$ -	\$ 193,000	\$ 193,000	\$ 120,000.00	\$ 73,000
MERS Pension Underfunded 024		\$ 22,590	\$ -	\$ 44,590	\$ 0.00	\$ 44,590
Dental Clinic - St. Joseph Co. 021	\$ -	\$ -	\$ -	\$ 43,740	\$ (9,570.00)	\$ 53,310
Dental Clinic - Hillsdale Co. 029	\$ -	\$ -	\$ -	\$ 14,000	\$ 0.00	\$ 14,000
CSHCS Donations - SJ 096			\$ 32,412	\$ 32,412	\$ 32,412.00	\$ -
CSHCS Donations - BR/HD 097			\$ 27,765	\$ 27,765	\$ 27,765.00	\$ -
TOTAL OTHER	\$ -	\$ -	\$ 215,590	\$ 234,917	\$ 195,607	\$ 254,900

CORE SUPPORT SERVICES:

General Administration 010	\$ -	\$ -	\$ -	\$ 76,942	\$ 76,942	\$ 48,452.00	\$ 28,490
Area Agency on Aging 012	\$ 1,368,420	\$ -	\$ -	\$ 91,152	\$ 1,459,572	\$ 119,193.00	\$ 1,340,379
VOCA 014	\$ 205,743	\$ -	\$ -	\$ -	\$ 205,743	\$ 0.00	\$ 205,743
Emergency Preparedness 032	\$ 130,932	\$ -	\$ 38,687	\$ -	\$ 169,619	\$ 5,169.00	\$ 164,450
TOTAL CORE SUPPORT	\$ 1,705,095	\$ -	\$ 38,687	\$ 168,094	\$ 1,911,876	\$ 172,814.00	\$ 1,739,062

PREVENTION SERVICES:

Medicaid Enrollment (OR) 107	\$ 7,101	\$ -	\$ 7,101	\$ -	\$ 14,202	\$ (7,090.00)	\$ 21,292
WIC Breastfeeding 108	\$ 91,678	\$ -	\$ 36,301	\$ -	\$ 127,979	\$ (1,326.00)	\$ 129,305
WIC - Women, Infants, & Chi 109	\$ 931,626	\$ -	\$ 60,045	\$ 80,500	\$ 1,072,171	\$ 31,732.00	\$ 1,040,439
CSHCS Medicaid Outreach 112	\$ 40,002	\$ -	\$ 72,252	\$ -	\$ 112,254	\$ 22,827.00	\$ 89,427
MCH Enabling Women 115	\$ 46,800	\$ -	\$ 864	\$ -	\$ 47,664	\$ (8,132.00)	\$ 55,796
Immunization IAP (Private) 138	\$ 734,408	\$ -	\$ -	\$ 122,725	\$ 857,133	\$ 28,098.00	\$ 829,035
Dental Outreach 185				\$ 14,423	\$ 14,423	\$ (9,129.00)	\$ 23,552
Children's Special Health Car 325	\$ 188,729	\$ -	\$ -	\$ -	\$ 188,729	\$ 2,000.00	\$ 186,729
School Vision 326	\$ 29,000	\$ 48,509	\$ 9,780	\$ 16,000	\$ 103,289	\$ (1,031.00)	\$ 104,320
School Hearing 327	\$ 30,000	\$ 48,509	\$ 9,655	\$ 14,000	\$ 102,164	\$ (2,281.00)	\$ 104,445
MCH Enabling Children 329	\$ 47,609	\$ -	\$ 942	\$ -	\$ 48,551	\$ 4,723.00	\$ 43,828
STD Prevention & Control 331	\$ -	\$ 98,026	\$ 41,251	\$ 800	\$ 140,077	\$ (6,003.00)	\$ 146,080
HIV Prevention & Control 332	\$ 20,000	\$ -	\$ 11,480	\$ -	\$ 31,480	\$ (5,980.00)	\$ 37,460
Immunization Vaccine Handlir 338	\$ 79,557	\$ 165,117	\$ 3,617	\$ 43,260	\$ 291,551	\$ (13,236.00)	\$ 304,787
Infectious Disease 341	\$ 20,005	\$ 196,652	\$ 5,623	\$ 60,500	\$ 282,780	\$ (13,108.00)	\$ 295,888
Lead Testing 345	\$ 18,000	\$ -	\$ 5,852	\$ -	\$ 23,852	\$ (2,157.00)	\$ 26,009
Epi Lab Contact Tracing, Cl, 352	\$ 606,095	\$ -	\$ 522	\$ -	\$ 606,617	\$ (183.00)	\$ 606,800
COVID PH Workforce Devel 355	\$ 172,607	\$ -	\$ 297	\$ -	\$ 172,904	\$ 151.00	\$ 172,753
CDC COVID Immz 363	\$ 99,374	\$ -	\$ 57,122	\$ -	\$ 156,496	\$ (136,201.00)	\$ 292,697
CSHCS Vaccine 371	\$ 14,007	\$ -	\$ 206	\$ -	\$ 14,213	\$ 139.00	\$ 14,074
AAA Expand Vaccine to Adt 374	\$ 13,577	\$ -	\$ 503	\$ -	\$ 14,080	\$ 14,080.00	\$ -
AAA COVID Immz Support 375	\$ 30,872	\$ -	\$ 387	\$ -	\$ 31,259	\$ 15,309.00	\$ 15,950
Monkeypox Response 378	\$ 15,000	\$ -	\$ 95	\$ -	\$ 15,095	\$ 15,095.00	\$ -
TOTAL PREVENTION	\$ 3,236,047	\$ 556,813	\$ 323,895	\$ 352,208	\$ 4,468,963	\$ (71,703.00)	\$ 4,540,666

HEALTH PROMOTION:

Workforce Development 101	\$ 48,535	\$ -	\$ 9,263	\$ -	\$ 57,798	\$ 935.00	\$ 56,863
Car seat 201	\$ -	\$ -	\$ 26,983	\$ -	\$ 26,983	\$ 1,600.00	\$ 25,383
Community Stabilization (Ma 200	\$ -	\$ -	\$ -	\$ 98,198	\$ 98,198	\$ 9,310.00	\$ 88,888
MI Center Rural Health 207	\$ 291,385	\$ -	\$ 392	\$ -	\$ 291,777	\$ 86,409.00	\$ 205,368
Community Health Services 255	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000.00	\$ -
Grant Writing 405	\$ -	\$ -	\$ 3,718	\$ -	\$ 3,718	\$ (7,767.00)	\$ 11,485
Tel-A-Health, Coldwater 321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (33,360.00)	\$ 33,360
TOTAL HEALTH PROMOTION	\$ 339,920	\$ -	\$ 40,356	\$ 223,198	\$ 603,474	\$ 182,127.00	\$ 421,347

ENVIRONMENTAL HEALTH PROTECTION

Vector Borne Disease Surveil 035	\$ 27,000	\$ -	\$ 7,018	\$ -	\$ 34,018	\$ 1,181.00	\$ 32,837
General Environmental Health 605	\$ 20,572	\$ -	\$ 3,688	\$ 14,750	\$ 39,010	\$ 171.00	\$ 38,839
Food Protection 704	\$ -	\$ 159,151	\$ 48,166	\$ 320,000	\$ 527,317	\$ 19,166.00	\$ 508,151
Onsite Sewage 714	\$ 23,600	\$ 182,499	\$ 39,297	\$ 125,200	\$ 370,596	\$ 1,627.00	\$ 368,969
Drinking Water Supply 721	\$ 3,480	\$ 162,757	\$ 55,359	\$ 149,000	\$ 370,596	\$ 1,627.00	\$ 368,969
PFAS - Lear Siegler 722	\$ 1,329	\$ -	\$ 42	\$ -	\$ 1,371	\$ 1,371.00	\$ -
PFAS - White Pigeon 723	\$ 8,042	\$ -	\$ 23	\$ -	\$ 8,065	\$ 8,065.00	\$ -
PFAS - Westside Landfill 724	\$ 2,644	\$ -	\$ 457	\$ -	\$ 3,101	\$ 3,101.00	\$ -
Type II Water 745	\$ 207,968	\$ -	\$ 560	\$ -	\$ 208,528	\$ 109,481.00	\$ 99,047
TOTAL ENVIRONMENTAL HEALTH	\$ 294,635	\$ 504,407	\$ 154,610	\$ 608,950	\$ 1,562,602	\$ 145,790	\$ 1,416,812

Total Amended Budget Revenues \$ 8,997,422

Total Original Budget Revenues \$ 8,372,787

Difference \$ 624,635

TOTAL LOCAL DOLLARS TO AGENCY FY 2022-23

\$ 773,138.00

BRANCH-HILLSDALE-ST. JOSEPH
 COMMUNITY HEALTH AGENCY
 OCTOBER 2022- SEPTEMBER 2023
 Budget Amendment #1

TOTAL EXPENSES

	Prior Year Actual (2020-2021)	Original Budget 2022-23	Amended Budget 2022-23	DIFFERENCE
	\$ 8,461,328	\$ 8,372,787	\$ 8,997,422	624,635
OTHER:				
Salary/Fringe Payoff	\$ 78,688	\$ 70,000	\$ 95,000	25,000
Capital Improvements	\$ 213,232	\$ 73,000	\$ 193,000	120,000
MERS Pension Underfunded	\$ 860,141	\$ 44,590	\$ 44,590	0
Dental Clinic - St. Joseph Co.	\$ 33,300	\$ 53,310	\$ 43,740	(9,570)
Dental Clinic - Hillsdale Co.	\$ 8,048	\$ 14,000	\$ 14,000	0
CSHCS Donations - SJ	\$ -	\$ -	\$ 32,412	32,412
CSHCS Donations - BR/HD	\$ -	\$ -	\$ 27,765	27,765
TOTAL OTHER	\$ 1,193,409	\$ 254,900	\$ 450,507	\$ 195,607
CORE SUPPORT SERVICES:				
General Administration	\$ 26,466	\$ 28,490	\$ 76,942	48,452
Area Agency on Aging	\$ 1,265,156	\$ 1,340,379	\$ 1,459,572	119,193
VOCA	\$ 131,984	\$ 205,743	\$ 205,743	0
Emergency Preparedness	\$ 144,749	\$ 164,450	\$ 169,619	5,169
TOTAL CORE SUPPORT	\$ 1,568,356	\$ 1,739,062	\$ 1,911,876	\$ 172,814
PREVENTION SERVICES:				
Medicaid Outreach	\$ 11,582	\$ 21,292	\$ 14,202	(7,090)
WIC - Breastfeeding	\$ 84,407	\$ 129,305	\$ 127,979	(1,326)
WIC - Women, Infants, & Children	\$ 759,734	\$ 1,040,439	\$ 1,072,171	31,732
CSHCS Medicaid Outreach	\$ 22,505	\$ 89,427	\$ 112,254	22,827
MCH Enabling Women	\$ 34,594	\$ 55,796	\$ 47,664	(8,132)
Dental Outreach	\$ -	\$ 23,552	\$ 14,423	(9,129)
Immunization Clinics	\$ 459,010	\$ 829,035	\$ 857,133	28,098
Immunization/Vaccine Handling	\$ 290,906	\$ 304,787	\$ 291,551	(13,236)
Children's Special Health Care Services	\$ 183,779	\$ 186,729	\$ 188,729	2,000
School Vision & Hearing Clinics	\$ 159,421	\$ 208,765	\$ 205,453	(3,312)
MCH Enabling Children	\$ 28,789	\$ 43,828	\$ 48,551	4,723
STD Prevention & Control	\$ 122,088	\$ 146,080	\$ 140,077	(6,003)
HIV Prevention & Control	\$ 20,627	\$ 37,460	\$ 31,480	(5,980)
Infectious Disease	\$ 238,870	\$ 295,888	\$ 282,780	(13,108)
Lead Testing	\$ 22,064	\$ 26,009	\$ 23,852	(2,157)
COVID-19 Response	\$ 192,595	\$ -	\$ -	0
ELC Infection Prevention	\$ 76,002	\$ -	\$ -	0
Epi Lab Contact Tracing, CI, TC, VM, WA S	\$ 594,878	\$ 606,800	\$ 606,617	(183)
CRF Contact Tracing	\$ 324,621	\$ -	\$ -	0
CRF Testing	\$ 151,681	\$ -	\$ -	0
CRF Immunizations	\$ 34,863	\$ -	\$ -	0
COVID-19 Immunization	\$ 120,696	\$ -	\$ -	0
COVID PH Workforce Development	\$ -	\$ 172,753	\$ 172,904	151
CDC COVID-19 Immz	\$ 331,375	\$ 292,697	\$ 156,496	(136,201)
CSHCS Vaccine	\$ -	\$ 14,074	\$ 14,213	139
AAA Expand Vaccine to Adults	\$ -	\$ -	\$ 14,080	14,080
AAA COVID Immz Support	\$ -	\$ 15,950	\$ 31,259	15,309
Monkeypox Virus Response	\$ -	\$ -	\$ 15,095	15,095
TOTAL PREVENTION	\$ 4,265,085	\$ 4,540,666	\$ 4,468,963	\$ (71,703)
HEALTH PROMOTION:				
Workforce Development	\$ 36,901	\$ 56,863	\$ 57,798	935
Car seat	\$ 13,261	\$ 25,383	\$ 26,983	1,600
Community Stabilization (Marketing)	\$ 27,792	\$ 88,888	\$ 98,198	9,310
Community Health Services	\$ -	\$ -	\$ 125,000	125,000
MI Center Rural Health	\$ -	\$ 205,368	\$ 291,777	86,409
Medical Marijuana BR	\$ 18,104	\$ -	\$ -	0
Medical Marijuana HD	\$ 11,086	\$ -	\$ -	0
Medical Marijuana SJ	\$ 6,592	\$ -	\$ -	0
HRSA RCORP	\$ 111,653	\$ -	\$ -	0
Grant Writing	\$ -	\$ 11,485	\$ 3,718	(7,767)
Tel-A-Health	\$ 29,439	\$ 33,360	\$ -	(33,360)
TOTAL HEALTH PROMOTION	\$ 254,827	\$ 421,347	\$ 603,474	\$ 182,127
ENVIRONMENTAL HEALTH PROTECTION				
Vector Borne	\$ 21,895	\$ 32,837	\$ 34,018	1,181
General Environmental Health	\$ 30,816	\$ 38,839	\$ 39,010	171
Food Protection	\$ 390,290	\$ 508,151	\$ 527,317	19,166
Onsite Sewage	\$ 323,892	\$ 368,969	\$ 370,596	1,627
Drinking Water Supply	\$ 323,892	\$ 368,969	\$ 370,596	1,627
PFAS - Lear Siegler	\$ 54	\$ -	\$ 1,371	1,371
PFAS - White Pigeon	\$ 4,963	\$ -	\$ 8,065	8,065
PFAS - Westside Landfill	\$ -	\$ -	\$ 3,101	3,101
Type II Water	\$ 83,848	\$ 99,047	\$ 208,528	109,481
TOTAL ENVIRONMENTAL HEALTH	\$ 1,179,651	\$ 1,416,812	\$ 1,562,602	\$ 145,790

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023	Prepared By: Brenae Gruner 1/26/2023 Approved By: Board of Health									
	008	009	010	012	014	021	023	024	029	032 - 9 Mth
	SALARYFRINGE PAYOFF	SPACE ALLOCATION	GENERAL ADMINISTRATION	AREA AGENCY ON AGING	VOCA	DENTAL CLINIC THREE RIVERS	CAPITAL IMPROVEMENTS	MERS PENSION UNDERFUNDED	DENTAL CLINIC HILLSDALE	PUBLIC HEALTH EMERG. PREP.
PROGRAM EXPENSES										
1. SALARIES & WAGES	95,000		404,432	210,360	92,783					50,164
2. FRINGE BENEFITS			533,830	83,669	42,200			44,590		23,289
3. CAP EXP FOR EQUIP & FAC							193,000			
4. CONTRACTUAL (SUBCONTRACTS)				991,178	1,500					
5. SUPPLIES & MATERIALS			48,600	15,600	7,500					2,800
6. TRAVEL			12,000	12,000	8,000					4,000
7. COMMUNICATION			28,000	5,000	2,000					17,000
8. COUNTY/CITY CENTRAL SERVICES										
9. SPACE COSTS		281,498								
SPACE ALLOCATION		(281,498)	117,005	5,280	2,590	-	-	-	-	1,016
10. ALL OTHERS (ADP & MISC.)			202,575	44,189	6,798	43,740			14,000	3,250
TOTAL PROGRAM EXPENSES	95,000	-	1,346,442	1,367,276	163,371	43,740	193,000	44,590	14,000	101,519
1. INDIRECT COST		-	(1,269,500)	92,296	42,372	-	-	-	-	23,057
31.39020%										
2. COST ALLOCATION PLAN/OTHER										
COMMUNITY HEALTH SERVICES										
PREVENTION SERVICES										
IMMUNIZATION DISTRIBUTION										
CSHCS DISTRIBUTION										
ENVIRONMENTAL HEALTH										
TOTAL INDIRECT COST	-	-	(1,269,500)	92,296	42,372	-	-	-	-	23,057
TOTAL EXPENDITURES	95,000	-	76,942	1,459,572	205,743	43,740	193,000	44,590	14,000	124,576
SOURCE OF FUNDS										
1. FEES & COLLECTIONS - 1ST & 2ND PARTY			40							
2. FEES & COLLECTIONS - 3RD PARTY										
3. FED/STATE FUNDING (NON-MDHHS)				1,368,420	205,743					
4. FEDERAL MEDICAID COST BASED REIMB.										
5. FEDERALLY PROVIDED VACCINES										
6. FEDERAL MEDICAID OUTREACH										
7. REQUIRED MATCH - LOCAL										9,820
8. LOCAL - NON ELPHS				32,504						
9. LOCAL - NON ELPHS				26,092						
10. LOCAL - NON ELPHS						43,740			14,000	
11. OTHER - NON ELPHS	95,000		76,902	32,556				22,000		
12. MDHHS NON COMPREHENSIVE										
13. MDHHS COMPREHENSIVE										98,199
14. ELPHS MDHHS HEARING										
15. ELPHS MDHHS VISION										
16. ELPHS MDHHS OTHER										
17. ELPHS FOOD										
18. ELPHS PRIVATE/TYPER III WATER										
19. ELPHS ON-SITE WASTEWATER TREATMENT										
20. MCH FUNDING										
21. LOCAL - COUNTY APPROPRIATIONS					(0)		193,000	22,590		16,557
22. INKIND MATCH										
23. MDHHS FIXED UNIT RATE										
MDHHS LOCAL COMM STABILIZATION										
TOTAL SOURCE OF FUNDS	95,000	-	76,942	1,459,572	205,743	43,740	193,000	44,590	14,000	124,576
USE OF DESIGNATED FUND BALANCE										
USE OF FUND BALANCE				(0)						0

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023										
	32 - 3 Mth	35	96	97	101	107	108	109	112	115
	PUBLIC HEALTH	VECTOR BORNE	CSHCS	CSHCS	WORKFORCE	MEDICAID	WIC	WIC	CSHCS MEDICAID	MCH ENABLING
PROGRAM EXPENSES	EMERG. PREP.	DISEASE	DONATIONS	DONATIONS	DEVELOPMENT	OUTREACH	BREASTFEEDING	RESIDENTIAL	OUTREACH	WOMEN
1. SALARIES & WAGES	16,721	17,747			7,919	4,924	54,628	475,809		15,109
2. FRINGE BENEFITS	7,763	1,680			2,355	1,903	6,921	200,051		5,627
3. CAP EXP FOR EQUIP & FAC										
4. CONTRACTUAL (SUBCONTRACTS)										
5. SUPPLIES & MATERIALS	2,235	210			50	625	2,900	18,700		3,000
6. TRAVEL	2,000	6,000			100	350	3,200	8,745		500
7. COMMUNICATION	4,000	25			50	100	1,150	11,000		250
8. COUNTY/CITY CENTRAL SERVICES										
9. SPACE COSTS										
SPACE ALLOCATION	339	284			149	119	7,934	29,964	-	256
10. ALL OTHERS (ADP & MISC.)	4,300	2,000	32,412	27,765	43,950	850	24,800	64,420		12,225
TOTAL PROGRAM EXPENSES	37,358	27,926	32,412	27,765	54,573	8,871	101,533	808,689	-	36,967
1. INDIRECT COST	7,686	6,092			3,225	2,143	19,320	212,154	-	6,509
31.39020%										
2. COST ALLOCATION PLAN/OTHER										
COMMUNITY HEALTH SERVICES						2,696	2,696	2,696		2,696
PREVENTION SERVICES						491	4,429	48,631		1,492
IMMUNIZATION DISTRIBUTION										
CSHCS DISTRIBUTION									112,254	
ENVIRONMENTAL HEALTH										
TOTAL INDIRECT COST	7,686	6,092			3,225	5,331	26,446	263,481	112,254	10,697
TOTAL EXPENDITURES	45,044	34,018	32,412	27,765	57,798	14,202	127,979	1,072,171	112,254	47,664
SOURCE OF FUNDS										
1. FEES & COLLECTIONS - 1ST & 2ND PARTY										
2. FEES & COLLECTIONS - 3RD PARTY								5,500		
3. FED/STATE FUNDING (NON-MDHHS)										
4. FEDERAL MEDICAID COST BASED REIMB.										
5. FEDERALLY PROVIDED VACCINES										
6. FEDERAL MEDICAID OUTREACH						7,101			40,002	
7. REQUIRED MATCH - LOCAL	3,273					7,101			40,002	
8. LOCAL - NON ELPHS										
9. LOCAL - NON ELPHS										
10. LOCAL - NON ELPHS										
11. OTHER - NON ELPHS			32,412	27,765						
12. MDHHS NON COMPREHENSIVE										
13. MDHHS COMPREHENSIVE	32,733	27,000			48,535	-	91,678	931,626		
14. ELPHS MDHHS HEARING										
15. ELPHS MDHHS VISION										
16. ELPHS MDHHS OTHER										
17. ELPHS FOOD										
18. ELPHS PRIVATE/TYPER III WATER										
19. ELPHS ON-SITE WASTEWATER TREATMENT										
20. MCH FUNDING										46,800
21. LOCAL - COUNTY APPROPRIATIONS	9,037	7,018			9,263		36,301	60,045	32,251	864
22. INKIND MATCH										
23. MDHHS FIXED UNIT RATE										
MDHHS LOCAL COMM STABILIZATION										
TOTAL SOURCE OF FUNDS	45,044	34,018	32,412	27,765	57,798	14,202	127,979	997,171	112,254	47,664
USE OF DESIGNATED FUND BALANCE	0	(0)	-	-	-	0	(0)	-	-	0
USE OF FUND BALANCE								75,000		

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023	138	185	199	200	201	207	255	325	326	327
	IMMUNIZATION/ IAP	DENTAL OUTREACH	PREVENTION SERV ADM.	COMMUNITY STABILIZATION	CARSEAT	MI CENTER RURAL HEALTH	COMMUNITY HEALTH SERVICES	CSHCS OR & ADVOCACY	VISION	HEARING
PROGRAM EXPENSES										
1. SALARIES & WAGES	235,539	7,784	62,917	47,329	16,380	80,938	83,859	156,272	40,587	40,587
2. FRINGE BENEFITS	77,909	2,924	14,386	22,190	1,253	32,975	33,454	34,293	19,296	19,296
3. CAP EXP FOR EQUIP & FAC										
4. CONTRACTUAL (SUBCONTRACTS)										
5. SUPPLIES & MATERIALS	242,950	100	725	1,500	40	7,000	2,550	6,200	2,125	1,050
6. TRAVEL	3,500	25	2,000	1,200	3,000	11,000	4,000	6,000	3,500	3,200
7. COMMUNICATION	6,200	25	500	500	175	4,000	500	2,150	250	500
8. COUNTY/CITY CENTRAL SERVICES										
9. SPACE COSTS										
SPACE ALLOCATION	18,818	179	39,573	557	-	1,107	1,476	3,116	1,653	1,653
10. ALL OTHERS (ADP & MISC.)	348,575	25	1,170	3,100	600	119,000	8,175	16,725	10,075	10,075
TOTAL PROGRAM EXPENSES	933,491	11,061	121,271	76,376	21,448	256,020	134,014	224,756	77,486	76,361
1. INDIRECT COST	98,392	3,361	24,266	21,822	5,535	35,757	36,825	59,819	18,797	18,797
31.39020%										
2. COST ALLOCATION PLAN/OTHER										
COMMUNITY HEALTH SERVICES	2,696						(45,839)	2,696	2,696	2,696
PREVENTION SERVICES	22,554		(145,536)					13,712	4,309	4,309
IMMUNIZATION DISTRIBUTION	(200,000)									
CSHCS DISTRIBUTION								(112,254)		
ENVIRONMENTAL HEALTH										
TOTAL INDIRECT COST	(76,358)	3,361	(121,271)	21,822	5,535	35,757	(9,014)	(36,027)	25,803	25,803
TOTAL EXPENDITURES	857,133	14,423	-	98,198	26,983	291,777	125,000	188,729	103,289	102,164
SOURCE OF FUNDS										
1. FEES & COLLECTIONS - 1ST & 2ND PARTY	6,000								16,000	14,000
2. FEES & COLLECTIONS - 3RD PARTY	102,100									
3. FED/STATE FUNDING (NON-MDHS)										
4. FEDERAL MEDICAID COST BASED REIMB.	362,619								29,000	30,000
5. FEDERALLY PROVIDED VACCINES	300,000									
6. FEDERAL MEDICAID OUTREACH										
7. REQUIRED MATCH - LOCAL										
8. LOCAL - NON ELPHS										
9. LOCAL - NON ELPHS										
10. LOCAL - NON ELPHS										
11. OTHER - NON ELPHS	2,500	14,423								
12. MDHS NON COMPREHENSIVE						291,385				
13. MDHS COMPREHENSIVE	71,789							116,729		
14. ELPHS MDHS HEARING										48,509
15. ELPHS MDHS VISION									48,509	
16. ELPHS MDHS OTHER										
17. ELPHS FOOD										
18. ELPHS PRIVATE/TYPER III WATER										
19. ELPHS ON-SITE WASTEWATER TREATMENT										
20. MCH FUNDING										
21. LOCAL - COUNTY APPROPRIATIONS					26,983	392			9,780	9,655
22. INKIND MATCH										
23. MDHS FIXED UNIT RATE								72,000		
MDHS LOCAL COMM STABILIZATION				98,198			49,340			
TOTAL SOURCE OF FUNDS	845,008	14,423	-	98,198	26,983	291,777	49,340	188,729	103,289	102,164
USE OF DESIGNATED FUND BALANCE	12,125						75,660			
USE OF FUND BALANCE										

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023										
	329	331	332	338	341	345	352	355	363	371
	MCH - ENABLING SERVICES CHILDREN	SEXUAL TRANS. DISEASES	HIV PREVENTION	IMMUNIZATION/ VACCINE HANDLING	INFECTIOUS DISEASE	LEAD TESTING	EPI LAB CAP CT, CI TC VM WA SERVICES	COVID PH WORKFORCE DEVEL	CDC COVID IMMZ	CSHCS VACCINE
PROGRAM EXPENSES										
1. SALARIES & WAGES	12,521	60,190	13,830	36,471	101,582	12,561	156,038	12,427	67,119	2,024
2. FRINGE BENEFITS	3,695	20,673	4,768	16,153	31,581	2,477	59,624	2,979	34,588	528
3. CAP EXP FOR EQUIP & FAC										
4. CONTRACTUAL (SUBCONTRACTS)										
5. SUPPLIES & MATERIALS	20,800	2,850	565	1,250	53,845	650	19,500	5,000	600	500
6. TRAVEL	150	1,000	350	400	1,600	1,000	12,000	6,000	4,000	25
7. COMMUNICATION	150	250	50	3,000	1,050	25	6,000	1,000	850	25
8. COUNTY/CITY CENTRAL SERVICES										
9. SPACE COSTS										
SPACE ALLOCATION	282	2,011	245	975	3,144	117	2,544	161	1,648	60
10. ALL OTHERS (ADP & MISC.)	2,000	19,205	1,800	10,300	35,900	1,220	265,000	140,500	5,750	10,250
TOTAL PROGRAM EXPENSES	39,598	106,179	21,607	68,550	228,702	18,050	520,706	168,068	114,555	13,412
1. INDIRECT COST	5,090	25,383	5,838	16,519	41,800	4,720	67,697	4,836	31,926	801
31.39020%										
2. COST ALLOCATION PLAN/OTHER										
COMMUNITY HEALTH SERVICES	2,696	2,696	2,696	2,696	2,696		2,696		2,696	
PREVENTION SERVICES	1,167	5,818	1,338	3,787	9,582	1,082	15,518		7,318	
IMMUNIZATION DISTRIBUTION				200,000						
CSHCS DISTRIBUTION										
ENVIRONMENTAL HEALTH										
TOTAL INDIRECT COST	8,953	33,898	9,872	223,002	54,078	5,802	85,911	4,836	41,941	801
TOTAL EXPENDITURES	48,551	140,077	31,480	291,551	282,780	23,852	606,617	172,904	156,496	14,213
SOURCE OF FUNDS										
1. FEES & COLLECTIONS - 1ST & 2ND PARTY		800		500	500					
2. FEES & COLLECTIONS - 3RD PARTY					42,510	60,000				
3. FED/STATE FUNDING (NON-MDHHS)										
4. FEDERAL MEDICAID COST BASED REIMB.				42,743	18,000	10,000				
5. FEDERALLY PROVIDED VACCINES										
6. FEDERAL MEDICAID OUTREACH										
7. REQUIRED MATCH - LOCAL										
8. LOCAL - NON ELPHS										
9. LOCAL - NON ELPHS										
10. LOCAL - NON ELPHS										
11. OTHER - NON ELPHS				250						
12. MDHHS NON COMPREHENSIVE					1,559		606,095	172,607	99,374	
13. MDHHS COMPREHENSIVE			20,000	29,814	446					14,007
14. ELPHS MDHHS HEARING										
15. ELPHS MDHHS VISION										
16. ELPHS MDHHS OTHER		98,026		165,117	196,652					
17. ELPHS FOOD										
18. ELPHS PRIVATE/TYPER III WATER										
19. ELPHS ON-SITE WASTEWATER TREATMENT										
20. MCH FUNDING	47,609									
21. LOCAL - COUNTY APPROPRIATIONS	942	41,251	11,480	3,617	5,623	5,852	522	297	57,122	206
22. INKIND MATCH										
23. MDHHS FIXED UNIT RATE				7,000		8,000				
MDHHS LOCAL COMM STABILIZATION										
TOTAL SOURCE OF FUNDS	48,551	140,077	31,480	291,551	282,780	23,852	606,617	172,904	156,496	14,213
USE OF DESIGNATED FUND BALANCE	-	-	(0)	(0)	-	0	(0)	-	-	-
USE OF FUND BALANCE										

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023		374	375	378	405	605	704	714	721	722	723
		AAA	AAA COVID	MONKEYPOX	GRANT	GENERAL	FOOD	ONSITE SEWAGE	DRINKING	PFAS	PFAS
PROGRAM EXPENSES		COVID VAC TO OL	IMMZ SUPPORT	RESPONSE	WRITING	ENVIRO. HEALTH	PROTECTION	DISPOSAL	WATER SUPPLY	Lear Siegler	White Pigeon
1. SALARIES & WAGES		2,710	5,420	4,472	1,818	405,796	274,928			398	2,361
2. FRINGE BENEFITS		1,042	2,083	1,175	435	122,020	71,291			147	773
3. CAP EXP FOR EQUIP & FAC											
4. CONTRACTUAL (SUBCONTRACTS)											
5. SUPPLIES & MATERIALS		1,100	2,625	750	55	7,100	3,450			-	-
6. TRAVEL		-	1,000	500	25	30,000	17,000			50	100
7. COMMUNICATION		1,000	100	250	25	2,000	1,500			-	25
8. COUNTY/CITY CENTRAL SERVICES											
9. SPACE COSTS											
SPACE ALLOCATION		50	101	25	28	21,557	13,874			5	22
10. ALL OTHERS (ADP & MISC.)		7,000	17,575	6,150	625	23,350	33,900			600	3,800
TOTAL PROGRAM EXPENSES		12,902	28,904	13,322	3,011	611,823	415,942	-	-	1,200	7,081
1. INDIRECT COST		1,178	2,355	1,773	707	165,683	108,679	-	-	171	984
31.39020%											
2. COST ALLOCATION PLAN/OTHER											
COMMUNITY HEALTH SERVICES						2,696	2,696				
PREVENTION SERVICES											
IMMUNIZATION DISTRIBUTION											
CSHCS DISTRIBUTION											
ENVIRONMENTAL HEALTH						(741,192)		370,596	370,596		
TOTAL INDIRECT COST		1,178	2,355	1,773	707	(572,813)	111,375	370,596	370,596	171	984
TOTAL EXPENDITURES		14,080	31,259	15,095	3,718	39,010	527,317	370,596	370,596	1,371	8,065
SOURCE OF FUNDS											
1. FEES & COLLECTIONS - 1ST & 2ND PARTY						13,750	254,000	125,200	149,000		
2. FEES & COLLECTIONS - 3RD PARTY											
3. FED/STATE FUNDING (NON-MDHHS)			30,872			20,572		23,600	3,480		
4. FEDERAL MEDICAID COST BASED REIMB.											
5. FEDERALLY PROVIDED VACCINES											
6. FEDERAL MEDICAID OUTREACH											
7. REQUIRED MATCH - LOCAL											
8. LOCAL - NON ELPHS											
9. LOCAL - NON ELPHS											
10. LOCAL - NON ELPHS											
11. OTHER - NON ELPHS						1,000					
12. MDHHS NON COMPREHENSIVE		13,577		15,000						1,329	8,042
13. MDHHS COMPREHENSIVE											
14. ELPHS MDHHS HEARING											
15. ELPHS MDHHS VISION											
16. ELPHS MDHHS OTHER											
17. ELPHS FOOD							159,151				
18. ELPHS PRIVATE/TYPER III WATER									162,757		
19. ELPHS ON-SITE WASTEWATER TREATMENT								182,499			
20. MCH FUNDING											
21. LOCAL - COUNTY APPROPRIATIONS		503	387	95	3,718	3,688	48,166	39,297	55,359	42	23
22. INKIND MATCH											
23. MDHHS FIXED UNIT RATE											
MDHHS LOCAL COMM STABILIZATION						-	66,000				
TOTAL SOURCE OF FUNDS		14,080	31,259	15,095	3,718	39,010	527,317	370,596	370,596	1,371	8,065
USE OF DESIGNATED FUND BALANCE		-	(0)	(0)	-	(0)	-	-	-	0	-
USE OF FUND BALANCE											

**Annual Budget
for
Comprehensive Local Health Services**

Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #1 10/1/2022 - 9/30/2023			
	724	745	
	PFAS	TYPE II	GRAND
PROGRAM EXPENSES	Westside Landfill	WATER	TOTAL
1. SALARIES & WAGES	1,171	91,240	3,482,867
2. FRINGE BENEFITS	401	50,979	1,639,243
3. CAP EXP FOR EQUIP & FAC			193,000
4. CONTRACTUAL (SUBCONTRACTS)			992,678
5. SUPPLIES & MATERIALS	25	4,350	491,475
6. TRAVEL	65	5,000	174,585
7. COMMUNICATION	25	1,300	102,000
8. COUNTY/CITY CENTRAL SERVICES			-
9. SPACE COSTS			281,498
SPACE ALLOCATION	22	1,517	(44)
10. ALL OTHERS (ADP & MISC.)	900	9,500	1,640,119
TOTAL PROGRAM EXPENSES	2,608	163,885	8,997,422
1. INDIRECT COST	493	44,643	0
31.39020%			-
2. COST ALLOCATION PLAN/OTHER			-
COMMUNITY HEALTH SERVICES			(0)
PREVENTION SERVICES			-
IMMUNIZATION DISTRIBUTION			-
CSHCS DISTRIBUTION			-
ENVIRONMENTAL HEALTH			-
TOTAL INDIRECT COST	493	44,643	(0)
TOTAL EXPENDITURES	3,101	208,528	8,997,422
SOURCE OF FUNDS			
1. FEES & COLLECTIONS - 1ST & 2ND PARTY			579,790
2. FEES & COLLECTIONS - 3RD PARTY			210,110
			789,900
3. FED/STATE FUNDING (NON-MDHHS)		207,968	1,860,655
4. FEDERAL MEDICAID COST BASED REIMB.			492,362
5. FEDERALLY PROVIDED VACCINES			300,000
6. FEDERAL MEDICAID OUTREACH			47,103
			2,700,120
7. REQUIRED MATCH - LOCAL			60,196
8. LOCAL - NON ELPHS			32,504
9. LOCAL - NON ELPHS			26,092
10. LOCAL - NON ELPHS			57,740
11. OTHER - NON ELPHS			304,808
			421,144
12. MDHHS NON COMPREHENSIVE	2,644		1,211,612
13. MDHHS COMPREHENSIVE			1,482,556
			2,694,168
14. ELPHS MDHHS HEARING			48,509
15. ELPHS MDHHS VISION			48,509
16. ELPHS MDHHS OTHER			459,795
17. ELPHS FOOD			159,151
18. ELPHS PRIVATE/TYPER III WATER			162,757
19. ELPHS ON-SITE WASTEWATER TREATMENT			182,499
			1,061,220
20. MCH FUNDING			94,409
21. LOCAL - COUNTY APPROPRIATIONS	457	560	712,942
22. INKIND MATCH			
23. MDHHS FIXED UNIT RATE			87,000
MDHHS LOCAL COMM STABILIZATION			213,538
TOTAL SOURCE OF FUNDS	3,101	208,528	8,834,637
	-	-	0
USE OF DESIGNATED FUND BALANCE			162,785
USE OF FUND BALANCE			

789,900	Fees
773,138	Local Approp
6,636,917	State/Federal
634,682	Other
162,785.00	Designated Fund Balance

8,997,422 Total Revenues

773,138.00 Agency FY County Approp.

0.00 Under (OVER) County FY Allocations

Board Education:

The Agency provides six (6) education sessions each year to members of the Board. Education sessions have traditionally been done directly after the Board of Health Meeting in January, February, April, May, September, and November.

January – Overview of Public Health and the Public Health Code

February – Open Meetings Act review by Agency Attorney

April – tbd

May – tbd

September – tbd

November - tbd

Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the January 26, 2023 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health



Food Service Sanitation

Our food sanitarian in the Hillsdale office, is currently off on maternity leave for twelve weeks. She delivered a beautiful little girl on January 9 and I am happy to report that mom and baby are doing very well. This has obviously created some staffing issues that we are working through. As a consequence of this staffing shortage, we have cancelled our food manager certification classes in Hillsdale until we are back to full staff. Our food classes will still be available in the other two counties so there will be opportunities for Hillsdale County establishments to send their staff to one of the other classes.

Well and On-site Sewage

We had a resignation from our split time sanitarian in Hillsdale County this month. Unfortunately, Austin Thomas is moving back to the mid-Michigan area and taking a position at a health department there with his last day at BHSJ being January 31. Austin split time in the food and general sanitation programs so with our food sanitarian on maternity leave, this will leave a big hole in our staffing in Hillsdale County. We have posted the position and to date haven't had a lot of interest but we will continue our search so we can fill this position in a timely manner.

Other Programs

As I reported last month, EGLE has provided Local Health Departments some additional funding for the Type II, Non-Community Water Program. Our agency has operated this program with one full time employee since the program was moved to local health. Within our three counties we have over 240, Type II facilities that we monitor for water sampling frequency, well construction and maintenance, water treatment and permitting. With the additional funding we will be able to hire another full-time sanitarian which will allow us to split the workload and provide a higher level of oversight and education for the water system operator. That position has been posted and we have conducted a couple of interviews but to date we have not offered the position.

Inspection Type Count by County

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

County	Inspection Type	Count
Branch	Complaint	1
	Follow-Up	2
	Pre-opening/New	1
	Progress Note	1
	Routine	18
	STFU/Mobile	2
	Temporary	1
Hillsdale	Complaint	1
	Pre-opening/New	1
	Routine	13
	STFU/Mobile	3
	Temporary	1
St. Joseph	Complaint	1
	Consult	1
	Follow-Up	2
	Pre-opening/New	2
	Progress Note	5
	Routine	38
	Temporary	2
	Total number of inspections	96

1/18/2023 1:29:22 PM

Inspection Type Count

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

Inspection Type	Count
Complaint	3
Consult	1
Follow-Up	4
Pre-opening/New	4
Progress Note	6
Routine	69
STFU/Mobile	5
Temporary	4
Total number of inspections	96

1/18/2023 1:29:59 PM

Establishment Inspection Report

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Abundant Life Assembly	Cement City	11/8/2022	Pre-opening/New	0	0	0	0
AMBASSADORS FOR CHRIST CHURCH	Three Rivers	11/21/2022	Progress Note	0	0	0	0
AMERICAN LEGION #223	Constantine	11/29/2022	Routine	0	0	0	0
AMERICAN LEGION POST #52	COLDWATER	11/15/2022	Routine	0	0	0	0
AMERICAN LEGION POST 454	Colon	11/10/2022	Routine	0	0	0	0
Amish Goodie Shop	Quincy	11/3/2022	STFU/Mobile	0	0	0	0
Bens Soft Pretzels (Catch-n-Twist LLC)	COLDWATER	11/3/2022	Temporary	0	0	0	0
Biggby Coffee North Sturgis	Sturgis	11/14/2022	Pre-opening/New	0	0	0	0
BIRD LAKE BIBLE SCHOOL	OSSEO	11/30/2022	Routine	0	0	0	0
Bucket List Dreams	Monroe	11/15/2022	STFU/Mobile	0	0	0	0
BUNDY HILL DINER LLC	Jerome	11/29/2022	Routine	2	3	1	2
Burger King #1419	Hillsdale	11/9/2022	Complaint	0	0	0	0
BURR OAK GRANGE #1350	Burr Oak	11/30/2022	Routine	0	0	0	1
Burr Oak Missionary Church	Burr Oak	11/23/2022	Temporary	0	0	0	0
BURR OAK SCHOOL	CENTREVILLE	11/30/2022	Routine	0	0	0	0
Burr Oak United Methodist Kitchen	Burr Oak	11/4/2022	Routine	0	0	0	0
Center Park United Methodist Church	Three Rivers	11/8/2022	Routine	0	0	0	0
Chicken Coop of Constantine	Constantine	11/2/2022	Pre-opening/New	0	0	0	0
CHINA 1	COLDWATER	11/18/2022	Routine	2	1	2	4
CLEMEN'S FOOD GROUP-AVI FOODSYSTEMS	COLDWATER	11/28/2022	Follow-Up	3	5	6	6
COLDWATER BROADWAY GRILLE	COLDWATER	11/17/2022	Routine	0	2	1	16
COLDWATER BURGER KING #4652	COLDWATER	11/9/2022	Routine	1	0	0	1
COLDWATER FREE METHODIST CHURCH	COLDWATER	11/3/2022	Routine	0	0	0	0
COLDWATER HAMPTON INN/FOOD	COLDWATER	11/23/2022	Routine	0	0	0	1

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
COLON MASONIC LODGE #73 F&A	Colon	11/10/2022	Routine	0	0	0	1
CULVER'S OF STURGIS	STURGIS	11/9/2022	Routine	0	0	0	0
Dairy Queen	Sturgis	11/30/2022	Routine	0	0	0	0
Dawn's Cafe LLC	Colon	11/23/2022	Routine	0	0	0	0
Dickey's	Coldwater	11/23/2022	Complaint	0	0	0	0
Dickey's	Coldwater	11/23/2022	Routine	0	3	2	2
EL CERRITO	HILLSDALE	11/21/2022	Routine	0	0	0	0
El Sembrador LLC	Sturgis	11/30/2022	Routine	0	1	1	9
FIRST UNITED METHODIST CHURCH	HILLSDALE	11/17/2022	Routine	0	0	0	0
FIVE STAR PIZZA	Colon	11/10/2022	Routine	0	0	0	3
FRATERNAL ORDER OF EAGLES #1907	COLDWATER	11/15/2022	Routine	0	2	1	2
Freakin' Sweets	Sturgis	11/30/2022	Routine	0	0	0	0
Go Cafe	Centreville	11/3/2022	Routine	0	0	0	0
GREAT LAKES HEALTH & FITNESS	COLDWATER	11/16/2022	Routine	0	0	0	0
Healthies Sturgis	Sturgis	11/2/2022	Routine	0	0	0	0
HILLSDALE ACADEMY	HILLSDALE	11/18/2022	Routine	0	0	0	0
Hillsdale County ISD - Hillsdale Preparatory	Hillsdale	11/7/2022	Routine	0	0	0	0
Hillsdale Dairy Queen	Hillsdale	11/22/2022	Routine	0	0	0	0
HILLSDALE FREE METHODIST CHURCH	HILLSDALE	11/18/2022	Routine	0	0	0	0
HIP PADDER'S CATERING	STURGIS	11/30/2022	Routine	0	0	0	0
Holiday Inn Express & Suites / Food	COLDWATER	11/23/2022	Routine	0	0	0	0
Holiday Inn Express & Suites--Food	Three Rivers	11/4/2022	Follow-Up	2	0	2	1
Hooiser Mama Food Truck	Auburn	11/22/2022	STFU/Mobile	0	0	0	0
Howardsville Christian School	MARCELLUS	11/4/2022	Progress Note	0	0	0	0
Howardsville Christian School	MARCELLUS	11/7/2022	Routine	0	0	0	1
JEANNIE'S DINER	COLDWATER	11/29/2022	Routine	0	0	0	2
La Palma	Sturgis	11/2/2022	Routine	0	1	1	6
LAKE AREA CHRISTIAN SCHOOL--fixed	STURGIS	11/1/2022	Routine	0	0	0	0
Lake Area Christian School out of Business	STURGIS	11/2/2022	Routine	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Los Tequilas	Coldwater	11/9/2022	Routine	1	0	1	2
LOYAL ORDER OF MOOSE 474	Three Rivers	11/17/2022	Progress Note	0	0	0	0
Magic Capital Grille LLC	Colon	11/10/2022	Routine	2	0	2	4
MANCINO'S OF COLDWATER	COLDWATER	11/16/2022	Routine	0	0	0	0
Mendon United Methodist Church	MENDON	11/29/2022	Routine	0	0	0	0
MONTGOMERY FIRE DEPARTMENT	MONTGOMERY	11/30/2022	Routine	0	0	0	0
NEW YORK TACO	Hillsdale	11/22/2022	Routine	0	0	0	0
Nottawa Community Schools	Sturgis	11/3/2022	Routine	0	0	0	0
OASIS RESTAURANT	Three Rivers	11/14/2022	Follow-Up	2	1	1	1
PATHFINDER: FOOD	Centreville	11/14/2022	Routine	0	0	0	0
PROMEDICA - COLDWATER REGIONAL HOSPITAL	COLDWATER	11/1/2022	Routine	0	0	0	2
Punjab Group Mendon Inc/Mendon Quick Sto	Mendon	11/29/2022	Complaint	0	0	0	0
QUINCY UNITED METHODIST CHURCH	QUINCY	11/4/2022	Routine	0	0	0	0
RED FOX SPORTSMAN CLUB	JONESVILLE	11/10/2022	Routine	0	0	0	0
Roadside Event	Three Rivers	11/10/2022	Temporary	0	0	0	0
Sidekick on Wheels	Jerome	11/11/2022	STFU/Mobile	0	0	0	0
SOUTH LANES	Three Rivers	11/17/2022	Routine	1	1	0	0
Spangler's Family Restaurant	Jonesville	11/28/2022	Routine	0	0	0	0
St. Joseph County Commision on Aging	Three Rivers	11/9/2022	Routine	0	0	0	0
St. Paul's Lutheran Church	COLON	11/23/2022	Progress Note	0	0	0	0
Starbucks Coffee #61499	Three Rivers	11/9/2022	Routine	0	0	0	1
STURGIS PIZZA HUT	STURGIS	11/9/2022	Routine	0	0	0	2
Subway @ 131	Kalamazoo	11/17/2022	Routine	0	2	1	1
Subway @ Main	Kalamazoo	11/15/2022	Routine	0	0	0	0
Subway @ Tolbert	Kalamazoo	11/15/2022	Routine	0	0	0	0
SUBWAY OMP INC.	STURGIS	11/9/2022	Routine	0	0	0	3
Taco Bell #32990	Sturgis	11/9/2022	Routine	0	0	0	1
The BUCKET INC	UNION CITY-PT	11/3/2022	Routine	0	0	0	3
The Joint...Smokin' Good Foods LLC	Hillsdale	11/8/2022	STFU/Mobile	0	0	0	0
The Kent Eatery and Spirits LLC	Three Rivers	11/7/2022	Consult	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
THE LOCAL	Centreville	11/30/2022	Routine	0	0	0	0
THE LOCAL EATERY	Hillsdale	11/4/2022	Routine	1	1	2	0
The Stables	Quincy	11/15/2022	Routine	0	0	0	0
The Tavern	Quincy	11/17/2022	Pre-opening/New	0	0	0	0
THREE RIVERS HIGH SCHOOL	THREE RIVERS	11/16/2022	Routine	0	0	0	0
THREE RIVERS MIDDLE SCHOOL	Three Rivers	11/16/2022	Routine	0	0	0	0
Three Rivers Young Adult Program	Three Rivers	11/8/2022	Routine	0	1	0	0
Trinity Lutheran Church School	Sturgis	11/2/2022	Routine	0	0	0	0
Two Bandits Brewing Co.	Coldwater	11/16/2022	Routine	0	2	2	4
Waldron Community Days	Waldron	11/23/2022	Temporary	0	0	0	0
WHITE PIGEON AMERICAN LEGION POST 138	WHITE PIGEON	11/21/2022	Progress Note	0	0	0	0
WING HOUSE	COLDWATER	11/22/2022	Progress Note	0	0	0	0
ZHENG'S SUPER GRAND BUFFET	COLDWATER	11/1/2022	Follow-Up	3	4	4	9

Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.



Enclosures:

1. ACLS Bureau correspondence dated 12/8/2022 re: FY2022 AIP budget approval.
 2. Services to Victims of Elder Abuse 1st quarter FY23 report
 3. BHSJ CHA/AAA IIC Press Release dated 1/13/2023 re: EAPC/AAAIIC Protocol signing
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Updates:

1. Services to Victims of Elder Abuse Program Updates:
 - 1st quarter report is attached – you will note multiple victimizations and interventions surrounding housing and relocation assistance. Our staff has been supportive of individuals who were affected by the flooding and structural issues at their apartment complex in Centreville, where the Courts (Judge Middleton), Sheriff's Dept/Emergency Manger, and Village officials intervened in an emergency fashion.
 - Branch County's Vulnerable Adult Protocol was signed on January 18th at the Sheriff's Department! Judge Kashian, Prosecutor Stempien, Sheriff Pollack, Pines Behavioral Health, Promedica Regional Hospital, Community Health Agency, Adult Protective Services/MDHHS, and Legal Services of South Central Michigan were in attendance to celebrate the collaborative efforts. Our first Interdisciplinary Team meeting will be held in February.
2. Our Medicare/Medicaid Assistance Program staff (Lisa at the AAA) and our Sites have earned the region another "Most Worthy Mention" recognition, from the MMAP Central office in Lansing, for their outstanding service delivery and outreach to Medicare beneficiaries - CONGRATULATIONS!
3. Meals & Other Programmatic Updates:
 - The Region's FY2022 Meal Count Certification process is complete -- we served 20,000+ more meals that we did in FY2021! This will be helpful in the NSIP grant funding calculation completed by the feds. Most of the increase was in the congregate meals program.
 - St. Joseph County COA's Nutrition Director is directly participating in the Bureau's "Meal Program Standards Review Committee" currently deliberating about changes to both Home Delivered and Congregate Meals Program standards. There will be changes coming, especially in regard to "carry out/grab-n-go" type meals and liquid nutrition supplements.
 - Branch County COA's meal program is off to a strong start! All equipment was transitioned from CA including the delivery vehicle, volunteer drivers have transitioned to COA, their participation at the Burnside Center is averaging over 40 participants per day! Amy is also hiring additional kitchen staff and training additional drivers to build capacity to address the waiting list for Home Delivered Meals.



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

December 8, 2022

Rebecca Burns, Health Officer
Branch-St. Joseph Area Agency on Aging
570 N. Marshall Road
Coldwater, MI 49036

Dear Ms. Burns:

The Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau), has reviewed Branch-St. Joseph Area Agency on Aging's (AAA) final Area Plan Grant Budget for Fiscal Year (FY) 2022, dated November 10, 2022, for the following points:

- Mathematical accuracy
- Reasonableness of costs
- Agreement with amounts shown on the Statement of Grant Award
- Match requirements
- Services listed in the approved FY 2023 area plan
- Program requirements (including evidence-based programs funded with Title III-D)

As a result of this review, your budget has been approved and supersedes all previous budgets for FY 2022.

If you have any questions, please contact your assigned Technical Assistance & Quality Improvement (TAQI) Section Field Representative, Ashley Ellsworth, at Ellswortha2@michigan.gov or 517-294-9680.

Sincerely,

Cindy Masterson, Director
Operations & Aging Network Support Division

CM/ae/cll

cc: Thomas Matthew, Board Chair, Branch-St. Joseph AAA
Laura Sutter, Director, Branch-St. Joseph AAA
Amy Colletti, Manager, Financial Quality & Grant Support Section
Jen Hunt, Manager, TAQI Section
Ashley Ellsworth, Field Representative, TAQI Section

January 13, 2023

Contact: Rebecca Burns, Health Officer
517-279-9561 ext. 148

Laura Sutter, Director, Area Agency on Aging Region IIIC
517-278-2538 ext. 137

FOR IMMEDIATE RELEASE

**Area Agency on Aging Region IIIC and Branch County Elder Abuse Prevention Coalition
to Sign Branch County Vulnerable Adult Protocol 2023**

Coldwater, MI – The Branch-St. Joseph Area Agency on Aging (Region IIIC), in collaboration with the Branch County Elder Abuse Prevention Coalition, will sign the revised and enhanced “*Branch County Vulnerable Adult Protocol*” on Wednesday, January 18, 2023 at 9:00am at the Branch County Sheriff’s Office during a special event. The new protocol uses an inter-disciplinary team approach to address the growing number of cases of vulnerable adult abuse, neglect, and exploitation in our community. The Coalition, now referred to as the Branch County IDT, includes representation from local law enforcement, Michigan Department of Health & Human Services - Adult Protective Services, Legal Services of South-Central Michigan, Branch County Prosecutor’s Office, Area Agency on Aging Region IIIC a division of the Branch Hillsdale St. Joseph Community Health Agency, Pines Behavioral Health, and many others.

“We are pleased to have been involved in the Protocol’s revision and inclusion of the inter-disciplinary approach. Many times, crimes against older or vulnerable adults are “silent”, not reported or talked about, and the IDT group wants that to change. My office is in full support of the effort,” says Sheriff John Pollack. The Branch County Prosecutor’s Office is in full support and contributed staff time to the protocol’s revision. Zachary Stempien, Prosecutor, has been dedicated to the prevention efforts since he took office. “Nora from my office has been directly involved in the Coalition and Protocol revision and I fully support its implementation in Branch County,” says Stempien.

The IDT approach applies the specialized expertise of many different professionals from varying agencies and departments, which serves to provide a thorough and comprehensive review of each incidence of abuse involving the elderly and/or vulnerable adults. The team will work to coordinate efforts, problem-solve, and develop positive solutions for individuals who've been victimized.

As a compliment to the IDT in Branch County, the Area Agency on Aging Region IIIC will continue to support these community prevention efforts as well as directly serve victims of abuse, neglect and/or exploitation. For more information about the Victim Assistance Program or about community supports and services, please contact our office at 517-278-2538 or visit our website www.bhsj.org/aaa.

The Branch-Hillsdale-St. Joseph Community Health Agency is committed to promoting wellness, preventing disease, providing health care, and protecting the environment. For more information, contact your local office, visit us at www.bhsj.org, follow us on Facebook www.facebook.com/BHSJCHA or Instagram www.instagram.com/bhsj_healthagency.

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Branch County
570 N. Marshall Rd.
Coldwater, MI 49036
(517) 279-9561

Hillsdale County
20 Care Drive
Hillsdale, MI 49242
(517) 437-7395

St. Joseph County
1110 Hill St.
Three Rivers, MI 49093
(269) 273-2161

Sturgis Office
1555 E. Chicago Rd.
Sturgis, MI 49091
(269) 273-2161
Call for an appointment



Services to Victims of Elder Abuse Grant FY22-23 1st Quarter Report (St. Joseph County)

10/01/22 to 12/31/22

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

570 Marshall Road, Coldwater, MI 49036

www.bhsj.org/aaa

Office: (517) 278-2538

Toll Free (888) 615-8009

For additional information or questions please contact:

JC Siddons

Ph: (269) 501-2869

Email: siddonsj@bhsj.org

Toni Laughlin

Ph: (517) 617-5592

Email: laughlint@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Hispanic/Latino	0	0	0
Caucasian/Non-Latino	4	0	4
Female	3	0	3
Male	1	0	1
Vulnerable: Age 18-59	0	0	0
Elderly: Age 60 and Older	4	0	4
<u>New Clients Total</u>	4	0	4
<u>Continuing Clients</u>	4	0	4
<u>Total Clients Served</u>	8	0	8

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	2	0	2
Domestic or Family Violence	4	0	4
Elder Abuse or Neglect	5	0	5
Identity Theft/Fraud/Financial Crime	5	0	5
Physical Assault	1	0	1
Robbery/Burglary	2	0	2
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	6	0	6

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	1	0	1
Disability	6	0	6
Homeless	3	0	3
LGBTQ	0	0	0
Veteran	0	0	0

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	10	0	10
Referral to Other Services	22	0	22
Referral to Other Victim Services	6	0	6
Victim Notification	8	0	8

**Services to Victims of Elder Abuse Grant
FY22-23 1st Quarter Report (St. Joseph County)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	14	0	14
Intervention with Person or Institutions	5	0	5
Law Enforcement Interview	3	0	3
Transportation	3	0	3

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	9	0	9
Emergency Financial Assistance	3	0	3

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	11	0	11
Transitional Housing	3	0	3

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	0	0	0
Law Enforcement Interview	3	0	3
Notification of Criminal Justice Event	4	0	4
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	8	0	8
Victim Impact Statement	0	0	0



Services to Victims of Elder Abuse Grant FY22-23 1st Quarter Report (Branch County)

10/01/22 - 12/31/22

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

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Email: siddonsj@bhsj.org

Toni Laughlin

Ph: (517) 617-5592

Email: laughlint@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Hispanic/Latino	0	0	0
Caucasian/Non-Latino	0	0	0
Female	3	0	3
Male	2	0	2
Vulnerable: Age 18-59	0	0	0
Elderly: Age 60 and Older	5	0	5
<u>New Clients Total</u>	5	0	5
<u>Continuing Clients</u>	2	0	2
<u>Total Clients Served</u>	7	0	7

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	6	0	6
Domestic or Family Violence	4	0	4
Elder Abuse or Neglect	7	0	7
Identity Theft/Fraud/Financial Crime	5	0	5
Physical Assault	1	0	1
Robbery/Burglary	0	0	0
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	2	0	2

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	4	0	4
Disability	4	0	4
Homeless	0	0	0
LGBTQ	0	0	0
Veteran	1	0	1

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	5	0	5
Referral to Other Services	6	0	6
Referral to Other Victim Services	4	0	4
Victim Notification	0	0	0

**Services to Victims of Elder Abuse Grant
FY22-23 1st Quarter Report (Branch County)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	1	0	1
Individual Advocacy	1	0	1
Intervention with Person or Institutions	2	0	2
Law Enforcement Interview	0	0	0
Transportation	1	0	1

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	0	0	0
Emergency Financial Assistance	0	0	0

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	1	0	1
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	0	0	0
Law Enforcement Interview	0	0	0
Notification of Criminal Justice Event	3	0	3
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



Services to Victims of Elder Abuse Grant FY22-23 1st Quarter Report (Both Counties)

10/01/22 - 12/31/22

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

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For additional information or questions please contact:

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Toni Laughlin PH: (517) 617-5592 Email: laughlint@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Hispanic/Latino	0	0	0
Caucasian/Non-Latino	4	0	4
Female	6	0	6
Male	3	0	3
Vulnerable: Age 18-59	0	0	0
Elderly: Age 60 and Older	9	0	9
<u>New Clients Total</u>	9	0	9
<u>Continuing Clients</u>	6	0	6
<u>Total Clients Served</u>	15	0	15

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	8	0	8
Domestic or Family Violence	8	0	8
Elder Abuse or Neglect	12	0	12
Identity Theft/Fraud/Financial Crime	10	0	10
Physical Assault	2	0	2
Robbery/Burglary	2	0	2
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	8	0	8

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	5	0	5
Disability	10	0	10
Homeless	3	0	3
LGBTQ	0	0	0
Veteran	1	0	1

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	15	0	15
Referral to Other Services	28	0	28
Referral to Other Victim Services	10	0	10
Victim Notification	8	0	8

**Services to Victims of Elder Abuse Grant
FY22-23 1st Quarter Report (Both Counties)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	1	0	1
Individual Advocacy	15	0	15
Intervention with Person or Institutions	7	0	7
Law Enforcement Interview	3	0	3
Transportation	4	0	4
Emotional Support or Safety Services		Previous Qtr. Totals	YTD
Crisis Intervention	9	0	9
Emergency Financial Assistance	3	0	3

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	12	0	12
Transitional Housing	3	0	3

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	0	0	0
Law Enforcement Interview	6	0	6
Notification of Criminal Justice Event	4	0	4
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	8	0	8
Victim Impact Statement	0	0	0

Personal Health and Disease Prevention: January 26, 2023

Communicable Disease:

Data and reports from our Regional Epi's for end of December.

Influenza: seasonal influenza activity remains high but continues to decline in most areas

Ebola: the CDC, along with the Government of Uganda, issued a media release on January 11th marking the end of the Ebola outbreak.

Mpox: activity is low in Michigan and nationally

Michigan: 395 cases, 0 deaths

US: 29,980 cases, 21 deaths

Global: 83,338 cases

Covid Community Levels:

Branch County: low

Hillsdale County: low

St. Joseph County: medium

Measles: In November an outbreak in central Ohio occurred among unvaccinated and under-vaccinated children. The outbreak is still ongoing with 82 cases as of December 29th with no deaths.

- WHO and CDC Press Release (11/23/2022): [Nearly 40 million children are dangerously susceptible to growing measles threat](#)
- Measles vaccination coverage has steadily declined since the beginning of the COVID-19 pandemic. In 2021, a record high of nearly 40 million children missed a measles vaccine dose
- In 2021, there were an estimated 9 million cases and 128,000 deaths from measles worldwide. 22 countries experienced large and disruptive outbreaks.
- Coverage of 95% or greater of 2 doses of measles-containing vaccine is needed to create herd immunity.
 - The world is well under that with only 81% of children receiving their first measles-containing vaccine dose, and only 71% of children receiving their second measles-containing vaccine dose.
 - These are the lowest global coverage rates of the first dose of measles vaccination since 2008.

Immunizations/STD/HIV:

Our Sturgis location is now offering immunization appointments every Thursday.

We have had the opportunity to work with Medical Network One (MNO) to provide some community vaccination events. They were at White Pigeon Fire Department on January 11th and will be at the Sturgis Fire Department on January 25th in collaboration with St. Joseph County United Way. These events provided opportunities for influenza and covid vaccination.

Women, Infant, and Children (WIC):

The waiver has been extended for the National Public Health Emergency making clients remote until July of 2023. We will continue as planned with slowly opening and offering in-person services to our clients. At this time, we are offering in-person to expecting mothers, postpartum mothers, infants, and

children age 1. We are now starting to incorporate the remaining classes for in-person booking which will be children ages 2-4 in February-April. Once this is completed, all of our WIC clients will have the opportunity for in-person appointments, if they so choose.

Michigan WIC continues to meet regularly with Abbott to address formula purchasing challenges. Temporary alternative formula options are approved through February 28th along with alternative sizes and forms of Similac products through April 30th for now.

Prior to the pandemic we were offering fluoride varnish as a service for children in our offices. We are working to get all of our nurses re-trained in the program so we can begin offering this preventative care once again.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

Our local CSHCS staff have been collaborating with the University of Michigan Mott's otolaryngology/audiology department along with several of the ENTs. They were very intrigued by our agency mobile unit and have put in an order for their own unit to host field clinics. So many CSHCS children have hearing issues and they want to be able to service these children that may not have the resources to travel. Logistics are still in the works but the unit has been ordered! We love seeing other departments and community partners branching out into mobile services. It is very much needed in rural areas.

Hearing and Vision were off for a couple weeks in December due to schools being closed.

Kali Nichols MPH
Personal Health & Disease Prevention Director

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

November-22

Confirmed & Probable Case Totals

	2022-2023				FYTD 2022-2023				2021-2022 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	-	4	-	4	-	7	-	7	2	16	-	17
Blastomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-	-	-	-	-
Campylobacter	-	-	-	-	3	3	-	6	3	2	3	2
Chicken Pox	-	1	-	1	-	1	-	1	-	-	-	-
Chlamydia	12	15	14	41	25	22	38	85	20	16	36	59
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	1	-
CRE Carbapenem Resistant Enterobac.	-	-	1	1	-	-	1	1	1	-	-	-
Cryptosporidiosis	-	1	-	1	-	1	-	1	-	-	1	-
Encephalitis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Giardiasis	-	-	-	-	-	-	-	-	-	-	1	-
Gonorrhea	1	2	3	6	1	4	6	11	7	9	31	41
H. Influenzae Disease - Inv.	-	-	-	-	1	-	-	1	-	-	-	-
Hepatitis B - Acute	-	-	-	-	-	-	-	-	1	-	-	-
Hepatitis B - Chronic	-	-	-	-	1	-	-	1	-	-	-	1
Hepatitis C - Acute	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis C - Chronic	2	-	1	3	6	-	2	8	6	-	-	8
Hepatitis C Unknown	-	-	-	-	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	-	-	-	-	1	-
HIV/AIDS	-	-	-	-	-	-	-	-	1	-	1	-
Influenza	8	18	11	37	11	18	14	43	3	15	-	-
Kawasaki	-	-	-	-	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	1	1	-	1	-	-
Lyme Disease	-	-	-	-	-	-	-	-	-	1	1	-
Measles	-	-	-	-	-	-	-	-	-	1	-	-
Menengitis - Aseptic	-	-	-	-	1	-	-	1	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	-	-	-	-	-	-
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mumps	-	-	-	-	-	-	-	-	-	-	-	-
Mycobacterium - Other	-	-	-	-	-	-	-	-	2	-	1	-
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	175	157	134	466	289	378	308	975	1,672	1,903	2,315	4,840
Pertussis	-	-	-	-	-	1	-	1	-	1	-	-
Salmonellosis	-	-	-	-	-	-	-	-	-	1	-	2
Scabies	-	-	-	-	-	-	-	-	-	-	-	2
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	-	1	-	-
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	1	-	-	-
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	-	-	-	-	-	-	-	-	-	1
Strep Pneumonia Inv Ds.	-	1	-	1	-	1	1	2	-	1	-	2
Syphilis - Primary	-	-	-	-	-	1	-	1	-	-	-	-
Syphilis - Secondary	-	-	-	-	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-	-	-	-	-

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

December-22 Confirmed & Probable Case Totals	2022-2023				FYTD 2022-2023				2021-2022 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	-	2	-	2	-	9	-	9	4	20	-	24
Blastomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-	-	-	-	-
Campylobacter	1	1	-	2	4	4	-	8	3	3	3	9
Chicken Pox	-	-	-	-	-	1	-	1	-	-	-	-
Chlamydia	9	7	16	32	34	29	54	117	32	24	51	107
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	1	1
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	1	1	1	-	-	1
Cryptosporidiosis	-	-	1	1	-	1	1	2	-	-	1	1
Encephalitis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Giardiasis	-	-	-	-	-	-	-	-	-	1	2	3
Gonorrhea	-	3	4	7	1	7	10	18	10	15	40	65
H. Influenzae Disease - Inv.	-	-	-	-	1	-	-	1	-	-	-	-
Hepatitis B - Acute	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis B - Chronic	-	-	-	-	1	-	-	1	-	-	-	-
Hepatitis C - Acute	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis C - Chronic	-	-	-	-	6	-	2	8	7	-	2	9
Hepatitis C Unknown	-	-	-	-	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	-	-	1	-	1	2
HIV/AIDS	-	-	-	-	-	-	-	-	1	-	1	2
Influenza	153	135	91	379	164	153	105	422	35	70	8	113
Kawasaki	-	-	-	-	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	1	1	-	1	-	1
Lyme Disease	-	-	-	-	-	-	-	-	-	1	1	2
Measles	-	-	-	-	-	-	-	-	-	1	-	1
Menengitis - Aseptic	-	-	-	-	1	-	-	1	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	-	-	-	-	-	-
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mumps	-	-	-	-	-	-	-	-	-	-	-	-
Mycobacterium - Other	-	-	-	-	-	-	-	-	2	1	1	4
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	175	208	177	560	464	586	485	1,535	2,592	2,742	3,366	8,700
Pertussis	-	-	-	-	-	1	-	1	-	2	-	2
Salmonellosis	1	-	-	1	1	-	-	1	1	1	-	2
Scabies	1	-	-	1	1	-	-	1	-	-	-	-
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	-	1	-	1
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	1	-	-	1
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	1	1	-	-	1	1	-	-	-	-
Strep Pneumonia Inv Ds.	2	1	1	4	2	2	2	6	-	1	-	1
Syphilis - Primary	-	-	-	-	-	1	-	1	-	-	-	-
Syphilis - Secondary	-	-	-	-	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-	-	-	-	-

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	Nov-22					YTD 2022-2023					YTD 2021-2022				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	193	264	1	142	600	306	404	1	259	970	306	408	-	344	1,058
All VFC Doses Given	1,087	560	-	801	2,448	2,022	996	-	1,757	4,775	1,521	904	-	1,741	4,166
Waivers	23	19	2	4	48	46	53	2	25	126	20	43	10	28	101
ADULT IMMUNIZATIONS															
# Vaccines Given	188	124	-	13	325	688	267	-	162	1,117	1,677	919	-	759	3,355
All AVP Doses Given	9	5	-	21	35	15	42	-	102	159	27	122	-	42	191
TRAVEL VACCINATIONS															
Branch Office															
COMMUNICABLE DISEASE															
TB Tests Done	10	9	-	2	21	16	23	-	2	41	8	32	-	3	43
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	1	1	-	-	2	1	3	-	5	9	-	-	1	21	22
New STD Investigations	13	17	-	17	47	26	27	-	44	97	27	25	-	67	119
HIV Testing	-	-	-	-	-	-	3	-	1	4	-	-	1	5	6
ENROLLMENTS															
Medicaid & Michild	2	1	-	2	5	3	1	-	3	7	1	-	-	1	2
REFERRAL SERVICE															
MCDC Referrals	6	6	5	71	88	7	33	33	87	160	28	-	15	40	83
MIHP referrals	1	9	17	7	34	21	14	29	29	93	58	19	17	34	128
Hearing Screens															
Pre-school	21	34	-	30	85	21	207	-	64	292	54	164	64	24	306
School Age	37	277	-	319	633	361	440	-	772	1,573	261	158	489	352	1,260
Vision Screens															
Pre-school	8	14	-	24	46	40	231	-	48	319	85	192	-	77	354
School Age	613	330	-	443	1,386	1,175	745	-	1,350	3,270	1,000	324	-	1,409	2,733
Children's Special Health Care Services															
Diagnostics	-	-	-	-	-	1	-	-	-	1	1	2	-	1	4
Assessments-Renewal	16	19	-	31	31	43	55	-	61	159	45	45	-	61	151
Assessments-New	8	2	-	7	7	13	9	-	12	34	6	18	-	12	36

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	Dec-22					YTD 2022-2023					YTD 2021-2022				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	94	90	-	62	246	400	494	1	321	1,216	508	561	-	499	1,568
All VFC Doses Given	751	308	-	693	1,752	2,773	1,304	-	2,450	6,527	2,274	1,309	-	2,414	5,997
Waivers	7	1	-	1	9	53	54	2	26	135	21	48	10	39	118
ADULT IMMUNIZATIONS															
# Vaccines Given	103	84	-	38	225	791	351	-	200	1,342	2,389	1,270	-	1,030	4,689
All AVP Doses Given	9	20	-	9	38	24	62	-	111	197	32	184	-	50	266
TRAVEL VACCINATIONS															
Branch Office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COMMUNICABLE DISEASE															
TB Tests Done	3	3	-	1	7	19	26	-	3	48	10	41	-	3	54
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	-	-	-	1	1	1	3	-	6	10	15	14	1	45	75
New STD Investigations	9	10	-	20	39	35	37	-	64	136	27	25	-	71	123
HIV Testing	-	1	-	-	1	-	4	-	1	5	-	-	1	6	7
ENROLLMENTS															
Medicaid & Michild	-	-	-	2	2	3	1	-	5	9	3	-	-	1	4
REFERRAL SERVICE															
MCDC Referrals	7	1	57	71	136	14	34	90	158	296	31	-	25	58	114
MIHP referrals	2	-	17	7	26	23	14	46	36	119	71	21	31	51	174
Hearing Screens															
Pre-school	6	-	-	160	166	27	207	-	224	458	54	164	64	26	308
School Age	160	192	-	182	534	521	632	-	954	2,107	301	284	489	508	1,582
Vision Screens															
Pre-school	8	-	-	49	57	48	231	-	97	376	85	192	-	77	354
School Age	613	106	-	543	1,262	1,788	851	-	1,893	4,532	1,221	741	-	1,422	3,384
Children's Special Health Care Services															
Diagnostics	-	-	-	-	-	1	-	-	-	1	14	5	-	3	22
Assessments-Renewal	22	18	-	16	56	65	73	-	77	215	60	70	-	76	206
Assessments-New	9	7	-	3	19	22	16	-	15	53	25	24	-	19	68

PUBLIC COMMENT

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