



Area
Agency on
Aging (IIC)
Branch-St. Joseph

2022 REQUEST FOR PROPOSAL (RFP) TIMELINE

The AAA IIC is requesting proposals for each service approved in our planning and service area. The next three-year planning and contract cycle covers the following fiscal years: 2023, 2024 and 2025.

Case Coordination & Support
Transportation
Personal Care
Homemaking
Caregiver Education, Support and Training
Respite Care
Disease Prevention/Health Promotion
Friendly Reassurance
Legal Services
Home Repair
Gap Filling
Adult Day Services
Home Delivered Meals
Congregate Meals
Chore Services

- JUNE:** Public Notice Ads in local newspapers ~ June 10 & 13, 2022
Notification of RFP & Timeline sent to all Potential Bidders ~ June 9th
Letter of Intent to Bid DUE June 27th @ 2:00pm (via US mail or fax)
- JULY:** Mandatory Pre-Proposal Bidders Conference
July 11th @ 10:30am – 570 N. Marshall Road, Coldwater
(Funding availability will be announced for each service @ this time)
- AUGUST:** Grants DUE on or before August 1, 2022 @ 10:00 a.m.
* * Electronic Submission: Via email to aaa3c@bhsj.org and cuellarj@bhsj.org
OR saved to an external storage device/thumb drive and delivered to: * *
570 N. Marshall Road, Coldwater
Policy Board reviews Program, Policy & Appeals recommendations and awards contracts at August 25th meeting
- SEPTEMBER:** Contracts negotiated week of September 5th, prepared and sent to providers for approval and signature.
All awards & contracts are contingent upon Commission on Services to the Aging approval of the AAA IIC FY23-25 MYP/FY23 AIP
- Contracts DUE back to the AAA IIC on or before September 19th
- OCTOBER:** October 1, 2022 – The contract period begins!