
**BOARD OF HEALTH
Agenda for December 10, 2020 at 9:00 AM
VIA Zoom Meetings**

<https://us02web.zoom.us/j/83652713064?pwd=Y3NiU0hxbm11S0hTbTI3TTlmSjZudz09>

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes*
2. Public Comment

Thank You to Commissioners who will be leaving the Board after years of dedicated service. Commissioner Norris, 4 years; Commissioner Caswell, 6 years; and Commissioner Balog, 10 years. Thank you for your service!
3. Health Officer's Report
4. Medical Director's Report
5. Committee Reports
 - a. Finance Committee – did not meet.
 - b. Program, Policies, and Appeals – did not meet.
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials
7. Unfinished Business
 - a.
8. New Business
 - a. MERS Defined Benefit Plan Adoption Agreement Addendum*
 - b. MERS Defined Contribution Plan Adoption Agreement Addendum*
 - c. Mobile Clinic Unit*
9. Departmental Reports
 - a. Area Agency on Aging
 - b. Personal Health & Disease Prevention
 - c. Environmental Health
10. Health Officer's Evaluation
11. Adjournment - Next meeting: January 28, 2021

October 22, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Bruce Caswell, Allan Balog, Kathy Pangle, and Mark Wiley. Terri Norris joined the meeting at 9:02 AM, just prior to the Health Officer's report.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Mr. Balog moved to approve the agenda with support from Mr. Wiley and the motion passed.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley and the motion passed.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Flu Vaccination, Pop-Up Testing, Audit RFP, Health Officer's Annual Evaluation, Health Department Offices Open/Service Updates, Schools, Staff Capacity, Hillsdale Dental Center, Strategic Planning, Health Department Leases, Health Promotion & Education Updates, and the Michigan Center for Rural Health.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Influenza and Mask Effectiveness.

Committee Reports:

- Finance Committee – Ms. Norris moved to approve the minutes from the October 19, 2020 meeting with support from Ms. Pangle and the motion passed.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Pangle moved to approve the expenditures as reported with support from Mr. Balog and the motion passed.

Ms. Norris left the meeting.

Unfinished Business

- none

New Business:

- Ms. Pangle moved to accept the proposal and enter into contract with Maner Costerisan to provide the Agency's audit services, with support from Mr. Balog. A roll call vote was taken

and the motion passed 4-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Wiley, yes)

- Ms. Pangle moved to approve the FY20/21 Budget Amendment #1 as presented, with support from Mr. Wiley A roll call vote was taken and the motion passed 4-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Wiley, yes)

Department Reports

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

With no further business the meeting was adjourned at 10:20 AM.

Respectfully Submitted by:

Theresa Fisher, BS

A handwritten signature in black ink, appearing to read 'Theresa Fisher', is written over the typed name.

Health Officer's Report to the Board of Health for December 10, 2020
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

COVID-19 Vaccination Planning: We have been busy meeting with our local hospitals, the Federally Qualified Health Center in St. Joseph County, and MDHHS on determining which Agency is best suited to provide the vaccine to who. Because our rural counties do not have an ultra-cold freezer, we will not be receiving the Pfizer vaccine which comes out first. The Moderna vaccine will be about a week behind Pfizer, has storage and handling requirements that are familiar to us and we have equipment for, and we have been advised will be sent to us.

The vaccine will be distributed based on criteria established federally. That means we will be bound to vaccinate individuals following that schedule which will begin with skilled nursing facilities and the workers in these facilities and healthcare workers with direct patient contact. Because doses will be limited at first, it will take some time to get through the priority 1a's.

Request Quarantine/Isolation Letter: We have added a new feature to our website that allows individuals to request a letter that they can provide to their employer releasing them from quarantine/isolation.

Flu Vaccination: We continue to encourage that people that haven't receive the flu vaccine get it. Our Hillsdale county team held a clinic at Gier School this week.

Pop-Up Testing: We have identified a drive-thru location in St. Joseph county, the St. Joseph County Transportation Authority facility in Three Rivers. This is a great relief with winter weather on its way. In January we have scheduled 3 pop-up testing events, one in each county.

- January 5th in Branch County at BATA
- January 12th in Hillsdale County at DART
- January 19th in St. Joseph County at SJCTA in TR

Health Department Offices Open/Service Updates – We have continued to allow our front door to be open to the public but do have a screener that ensures people wishing to enter the building have an appointment and are well.

Small Construction Project in Coldwater: To better serve the residents of Branch and St. Joseph counties, we are remodeling a portion of our Coldwater building to provide a private suite for the AAA3C. The space that they currently occupy is too small and has been too small for several years. We have looked at all options to provide them with additional space and this opportunity to build-out a private suite was offered by the county. The new area will provide two private meeting rooms for client interaction and waiting.

Staff Capacity: The Agency continues to be overwhelmed with positive cases. We were forced to prioritize those at highest risk and our Case Investigators focused on individuals 22 years of age and younger and individuals 65 years of age and older. People 23-64 are most often not receiving a call to do the Case Investigation. We are very close to being live on a method to send individuals in this age range a letter from our Agency that provides information and assistance.

Strategic Planning: This continues to be paused.

Health Department Leases

570 Marshall Road, Coldwater MI – Administrator Norman and I are working to get this finished.

1555 E. Chicago Road, Ste. C, Sturgis, MI – There has been no movement with this project due to COVID-19. Nothing new to report here as we are currently without anyone who can put time towards this project.

20 Care Drive, Hillsdale MI – There was a water leak at our Hillsdale building that caused damage to the MSU-E suite on the lower level. Repairs are underway.

Health Promotion & Education Updates – Alex and his team are working to put together a proposal for the 2021 Medical Marijuana grants for each county. Alex is also reaching out to the individual in each county that we have worked with previously on these grants.

SMORC Grant – Alex is doing a wonderful job as the Project Director for the HRSA grant for Rural Communities Opioid Response Planning. Things are starting to get moving with this project and Alex is reaching out to ensure we haven't missed any community partners to include.

Medical Director's Report to the Board of Health
H. Lauren Vogel, D.O., MPH
December 2020 – A Lesson in History - Mary Mallon

Typhoid fever is a life-threatening bacterial infection caused by *Salmonella typhi*. In the US today this infection is uncommon, infecting about 300 persons yearly. Worldwide, typhoid still infects over 20 million people and causes over 200,000 deaths every year. With the implementation of municipal water and sewage treatment systems in the US in the early 20th century there has been a dramatic reduction in typhoid infectivity.

In the late 19th century however, clean water and safe sewage removal were not common. In 1906 when over 50 percent of boarders in a Long Island rental home became ill with typhoid an astute detective identified a cook, Mary Mallon, as the source of the infection. Tracing her employ among summer homes in the Long Island area he identified over 50 infected people.¹ Initial attempts to obtain cultures from the cook were unsuccessful and five policemen were required to escort her to a hospital to obtain the cultures that identified her as a carrier of typhoid and the source of the community typhoid infection.

Mary had no symptoms and was never ill with the disease. She refused to believe that she could infect others especially when she was not ill herself. Doctors recommended that she have her gallbladder removed to cure her carrier state. She refused and became dubbed as “Typhoid Mary” and that name stuck with her for the rest of her life. Because she refused the recommended treatment of the day (there were no antibiotics) and also refused to stop working as a cook Mary Mallon was incarcerated in a hospital.

Because of continued adverse public opinion and debate over individual autonomy verses the state's responsibility to protect the public her case was brought before the New York Supreme Court. Her argument was that she had been imprisoned without due process. The court decided that it has the responsibility to protect the community from a recurrence of spreading typhoid disease. The following year she was released after agreeing that she would no longer work as a cook.

However, she continued to prepare meals in a hotel, local restaurant and a boarding house. In 1915, another outbreak of typhoid was traced to a “Mrs. Brown” who was identified as Mary Mallon. She was sent back to North Brother Island and was incarcerated there permanently. Mary Mallon died in 1938 of pneumonia following a stroke after having been forcibly isolated by authorities for a total of nearly three decades in isolation.²

What can be learned from this history? Her story teaches how difficult it is to convince infected people to protect others from their disease. Mary refused to comply with the law of the day, the decisions of the court and continued to expose others until she was forcibly removed from society. Her lack of individual responsibility caused disease and death in others. Her legacy began the theory of “super-spreaders” responsible for outbreaks of community disease. Most importantly, her case identified the need for effective public health work to identify and control the spread of community disease.

History has been shown to repeat itself. This is certainly true for the case of Typhoid Mary and the Pandemic of 2020. Her refusal to act responsibility to protect others resulted in a legal precedent; Super-spreaders, asymptomatic infected individuals, not using appropriate masking and maintaining safe social distancing created disease in both cases. The importance of public health to identify and monitor disease and to formulate safety methods for community control of infection has been identified in both scenarios. Perhaps in the pandemic, public education can effectively insure individual responsibility to get control of covid19.

REFERENCE

1. Typhoid Mary's Tragic Tale Exposed The Health Impacts Of 'super-spreaders'. National Geographic. March 2020. <https://www.nationalgeographic.com/history/2020/03/typhoid-mary-tragic-tale-exposed-health-impacts-super-spreaders/>. Assessed October 2020.
2. Mary Mallon. Wikipedia. 2016. https://en.wikipedia.org/wiki/Mary_Mallon. Assessed October 2020.

October 1 through October 31, 2020		
2nd Story Marketing, LLC.	Elder Abuse	943.46
A+ Nursing	Care Management	278.93
Abila	Quarterly Subscription for add'l license	1,434.00
ACD.Net	Telephones 3 offices	2,530.89
AFLAC	Payroll Deduction - 3 payrolls	1,873.71
Alerus Financial (Retirement)	Payroll Deduction - 3 payrolls	3,189.00
Amazon	Clinical Faceshields - 1 invoice	586.00
Armstrong Health Care	WIC / AAA Contractual Consultant	4,233.25
Auditory Instruments	Calibration Madsen Xeta	103.98
Availity	Eligibility Software - EMR	55.00
Blue Cross Blue Shield	Health Insurance	56,424.23
Branch Area Transit Authority	Elderly Transportation Service	3,341.52
Branch County Clerk	Data Processing	184.00
Branch County Commission COA	Home & Community Based Services	18,640.68
Branch County Complex	Rent - Coldwater Office	5,694.28
Branch County Complex Quarterly	Maintenance (Work orders & Grounds)	478.50
Branch County Complex Quarterly	Internet	997.50
Branch County Complex Quarterly	Building Repair & Maintenance	1,186.17
Branch County Complex Quarterly	Utilities (Gas, Electric, Trash Pickup & Pest)	4,071.94
CAA of South Central	Home & Community Based Services	34,437.37
CDW Government Inc.	Scanners/Printers - 1 invoice	3,196.74
Century Bank - Master Card	Voca - Desk	179.12
Century Bank - Master Card	6' White Tables	278.82
Century Bank - Master Card	AcuTemp PX1L	945.00
Century Bank - Master Card	Germ Guards	1,059.51
Century Bank Basic Flex Health Plan	Payroll Deduction - 3 payrolls	2,905.41
Century Bank EFPTS	Federal & Fica Taxes - 3 payrolls	82,751.06
Century Bank State	Michigan Tax - 3 payrolls	13,674.99
Champ Software	Nightingale Electronic Medical Record 10 Add'l users	9,196.00
Charter Communications	Sturgis Internet & Phone Line	126.97
Cintas	Lab Coats - Cleaning	71.48
City Of Three Rivers	Water / Sewage & Lab Testing	60.00
Coldwater Petty Cash	Petty Cash	59.74
Community Action Agency	68015 Refund - Cancel Serv Safe due to COVID	220.00

October 1 through October 31, 2020		
Companion Life Insurance Co.	Life Insurance Premiums	1,044.90
Connect America	Care Management	16.50
Crossroads Health & Home Services	Care Management	3,742.68
Current Office Solutions	Office Supplies/Copier Charges - 3 Invoices	553.87
Dr. Vogel	Medical Director - Contractual	4,213.34
Frontier	Sensaphone & Fax Line Service	279.75
GDI	Building Supplies Expense - TR	216.06
GDI	Building Supplies Expense - HD	431.18
GDI	Building Cleaning Expense - TR	1,749.00
GDI	Building Cleaning Expense - HD	2,649.00
Go Dad Cab Co.	Voca - Out of County for Client	50.00
Heartsmart.com	Shipping Charges for AED Pads	13.64
Hillsdale Board Of Utilities	Building Expense - HD	1,504.81
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas	48.78
Hillsdale County Treasurer	Building Labor Expense - HD	80.00
Hillsdale County Treasurer	Building Refuse Expense - HD	160.00
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	485.00
Hillsdale County Treasurer	Building Supplies Expense - HD	537.14
HomeJoy Care-N-Assist	Care Management	5,275.29
Impact Radio	AAA Ads	1,998.00
Indiana Michigan Power	Building Expense - TR	652.39
Kalamazoo County Human Service	Ombudsman	500.00
Lab Corp	Lab Fees	10.00
Legal Service Of South Central Mi.	Older Adult Legal Assistance	1,410.00
Maplecrest	Rent - Sturgis Office	590.00
Marana Group	Postage Pick Up Service	151.80
McKesson	Medical Supplies - 4 Invoices	357.49
Medical Care Alert	Care Management	104.80
Michigan Municipal Risk	Professional Liability - Agency	18,084.50
Michigan State Disbursement Unit	Payroll Deduction - 3 payrolls	570.33
Midwest Communication	CSHCS Advertising	224.00
N4A	FY 2021 Membership Dues	1,425.00
Nationwide	Payroll Deduction - 3 payrolls	3,420.00
Next IT	HP Care Pack	986.70

October 1 through October 31, 2020		
Optum Insight (Netwerkes.Com)	Billing Service	30.50
Plano	Ammo Box 3 Invoices	3,550.96
Prompt Care	Drug Testing - 2 Employees	138.00
Reserve Account	Postage	3,000.00
Richard Clark	Building Cleaning Expense - Sturgis	325.00
Richard Clark	Building Cleaning Expense - CW	1,800.00
Riley Pumpkin Farm	TR Building Expense - Lawn Care 2 month	775.00
Rosati Schultz Joppich Amtsbueshler	Attorney	1,320.00
Ruth Brown	Contractual	1,037.00
Sanofi Pasture	Medical Supplies 4 Invoices	22,358.42
SEMCO Energy	Building Expense - TR	39.73
Shred It	Document Destruction	90.00
Sonit	Internet Consultant	4,250.00
St Joseph County COA	Home & Community Based Services	46,329.48
St Joseph Trans Authority	Older Adult Transportation	15,485.87
St. Joseph Community Co-op	Care Management	415.68
Staples	Office Supplies & Reception Chairs - 13 Invoices	11,740.65
State Of Michigan	Food Licenses Surcharge	525.00
State Of Michigan	Approp. Match Dental Clinic	1,199.74
State Of Michigan EGLE	Water Lab Test	53.00
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	1,704.50
Verizon	Cell Phones	671.11
VRI Lifeline Of Michigan	Care Management	759.00
Xmission	Email Provider	265.50
		429,584.34

Branch-Hillsdale-St Joseph Community Health Agency
Balance Sheet
As of 10/31/2020

Assets

Cash on Hand	4,270.11
Cash with County Treasurer	3,108,209.37
Community Foundation Grant	309,955.94
Accounts Receivable	127,009.97
Due from Dental DAPP	1,199.74
Due from State	319,582.14
Due from Other Funding Sources	358,408.76
Prepaid Expenses	105,079.93
Biologic Inventory	<u>111,589.08</u>
Total Assets	<u><u>4,445,305.04</u></u>

Liabilities

Accounts Payable	514,678.05
Payroll Liabilites	88,327.77
Capital Improvements	25,000.00
Deferred Revenue	876,698.19
Deferred Revenue BR	35,657.32
Deferred Revenue HD	39,062.00
Deferred Revenue SJ	51,282.66
Biologics	<u>111,589.08</u>
Total Liabilities	<u><u>1,742,295.07</u></u>

Net Assets

Operation Fund Balance	457,923.36
Restricted Fund Balance	456,394.42
Designated Fund Balance	<u>1,788,692.19</u>
Total Net Assets	<u><u>2,703,009.97</u></u>

Total Liabilities and Net Assets	<u><u>4,445,305.04</u></u>
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Prior Year Fund Balance Comparison at 10/31/2019:

Operation Fund Balance	573,939.33
Restricted Fund Balance	389,565.87
Designated Fund Balance	<u>1,499,109.70</u>
Total Fund Balance \$	<u><u>2,462,614.90</u></u>

Expense by Program - 10/1/2020 - 10/31/2020

Program	Program Title	Current Month	Year to Date	Total Budget - Amendment I	Percent Total Expended Amend I	
#	353	CRFLCT Contact Tracing	73,712.10	73,712.10	141,299.00	52.16%
**	032	Emergency Preparedness	14,078.66	14,078.66	118,446.00	11.88%
*	012	Area Agency on Aging	119,167.81	119,167.81	1,195,632.00	9.96%
*	341	Infectious Disease	25,719.79	25,719.79	270,175.00	9.51%
*	325	CSHCS	16,622.43	16,622.43	187,311.00	8.87%
*	326	Vision (ELPHS)	7,966.80	7,966.80	90,598.00	8.79%
*	138	Immunization IAP	65,617.43	65,617.43	752,337.00	8.72%
**	327	Hearing (ELPHS)	7,651.80	7,651.80	90,295.00	8.47%
	021	Dental Clinic - Three Rivers	2,775.00	2,775.00	33,300.00	8.33%
	745	Type II Water	6,861.76	6,861.76	83,564.00	8.21%
	338	Immunization Vaccine Handling	27,086.96	27,086.96	356,522.00	7.59%
	605	General EH Services	2,763.14	2,763.14	36,606.00	7.54%
	714	Onsite Sewage Disposal	26,249.74	26,249.74	351,765.00	7.46%
	721	Drinking Water Supply	26,249.74	26,249.74	351,765.00	7.46%
	108	WIC Breastfeeding	7,153.20	7,153.20	96,760.00	7.39%
	704	Food Service	34,725.27	34,725.27	470,256.00	7.38%
	321	CHC Tele-A-Health	2,975.78	2,975.78	42,998.00	6.92%
	029	Dental Clinic - Hillsdale	547.76	547.76	8,000.00	6.84%
	014	VOCA	13,549.99	13,549.99	205,743.00	6.58%
	109	WIC	62,075.09	62,075.09	945,423.00	6.56%
	201	CSF Carseats	1,355.06	1,355.06	22,759.00	5.95%
	331	STD	6,780.37	6,780.37	154,163.00	4.39%
	345	Lead Testing	927.17	927.17	22,493.00	4.12%
	332	HIV Prevention	1,718.11	1,718.11	45,453.00	3.77%
	351	CELC Infection Prevention	3,359.15	3,359.15	90,095.00	3.72%
	115	MCH Enabling Women	1,857.44	1,857.44	55,375.00	3.35%
	107	Medicaid Outreach	3,149.32	3,149.32	102,200.00	3.08%
	329	MCH Enabling Children	1,171.04	1,171.04	39,034.00	3.00%
	352	ELCCT Contact Tracing, testing coord,	14,235.48	14,235.48	857,888.00	1.65%
	400	HRSA 20RCORP	3,316.09	3,316.09	200,000.00	1.65%
	024	MERS Pension Underfunded Liability	1,712.05	1,712.05	119,590.00	1.43%
#	360	CRFIMM - Immunization COVID Response	518.50	518.50	66,226.00	0.78%
	101	Workforce Development	63.38	63.38	45,795.00	0.13%
	023	Capital Expenditures	0.00	0.00	78,000.00	0.00%
	035	Vector Borne Disease Surveillance	0.00	0.00	29,281.07	0.00%
	038	COVID-19	0.00	0.00	207,232.00	0.00%
	112	CSHCS Medicaid Outreach	0.00	0.00	63,744.00	0.00%
	200	ELPHS Marketing	1,892.36	1,892.36	20,197.00	0.00%
#	354	CRF LHD Testing	0.00	0.00	155,349.00	0.00%
	010	Agency Support	(10,453.39)	(10,453.39)	70,524.00	(14.82)%
		Total Total Expense	<u>575,152.38</u>	<u>575,152.38</u>	<u>8,274,193.07</u>	<u>6.97%</u>

The Agency is currently 1.36% under budget.

*1/12 Months = 8.33%

**1/9 Months = 11.11%

1/3 Months = 33.33%

**9-Month Program

3-Month Program

Programs Over Budget as of 10/31/2020

RU 353: Grant award for this program was increased from \$125,000 to \$285,352 after the previous budget amendment. This funding source ends on 12/30/2020 so most COVID-19 response time is being charged to this RU. The program is currently 25.83% expended, and it should be 33.3% expended.
52.16%

RU 032: 9-Month Program - slightly over budget 11.11% due to staff reporting errors. The correction will be made in November.
11.88%

RU 012: Over budget due to one time expenses that occur in October - will fall back in line with budget as FY progresses
9.96%

RU 341: Over budget due to large flu vaccines purchased. Will fall back in line with budget as FY progresses
9.51%

RU 325: Slightly over budget due to one time purchases that occurred in October. Will fall back in line as the year progresses.
8.87%

RU 326: 9-Month Program - within budget 11.11%
8.79%

RU 138: Slightly over budget due to one time purchases that occurred in October. Will fall back in line as the year progresses.
8.72%

RU 327: 9-Month Program - within budget 11.11%
8.47%

BHSJ Community Health Agency
Schedule of Cash Receipts and Disbursements

April 30, 2020 thru

October 31, 2020

Plus: Cash Receipts	\$ 472,858.00
Less: Cash Disbursements For Payroll/AP	\$ (454,450.94)
4/30/2020 Cash Balance	\$ 2,725,299.39
Plus: Cash Receipts	\$ 697,189.02
Less: Cash Disbursements For Payroll/AP	\$ (528,301.74)
5/31/2020 Cash Balance	\$ 2,894,186.67
Plus: Cash Receipts	\$ 582,994.19
Less: Cash Disbursements For Payroll/AP	\$ (500,980.78)
6/30/2020 Cash Balance	\$ 2,976,200.08
Plus: Cash Receipts	\$ 807,979.96
Less: Cash Disbursements For Payroll/AP	\$ (554,075.52)
7/30/2020 Cash Balance	\$ 3,230,104.52
Plus: Cash Receipts	\$ 525,439.42
Less: Cash Disbursements For Payroll/AP	\$ (643,804.59)
8/31/2020 Cash Balance	\$ 3,111,739.35
Plus: Cash Receipts	\$ 808,564.34
Less: Cash Disbursements For Payroll/AP	\$ (541,250.67)
9/30/2020 Cash Balance	\$ 3,379,053.02
Plus: Cash Receipts	\$ 742,412.31
Less: Cash Disbursements For Payroll/AP	\$ (703,299.71)
10/31/2020 Cash Balance	\$ 3,418,165.62

Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Branch-Hillsdale-St Joseph Comm Hlth Agcy

Municipality number 120201

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 12020101

Division name on file with MERS Gnr1

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth AgcyDIV: 12020101

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than <u>12</u> months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>25</u> per <u>week</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>Sept</u> to <u>May</u> only.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 12020101

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

75 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 12020101

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 12020101

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours On-call pay
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) Other: _____

Other Wages apply: YES NO

- Shift differentials Severance issued over time (weekly/bi-weekly)
 Overtime Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out Educational degrees
 Longevity Moving expenses
 Bonuses Sick payouts
 Merit pay Severance (if issued as lump sum)
 Job certifications Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Car allowance
 Prizes, gift cards Other: _____
 Personal use of a company car

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform Mileage reimbursement
 Phone Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Fitness Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions IRA contributions
 125 cafeteria plan, FSAs and HSAs Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits Group term or whole life insurance < \$50,000
 Workers compensation premiums Other: _____
 Short- or Long-term disability premiums

Mandatory Contributions apply: YES NO

- Defined Benefit employee contributions Other: _____
 MERS Health Care Savings Program employee contributions

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement Group term life insurance > \$50,000
 Stipends for health insurance opt out payments Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV:12020101

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Branch-Hillsdale-St Joseph Community Health Agency at a Board Meeting which took place on: 12/10/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Defined Contribution Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Branch-Hillsdale-St Joseph Comm Hlth Agcy

Municipality number 120201

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 120201110355

Division name Min FT & FT ee

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 120201110355

If you elect to include a special classification (chart below), then the employee will be required to participate in the employer and employee contributions adopted in your plan. An excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than <u>12</u> months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>25</u> per <u>week</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>Sept</u> to <u>May</u> only.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be _____ month(s).

Comments:

- Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillisdale-St Joseph Comm Hlth Agcy DIV:120201110355

IV. Provisions

1. Leaves of Absence

Regardless of whether an employee is earning a wage while on the following types of leave:

- Third-party wages are not used in determining contributions for periods of leave.
- Vesting under elapsed time continues to accrue even if wages are not earned and contributions are zero.

Note: Employers who determine vesting based on an “hours-reported” method, should report actual worked hours for the month where there was a leave.

Types of leave include:

- Short Term and Long Term Disability
- Workers Compensation
- Unpaid Family Medical Leave Act (FMLA)

Leaves of absence due to military service are governed by the federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DW: 120201110355

2. Definition of Compensation

The Definition of Compensation is used to determine participant and employer contributions. Wages are strongly recommended to be reported with regular wage/contribution reports to MERS. Contributions cannot exceed IRS limitations.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 120201110355

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- On-call pay
 Other: _____

Other Wages apply: YES NO

- Shift differentials
 Overtime
- Severance issued over time (weekly/bi-weekly)
 Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out
 Longevity
 Bonuses
 Merit pay
 Job certifications
- Educational degrees
 Moving expenses
 Sick payouts
 Severance (if issued as lump sum)
 Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
 Prizes, gift cards
 Personal use of a company car
- Car allowance
 Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform
 Phone
 Fitness
- Mileage reimbursement
 Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions
 125 cafeteria plan, FSAs and HSAs
- IRA contributions
 Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits
 Workers compensation premiums
 Short- or Long-term disability premiums
- Group term or whole life insurance < \$50,000
 Other: _____

Mandatory Contributions apply: YES NO

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement
 Stipends for health insurance opt out payments
- Group term life insurance > \$50,000
 Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments
 Other: _____

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Branch-Hillsdale-St Joseph Comm Hlth Agcy DIV: 120201110355

3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Branch-Hillsdale-St Joseph Community Health Agency

at a Board Meeting which took place on: 12/10/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Purchase of a Mobile Clinic Unit

The Agency is asking for the Board to approve the purchase of a Mobile Clinic Unit to be used for the COVID-19 response. The Agency is grateful for this opportunity, and will utilize funding that it received for COVID-19 to purchase the unit. These funds must be expended before December 31, 2020. Purchasing this mobile clinic unit will help us to serve the most vulnerable populations in Branch, Hillsdale, and St. Joseph counties during this pandemic.

The unit will be used for the Agency's COVID-19 response. It will enable the staff to be mobile and could be used to go onsite to provide antigen testing to help support business that have outbreaks. It will be used at other mobile testing events and could also be utilized to support local hospitals, local providers, and the FQHC. When the vaccine is available, the unit will be utilized to provide vaccine clinics. Having a mobile unit will allow the Agency to target vaccine clinics in rural areas that have medically underserved populations. The mobile clinic will allow the Agency the flexibility to bring services to minority populations with disproportionate burdens in travelling to our offices.

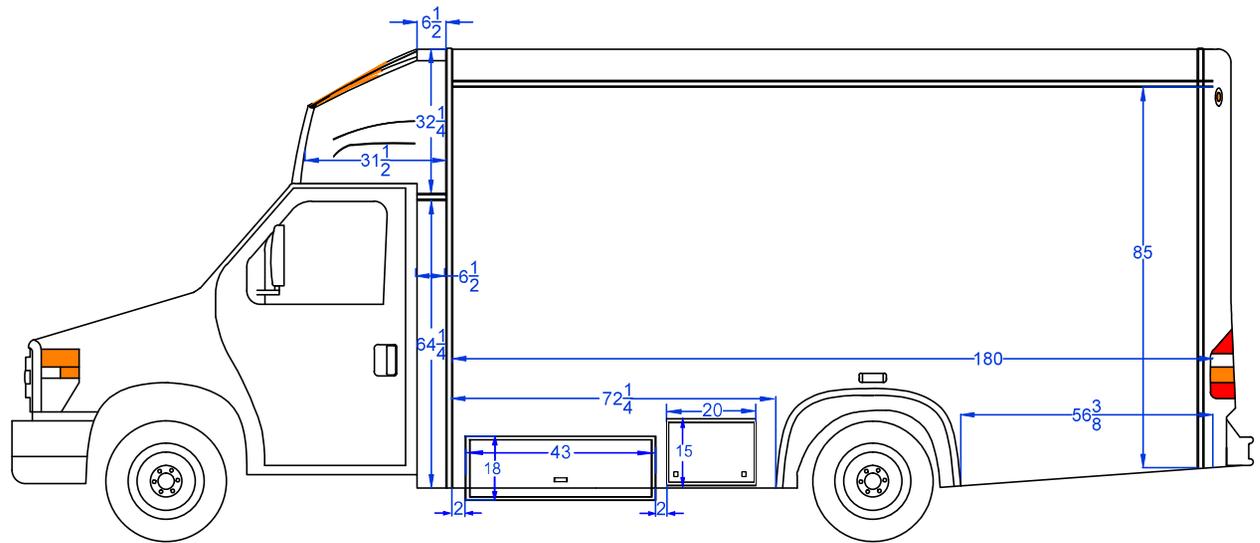
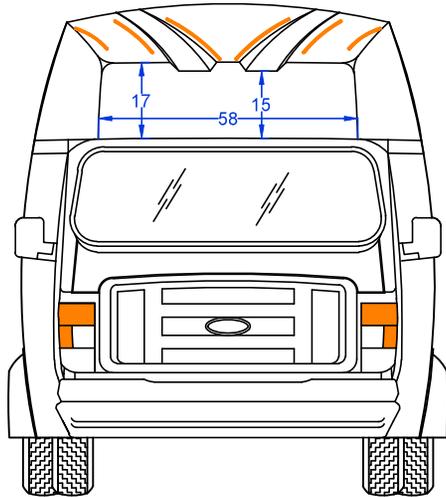
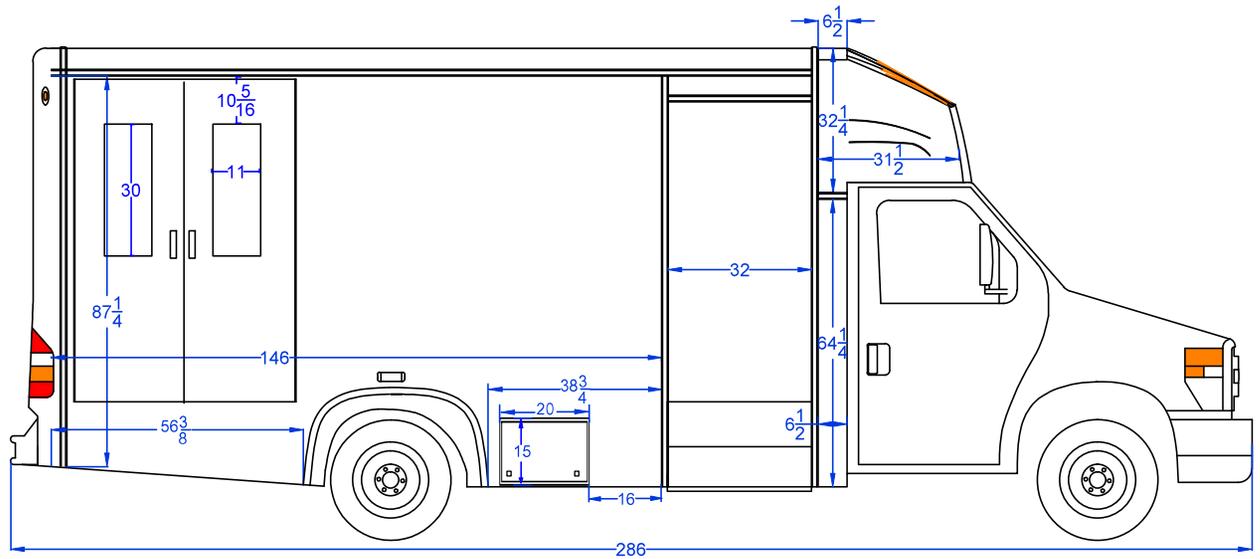
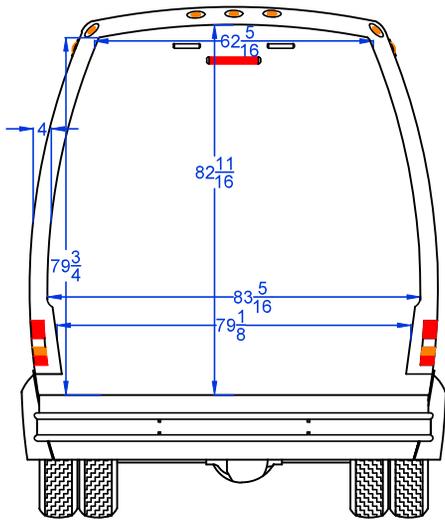
The mobile unit is a 2021 ECD KSIR with a 2019 Ford E350 DRW from Tesco Transportation Equipment Sales Corp. It is a new vehicle and has an expected lifespan of 15 years or 200,000 miles, whichever comes first. It is covered under full warranty 3 years 36,000 miles bumper to bumper and 5 years 60,000 miles on the powertrain. The specifications and diagrams are attached for your review.

We are purchasing this mobile unit to help in our COVID-19 response, but it will continue to be an asset to the Agency long after the pandemic is over. After the pandemic is over, the Agency will utilize the vehicle to provide mobile services to our most vulnerable citizens. The staff are excited by this opportunity because they have been struggling to reach clients in some of the more rural parts of the tri-county area. Potential uses for this mobile unit after the pandemic include:

- Hillsdale County has no county-wide transportation provider and our staff have been trying to identify potential locations for off-site WIC clinics, where we can take our services closer to the clients, unsuccessfully. This mobile unit would allow us to do services in the area where the clients live, potentially increasing our WIC caseload.
- Immunization clinics in rural areas or medically underserved. Having a unit like this would allow us to provide immunization services in minority populations that have transportation issues.
- Outreach events – The Agency could provide a wider variety of services at local festivals and fairs with this unit.
- Partner with community organizations – for different types of events. This could include vision and hearing screening at Kindergarten Round-Ups, Lead Testing, STD testing, or any other service.

- The unit could be utilized to pull the Agency's storage trailer for additional equipment at larger events, and not rely on staff to use their own personal vehicles.

The Agency has wanted a mobile unit for a long time, because it will fill a real need, but it has never been able to afford one. This opportunity will allow us to purchase a unit that should serve us well for years to come, will be fully paid for with COVID-19 dollars, and can be staffed with existing staff members.



ORDER APPROVAL

X

CUSTOMER SIGNATURE

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REVISION	DESCRIPTION OF CHANGE	BY	DATE	PATENT PENDING	
A				TOLERANCES UNLESS OTHERWISE SPECIFIED	
				WOOD	OTHER
				$\pm \frac{1}{8}"$	$\pm \frac{1}{16}"$
				$\pm 1^\circ$	$\pm \frac{1}{2}^\circ$

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MODEL NO. 230

PART NO. --

ELKHART, IN 46514

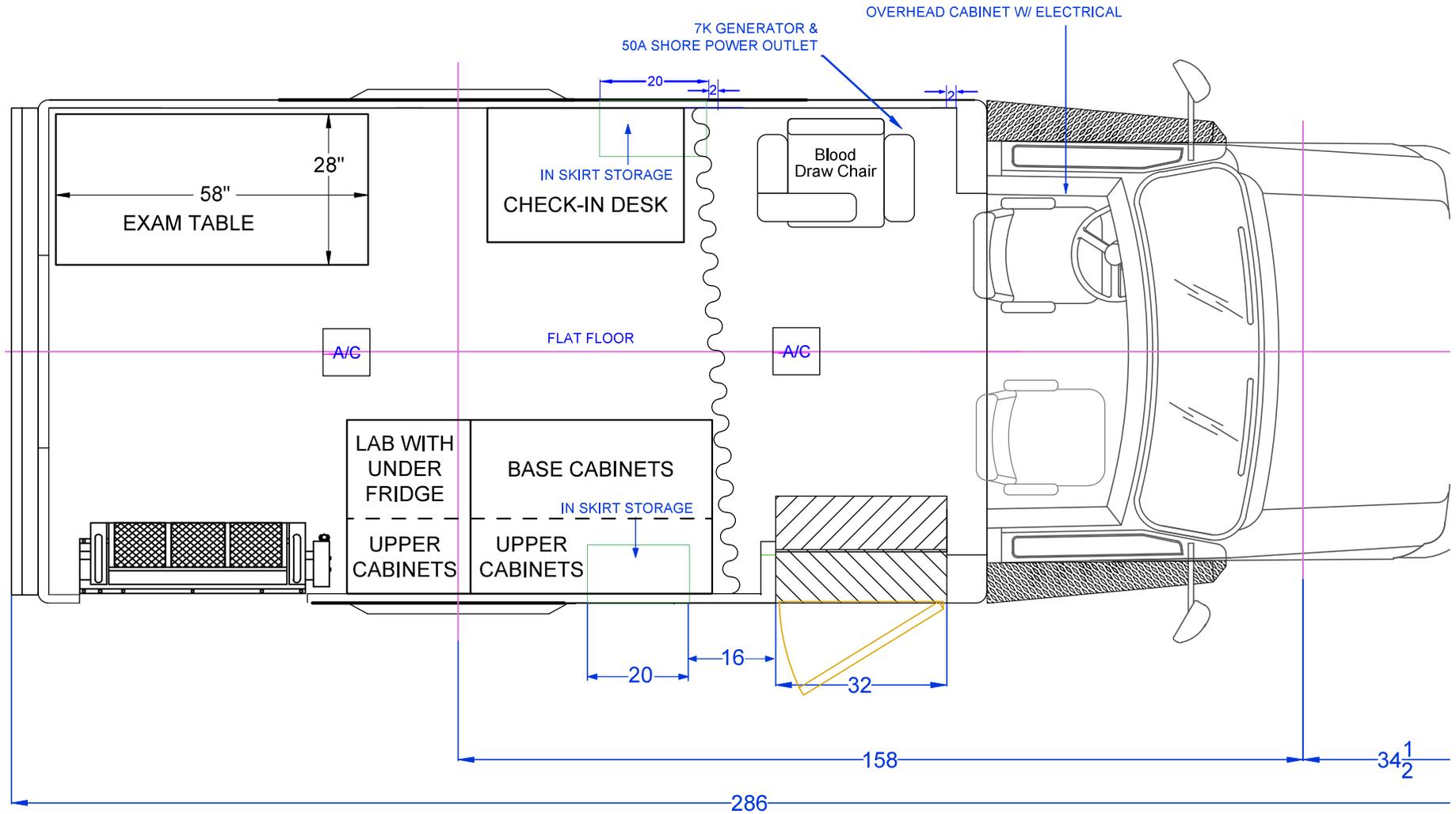
SCALE: NTS

NAME: 2310 HC ELEVA-TESCO

DETAIL DATE: 10/9/2020

REFERENCE NUMBER: 01 DRAWN BY:

PRELIMINARY FLOORPLAN



1 Exam Room with Blood Draw Chair

Final floorplan subject to engineering approval

855.376.9797 • inforequest@mobiletestingclinic.com

BODY MODEL: KSIR E3-230		OVER ALL LENGTH: 286"	CHASSIS MAKE: FORD E-450	
DRAFTSMAN: JJB	REVISION: ORG	SCALE:	WHEEL BASE: 158"	CHASSIS FUEL TYPE:
				CHASSIS GVWR:

Branch-Hillsdale St. Joseph Community Health Agency

570 Marshall Road Theresa Fisher
Coldwater MI 49036 517-279-9561
fishert@bhsj.org

5464 Navarre Ave. www.tescobus.com
P.O. Box 167230 419.836.2835
Oregon OH 43616

Stock #KSIR1755 Qty: 1
VIN #1FDWE3F63KDC63003

2021 ECD KSIR

with a 2019 Ford E350 DRW
1 passenger & driver

Engine: 6.2L
Wheelbase: 158
GVWR: 12,500

Standard Chassis Equipment

Ford E-350 6.2L V-8 Chassis
158" WB 12,500 GVWR
6 Speed Automatic Transmission
40 Gallon Fuel Tank
Sail Mount Manual Mirrors
Ford OEM HB Captian Driver/Co-Pilot Seat (Gray Cloth)

Standard Body Equipment

Electric Bi-Fold Passenger Entry Door
Frameless Solid Windows - KSIR Standard Windows
Sail Mount Manual Mirrors
Egress Window in Rear Wall
Standard Rear Bumper with Anti-Ride
Low Nap Gray Carpet "Auto Cloth" Interior Sidewalls and Ceiling
Altro or Gerflor Brand Flooring
White Full Body Paint with Clear Coat
LED Interior & Exterior Lights
Power Windows & Door Locks
Seamless Fiberglass Exterior Sides
Front & Rear Fiberglass Caps
Heavy Duty One Piece Fiberglass Roof
All Galvanized Steel Throughout

Body and Chassis Standard Equipment is subject to change without notice and may be replaced by Options Included on next page.

12/7/2020
Brent Graham p 419.720.7436
brent@tescobus.com f 419.836.8460

Branch-Hillsdale St. Joseph Community Health Agency

570 Marshall Road Theresa Fisher
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fishert@bhsj.org

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Oregon OH 43616

Options Included

Audio / Visual

Zone Defense System with 7" LCD Monitor and (1) Camera (Back Up)

Body & Chassis

Summo Rear Spring
Summo Front Spring
Aluminum Running Boards under Cab Doors (Both Sides)

Electrical

Fast Idle (Required w/All Dual Comp. A/C Units & WC Lifts)

Heaters

(2) 13500 Roof Top RV A/C Units with Heat
Electric Base Board Heater w/Thermostat

Interior

Bench seat waiting room
Medical Grade Refridgerator
Curtain
50 Amp Shore Power w/ATS Split into Two 30 Amp Systems
Hand Santizer Despeners
Small Storage Boxes, One Each Side
7K Gas Generator with Remote Start
Ritter 204 Exam table
Upper & Lower Cabinets Locking Drawers
Lab Area Countertop
Cabinet Above Driver for all Electrical

Lighting

Exterior Light at Passenger Entry Door (LED Flood Light)
LED LIGHTS
Rear Center Mount Brake Light (LED)
Additional Stepwell Light (LED)
Mid-Ship Turn/Marker Lights (LED)

Mirrors

Sail Mount Heated Power Mirrors

Paratransit

Braun (1,000# Cap.) NCL 1000 Century-2, 34" X 51"
Raised Floor (Alllows W/C Tiedowns anywhere in the Interior)
W/C Interlock (Required for any Lift)
Contoured Double W/C Doors - Curved to Match Body

Safety

5 lb. Fire Extinguisher
25 Unit First Aid Kit
Emergency Triangle Kit
Back Up Alarm

Terms: Payment Before Delivery 100% Deposit Required
Valid For:
Delivery: Stock #KSIR1755

Unit Price

Mobility Rebate
Rebate 2444595
Discount
Delivery

Unit Total

Ext. Total
Trade-in(s)
Net Total



Sales Rep.

Purchaser

Fed Tax ID #

Date

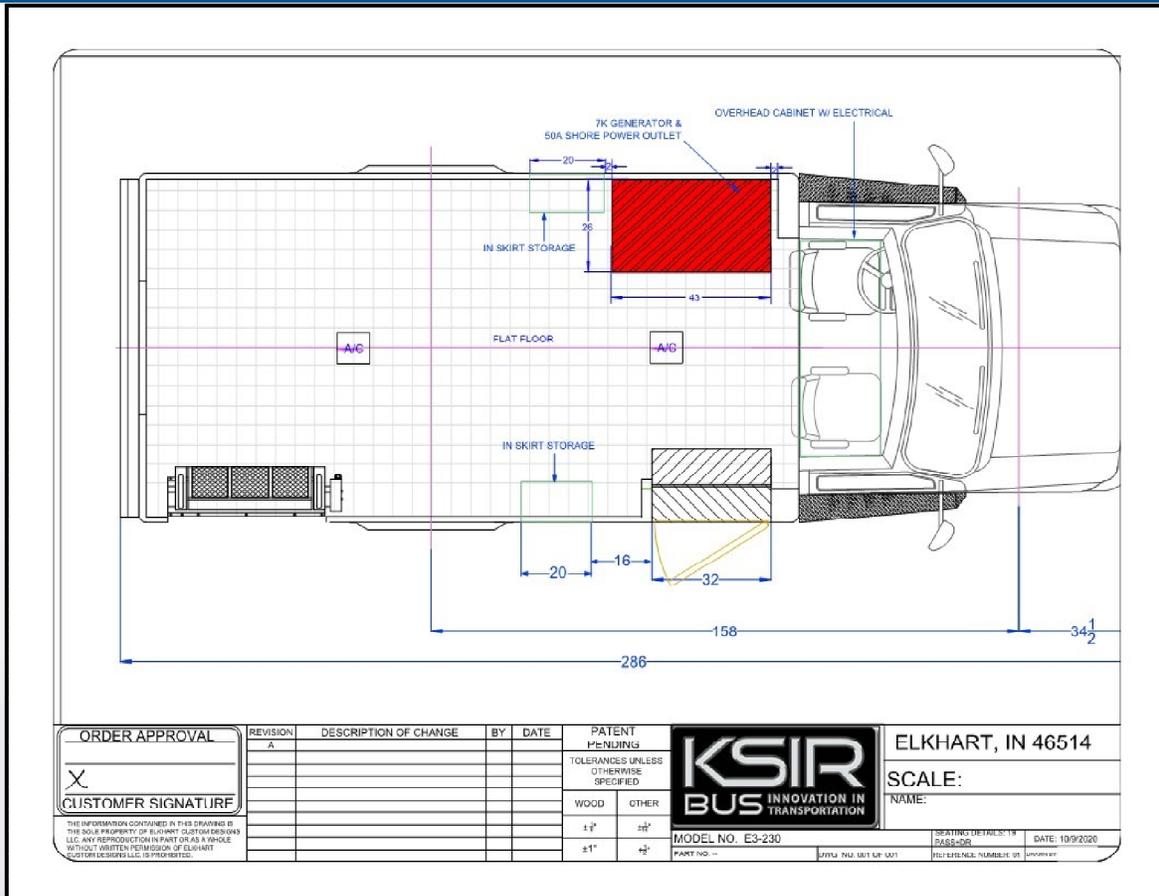
Branch-Hillsdale St. Joseph Community Health Agency

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fishert@bhsj.org

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P.O. Box 167230 419.836.2835
Oregon OH 43616

Trades

Floorplan





Director's Report

Updates:

1. As I'm writing this report, our team is working on final reports for FY2020. All I have to say is: What. A. Year. Here are a few highlights:
 - The number of individuals we've served through Information & Assistance and our newly added direct service Friendly Reassurance nearly tripled.
 - Gap Filling/Special Needs (another new service added to respond to unique needs) successfully served 8 individuals when no one else could.
 - The special pass-through funding for the "Premium Pay for Direct Care Workers" was 100% expended & paid to providers/vendors to pass on to their direct care staff/in home aides. They've authorized another round of this funding for 10/1/20-12/31/20 also!
 - Nearly all of the Families First and CARES Act funds were spent and there is a small amount of "regular" AASA funds that were unexpended, but both can be carried forward into this fiscal year.
2. We continue to disburse personal protective equipment to our providers, vendors and other community partners expressing need. There have been many people who have shared very kind notes with us because they are appreciative and have had such difficulty securing PPE.
3. Services to Victims of Elder Abuse program staff are busy in the new fiscal year serving new participants who, again, are experiencing homelessness and multiple victimizations... We are promoting safety & fraud prevention during the holiday season.
4. Our team is working on a second round of "COVID Care Packages" to deliver to homebound older adults through the winter months. Items included in the packages include: cleaning wipes, hand sanitizer, coloring & wellness activities, 2021 calendar, pill box, COVID safety and wellness information, magnifier with light, trail mix, flashlight/usb charger, blanket and water bottle. If you know of anyone who could use a care package, please let us know and we'd be happy to arrange for delivery. We will distribute to our participants. We also plan to approach community partners to distribute a modified version of the bags.
5. We received official approval of our final FY2020 Area Plan Grant Budget. This keeps us in good standing with the Aging & Adult Services Agency and upholds what was outlined in the FY20 Annual Implementation Plan document.

6. Our Nurse Care Consultant position has been posted... Meggie was recruited back to Promedica Coldwater Hospital in a supervisory role. We wish Meggie the best & will definitely miss her!
7. We are promoting our Friendly Reassurance program through the holiday season. As the winter blues set in, we want to remind people that we are here and would like to connect with them to prevent social isolation. If you haven't done so yet, please "Like" the Area Agency on Aging IIC on Facebook! Here is an example of our recent post:



8. And finally, a bit of positivity to share...

Our staff took time to deliver Salvation Army food boxes to 5 participants who had no way to pick them up. Staff made this happen the Wednesday before Thanksgiving. One individual is quite frail and couldn't handle carrying the box, so we placed it on their kitchen table. Upon leaving the home, they noticed the journal that was given in the first round of our COVID Care Packages was sitting on a side table. The participant shared they really appreciate having it to jot down thoughts and reminders. At another home our participant is currently in the nursing home for rehabilitation and the wife gratefully accepted the food box as she expected him home soon. She too happened to comment about how helpful the journal has been and that she would appreciate one for herself "if we had an extra" because her husband took his to the rehab facility.

It's during this time of year we must remember the "small stuff" and how these simple items (a journal) and thoughtful gestures *do* make a large impact!

***On behalf of the Area Agency on Aging IIC team...
We wish you and yours a healthy, peaceful and joy-filled holiday season!***

Personal Health and Disease Prevention: December 10, 2020

Communicable Disease:

We are still reporting large increases in cases daily for Covid-19 along with deaths. The agency continues to prioritize cases from age 22 and younger as well as 65 or older. Due to the volume, we have sent out messaging letting our community know that they may or may not receive communication from the LHD. We also have developed a very useful toolkit resource for not only our staff but for the public to review as well. Two more case investigators/RN's have joined us specifically for Covid-19 related work. The pause has helped in the reduction of school cases and school-related communication that we have been handling. Although the pause focused mainly on high school and college going virtual; several schools made the decision for the entire school to do the same. This has provided us with a chance to focus on those priority groups. Our staff was able to participate in the Abbott Training with the National Guard to conduct rapid antigen test. We have utilized this in an outbreak setting so it was beneficial for us to have the supplies on hand and support the facility who needed testing.

Immunizations/STI/HIV:

We were able to host several flu clinics with some of our schools before the pause and also set up a drive-thru clinic at our Three Rivers location. Seasonal influenza activity in the United States remains lower than usual for this time of year. Nationally, no influenza associated pediatric deaths have been reported. The 2019-2020 season reported 195 pediatric flu deaths. Michigan influenza- like activity is still below baseline.

Planning for the upcoming Covid-19 vaccine has been in the works. We were able to connect with each of our hospitals and will continue to do this in preparation for the first phase. Limited supply of Covid-19 vaccine doses will be available in Phase 1-A therefore concentrated efforts will be on healthcare personnel and long-term care facility residents. Currently, the phases are as follows...

Phase 1-A: Healthcare personnel

Long-Term Care Facility Residents

Phase 1-B: Essential Workers (Education Sector, Food & Agriculture, Police, Firefighters, Corrections Officers, Transportation, etc.)

Phase 1-C: High-Risk Adults

Adults 65 years of age and older

Phase 2: Large numbers of vaccine doses available, ensuring all critical populations not vaccinated in Phase 1 are.

Phase 3: Sufficient supply of vaccine doses for the entire population (surplus of doses).

Women, Infant, and Children (WIC):

WIC remains remote. We held off on seeing some of our high-risk clients until after the pause.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

Our hearing/vision techs are still trying to conduct screenings at some of the schools but finding that at this time a lot of classes are virtual or out due to quarantine. We also had a mobile hearing clinic planned for December 2nd with U of M but this will be rescheduled due to a chickenpox outbreak in the community.

Kali Nichols MPH, Personal Health & Disease Prevention Director

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

October-20	2020-2021				FYTD 2020-2021				2019-20 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	6	4	-	10	6	4	-	10	3	3	1	7
Campylobacter		1	1	2	-	1	1	2	-	1	1	2
Chicken Pox	-	-	-	-	-	-	-	-	-	1	-	1
Chlamydia	9	10	15	34	9	10	15	34	13	5	24	42
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Colds W/O Fever	148	119	220	487	148	119	220	487	190	75	291	556
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	-	-	-	-	1	1
Cryptosporidiosis	-	-	-	-	-	-	-	-	1	1	-	2
Ehrlichiosis, Anaplasma	-	-	-	-	-	-	-	-	-	-	-	-
Flu Like Disease	196	27	65	288	196	27	65	288	133	53	154	340
GI Illness	196	100	138	434	196	100	138	434	370	129	157	656
Giardiasis	-	-	-	-	-	-	-	-	-	-	-	-
Gonorrhea	4	10	8	22	4	10	8	22	4	2	6	12
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-	1	-	-	1
H. Influenzae Disease - Inv.	-	-	-	-	-	-	-	-	-	1	-	1
Head Lice	27	7	30	64	27	7	30	64	84	39	51	174
Hepatitis A	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis B - Acute	-	-	-	-	-	-	-	-	-	-	1	1
Hepatitis B - Chronic	1	-	-	1	1	-	-	1	-	-	-	-
Hepatitis C - Acute	-	-	-	-	-	-	-	-	1	-	2	3
Hepatitis C - Chronic	2	1	2	5	2	1	2	5	2	1	5	8
Histoplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
HIV/AIDS	-	-	-	-	-	-	-	-	-	-	-	-
Impetigo	3	-	1	4	3	-	1	4	2	1	5	8
Influenza	-	-	-	-	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	-	1	-	5	6
Menengitis - Aseptic	-	-	-	-	-	-	-	-	-	-	-	-
Mononucleosis	2	-	-	2	2	-	-	2	1	2	1	4
Mycobacterium - Other	-	-	-	-	-	-	-	-	-	1	-	1
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	334	229	571	1,134	334	229	571	1,134	-	-	-	-
Pertussis	-	-	-	-	-	-	-	-	-	-	-	-
Pink Eye	2	5	4	11	2	5	4	11	13	6	15	34
Q Fever	-	-	-	-	-	-	-	-	-	-	1	1
Salmonellosis	2	-	-	2	2	-	-	2	-	1	1	2
Scabies	2	-	-	2	2	-	-	2	1	-	4	5
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	1	1	-	2
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	-	-	-	-
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	1	1	-	-	1	1	-	-	-	-
Strep Pneumonia Inv Ds.	1	-	1	2	1	-	1	2	-	-	1	1
Strep Throat	32	28	42	102	32	28	42	102	31	37	46	114
Syphilis To Be Determined	-	-	-	-	-	-	-	-	1	-	-	1

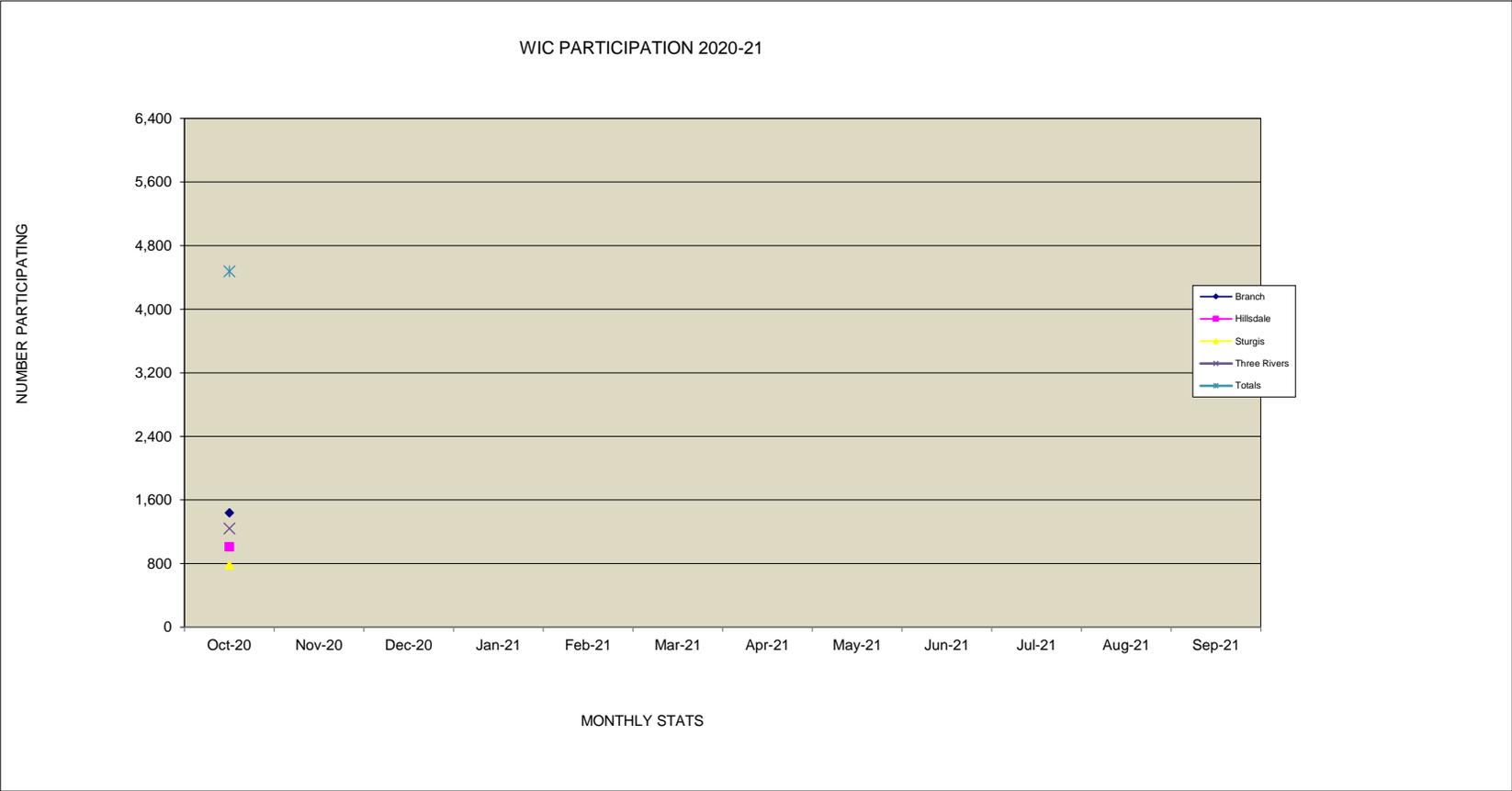
**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	Oct-20					YTD 2020-21					YTD 2019-2020				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	107	218	42	132	499	107	218	42	132	499	316	302	73	166	857
All VFC Doses Given	1,153	771	-	1,349	3,273	1,153	771	-	1,349	3,273	1,400	1,060	-	1,709	4,169
Waivers	13	19	-	10	42	13	19	-	10	42	14	28	-	29	71
ADULT IMMUNIZATIONS															
# Vaccines Given	179	39	7	48	273	179	39	7	48	273	440	118	25	160	743
All AVP Doses Given	24	6	-	17	47	24	6	-	17	47	49	18	-	53	120
TRAVEL VACCINATIONS															
Branch Office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COMMUNICABLE DISEASE															
TB Tests Done	10	3	-	1	14	10	3	-	1	14	23	15	-	3	41
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	-	2	1	4	7	-	2	1	4	7	2	1	-	7	10
New STD Investigations	13	20	-	23	56	13	20	-	23	56	18	7	-	30	55
HIV Testing	-	-	1	-	1	-	-	1	-	1	-	2	-	4	6
ENROLLMENTS															
Medicaid & Michild	-	-	-	-	-	-	-	-	-	-	3	-	-	4	7
REFERRAL SERVICE															
MCDC Referrals	11	12	4	13	40	11	12	4	13	40	15	39	1	11	66
MIHP referrals	2	5	28	17	52	2	5	28	17	52	16	1	23	28	68
Hearing Screens															
Pre-school	-	50	-	98	148	-	50	-	98	148	-	-	-	138	138
School Age	148	237	-	271	656	148	237	-	271	656	403	169	-	551	1,123
Vision Screens															
Pre-school	-	59	-	117	176	-	59	-	117	176	-	-	-	157	157
School Age	672	352	-	415	1,439	672	352	-	415	1,439	923	606	-	1,069	2,598
Children's Special Health Care Services															
Diagnostics	1	-	-	-	1	1	-	-	-	1	4	6	-	-	10
Assessments-Renewal	19	29	-	28	76	19	29	-	28	76	24	25	-	33	82
Assessments-New	2	7	-	7	16	2	7	-	7	16	8	5	-	13	26

WIC CLINIC CASELOAD STATISTICS PER CLINIC

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	20-21 YTD	20-21 Avg	19-20 Avg	18-19 Avg	17-18 Avg
BRANCH	1,438												1,438	1,438	1,337	1,247	1,315
HILLSDALE	1,013												1,013	1,013	1,004	988	1,115
STURGIS	783												783	783	810	766	768
THREE RIVERS	1,241												1,241	1,241	1,127	982	1,024
Totals	4,475												4475	4,475	4,286	3,988	4,223

This reflects WIC clients who have enrolled and are using their WIC benefits. These are the numbers that our funding is dependent upon. We need to maintain a caseload at 97% or greater than our assigned caseload of 5,700 participants. This means that we need to have a caseload of at least 5,529 clients each month that are using their WIC benefits to remain funded at our current level. This report runs two months behind, so numbers are not accurate for the month prior to the month the report was run.



Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the December 10, 2020 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health

Food Service Sanitation

We've been receiving numerous complaints in regards to the "MDHHS-Epidemic Orders" over the past couple of months. The majority of those complaints have been regarding the lack of masks on either the food service employees or the customers. We are following up on all of those complaints and most of them are corrected during our visit and do not require further action. The Michigan Department of Agriculture and Rural Development (MDARD) has begun to investigate the complaints associated with their facilities so that has helped take some of the load off our staff. Recently, we had to address a situation with a restaurant owner who decided to open his facility for indoor dining, disregarding the epidemic orders. We made attempts to enforce our own 'cease and desist' order through our local law enforcement and prosecuting attorney. Unfortunately, they were not willing to enforce any laws associated with Covid 19. We moved our enforcement efforts up to the state level with MDARD, MDHHS, MIOSHA and the Michigan Attorney General's office. Both MDARD and MDHHS have issued 'cease and desist' orders to the establishment. The order from MDHHS included a \$1000 fine for each day they are in violation of the order, while the MDARD order may be pushed up to and administrative law judge for potential license revocation or suspension. We are continuing to monitor the facility and writing up enforcement inspections for each day they are open. The public has responded to this situation with many complaints, all but one, have indicated their desire to see this operation shut down. Because the restaurant is still operating the general public as well as other restaurant operators, have made the assumption that we are not taking any actions against the restaurant. As we have been fielding these complaints, our message has been that we are aware of the situation and we are working towards gaining compliance. Furthermore, we sent out a memo to all of our food service operators informing them of our actions in regard to the situation, that memo was also posted on our website. It is my sense that the general public is very frustrated with the ongoing non-compliance with the epidemic orders by certain facilities as the infection rate in our counties continues to skyrocket. Our staff is staying the course to continue to do what we can to enforce the epidemic orders and try to keep our citizens as safe as possible.



General Programs

Work continues to take place in our PFAS sites in St. Joseph County. A few more samples have been taken in the White Pigeon areas as that study area has expanded. So far, we have not had any detections in the latest round that have exceeded the health standards. Although the PFAS results were below the health standard, the state has approved the installation of PFAS water filters for two of the sites that had low level results. Work will soon begin around the Westside Landfill site with sampling of some residential wells adjacent to the landfill site.

Inspection Type Count

F

Inspection Type	Count
Complaint	7
Consult	1
Follow-Up	1
Pre-opening/New	1
Progress Note	12
Routine	85
Routine - Phone	1
STFU/Mobile	1
Temporary	9
Total number of inspections	118

Inspection Type Count by County

F

County	Inspection Type	Count
Branch	Temporary	1
	Follow-Up	1
	Progress Note	4
	Routine	25
Hillsdale	Routine - Phone	1
	Complaint	5
	Pre-opening/New	1
	Progress Note	2
St. Joseph	Routine	20
	Temporary	4
	Complaint	2
	Consult	1
	Progress Note	6
	Routine	40
	STFU/Mobile	1
	Temporary	4
	Total number of inspections	118

Establishment Inspection Report

F

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
"Daisy"	Wolcottville	10/12/2020	Temporary	0	0	0	0
AMERICAN LEGION POST 360	READING	10/14/2020	Routine	0	0	0	0
ANDERSON ELEMENTARY SCHOOL	BRONSON	10/6/2020	Routine	0	0	0	0
ANDREWS ELEM SCHOOL	Three Rivers	10/20/2020	Routine	0	0	0	0
Big King Buffet of Dong INC	Three Rivers	10/2/2020	Complaint	1	0	0	0
BILL'S GRILL HOUSE	COLDWATER	10/21/2020	Routine	2	2	2	6
BILL'S STEAKHOUSE	BETHEL TWP	10/29/2020	Routine	0	0	0	1
BIRD LAKE BIBLE SCHOOL	OSSEO	10/26/2020	Routine	0	0	0	0
BON APPETIT MGT CO.	HILLSDALE	10/7/2020	Routine	0	0	0	0
BON APPETIT MGT. CO.	HILLSDALE	10/7/2020	Routine	0	0	0	1
BRANCH AREA CAREERS CENTER	COLDWATER	10/13/2020	Routine	0	0	0	0
Branch county Fair Boosters	COLDWATER	10/20/2020	Progress Note	0	0	0	0
BRONSON DISTRICT - Chicago St School	BRONSON	10/13/2020	Routine	0	0	0	0
BRONSON HIGH SCHOOL	BRONSON	10/6/2020	Routine - Phone	0	0	0	0
BURR OAK GRANGE #1350	Burr Oak	10/1/2020	Routine	0	0	0	0
BURR OAK SCHOOL	CENTREVILLE	10/1/2020	Routine	0	0	0	0
BUTLER SPEEDWAY	QUINCY	10/19/2020	Progress Note	0	0	0	0
CAMDEN-FRONTIER SCHOOL	Camden	10/1/2020	Routine	0	0	0	0
CENTRAL ELEMENTARY SCHOOL	White Pigeon	10/6/2020	Routine	0	1	0	0
CENTREVILLE ELEMENTARY	Centreville	10/14/2020	Routine	0	0	0	0
CENTREVILLE HIGH SCHOOL	Centreville	10/14/2020	Routine	0	0	0	0
CHECKER RECORDS	HILLSDALE	10/2/2020	Complaint	0	0	0	0
Coffman Concessions Red Barn	Wabash	10/1/2020	Temporary	0	0	0	0
COLDWATER CINEMAS	COLDWATER	10/13/2020	Routine	0	0	0	0
COLDWATER HIGH SCHOOL	COLDWATER	10/29/2020	Routine	0	0	0	0
COLDWATER MASONIC TEMPLE BUILDING ASSOC	COLDWATER	10/22/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
COLDWATER UNITED METHODIST CHURCH	COLDWATER	10/22/2020	Routine	0	0	0	0
COMMUNITY ACTION AGENCY (HEAD START)	HILLSDALE	10/15/2020	Routine	0	0	0	0
CONGRESS SCHOOL	STURGIS	10/15/2020	Routine	0	0	0	0
CONGRESS SCHOOL	STURGIS	10/15/2020	Routine	0	0	0	0
CONSTANTINE HIGH SCHOOL	Constantine	10/7/2020	Routine	0	1	1	0
CONSTANTINE MIDDLE SCHOOL	Constantine	10/7/2020	Routine	0	0	0	0
Cottage Inn Pizza Sturgis	Sturgis	10/29/2020	Routine	0	0	0	1
Country Table Restaurant	White Pigeon	10/21/2020	Progress Note	0	0	0	0
CURLY'S INC.	Colon	10/7/2020	Routine	0	1	1	3
D & S LOUNGE	Pittsford	10/6/2020	Routine	0	0	0	1
D & S LOUNGE	Pittsford	10/21/2020	Complaint	0	0	0	0
DENISE'S DINER	Camden	10/2/2020	Routine	0	0	0	0
EASTSIDE ELEM SCHOOL	Constantine	10/7/2020	Routine	0	0	0	0
EASTWOOD SCHOOL	Sturgis	10/15/2020	Routine	0	0	0	0
EL CERRITO	HILLSDALE	10/28/2020	Routine	0	0	0	2
ELKS LODGE #1248	THREE RIVERS	10/27/2020	Consult	0	0	0	0
Fiske Concession - French Fries		10/1/2020	Temporary	0	0	0	0
FIVE STAR PIZZA	Colon	10/7/2020	Routine	0	0	0	0
FIVE STAR PIZZA	BRONSON	10/13/2020	Routine	0	0	0	2
FIVE STAR PIZZA	UNION CITY	10/14/2020	Routine	1	0	1	1
GIER ELEMENTARY SCHOOL	HILLSDALE	10/6/2020	Routine	0	0	0	0
GIRARD HEAD START BISD	COLDWATER	10/13/2020	Routine	0	0	0	1
Go Cafe	Centreville	10/15/2020	Routine	0	0	0	0
GREAT LAKES HEALTH & FITNESS	COLDWATER	10/13/2020	Routine	0	0	0	0
Harvey House	Constantine	10/7/2020	Routine	0	0	0	1
HILLSDALE ACADEMY	HILLSDALE	10/14/2020	Routine	0	0	0	0
HILLSDALE COUNTY 4H BUILDING	HILLSDALE TWP	10/15/2020	Routine	0	0	0	0
HILLSDALE HIGH SCHOOL	HILLSDALE	10/16/2020	Routine	0	0	0	0
Honey Bunnies Catering & Concessions	Marcellus	10/16/2020	STFU/Mobile	0	0	0	0
HOPPIN ELEM	THREE RIVERS	10/26/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Howardsville Christian School	MARCELLUS	10/28/2020	Routine	0	0	0	0
JEFFERSON ELEMENTARY SCHOOL	COLDWATER	10/29/2020	Routine	0	0	0	0
JENNINGS ELEMENTARY SCHOOL	QUINCY	10/5/2020	Progress Note	0	0	0	0
JENNINGS ELEMENTARY SCHOOL	QUINCY	10/12/2020	Routine	0	0	0	0
Jerolene Elementary	Sturgis	10/8/2020	Routine	0	0	0	0
Kelsey Block Brewing Company	Three Rivers	10/27/2020	Routine	0	0	0	0
Lachanuj Shelton	Three Rivers	10/2/2020	Temporary	0	0	0	0
Lachanuj Shelton	Three Rivers	10/17/2020	Temporary	0	0	0	0
LAKE AREA CHRISTIAN SCHOOL--fixed	STURGIS	10/12/2020	Routine	0	1	0	2
LITCHFIELD COMMUNITY SCHOOL	LITCHFIELD	10/21/2020	Routine	0	0	0	0
LITCHFIELD ROTARY CLUB	Litchfield	10/9/2020	Temporary	0	0	0	0
LONE RANGER CAFE	READING	10/12/2020	Complaint	0	0	0	0
MANCINO'S OF COLDWATER	COLDWATER	10/28/2020	Routine	0	0	0	0
MARY LOU'S	Hillsdale	10/1/2020	Temporary	0	0	0	0
MAX LARSEN ELEM SCHOOL	COLDWATER	10/29/2020	Routine	0	0	0	0
MCDONALD'S-HILLSDALE	HILLSDALE	10/20/2020	Complaint	0	0	0	0
MENDON GRADE SCHOOL	Mendon	10/8/2020	Routine	0	0	0	1
MENDON JR & SR HIGH SCHOOL	MENDON	10/8/2020	Routine	0	0	0	0
MIDWAY LANES LLC	COLDWATER	10/29/2020	Routine	0	0	0	0
MIKE'S PIZZA-SUB	Sturgis	10/8/2020	Routine	0	0	0	0
MOOSE LODGE #677	COLDWATER	10/22/2020	Routine	0	0	0	0
Nelson's Fund Raiser	MARCELLUS	10/21/2020	Temporary	0	0	0	0
NEW YORK TACO	Hillsdale	10/16/2020	Pre-opening/New	0	0	0	1
NORTH ADAMS PUBLIC SCHOOLS	North Adams	10/6/2020	Routine	0	0	0	0
NORTON ELEM	THREE RIVERS	10/20/2020	Routine	0	0	0	0
Nottawa Communtiy Schools	Sturgis	10/15/2020	Routine	0	0	0	0
Nutrition Epression		10/1/2020	Routine	0	0	0	0
PARK COMMUNITY SCHOOL	THREE RIVERS	10/26/2020	Routine	0	0	0	0
PATHFINDER	Centreville	10/12/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Pigeon Inn	White Pigeon	10/15/2020	Progress Note	0	0	0	0
PITTSFORD AREA SCHOOLS	Pittsford	10/29/2020	Routine	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		10/26/2020	Complaint	0	0	0	0
QUINCY JR SR HIGH SCHOOL	QUINCY	10/5/2020	Progress Note	0	0	0	0
QUINCY JR SR HIGH SCHOOL	QUINCY	10/12/2020	Routine	0	0	0	0
RACHAEL'S	White Pigeon	10/21/2020	Progress Note	0	0	0	0
RIVERSIDE ELEM SCHOOL	Constantine	10/7/2020	Routine	0	0	0	0
ROCHE SPORTS COMPLEX	HILLSDALE	10/20/2020	Progress Note	0	0	0	0
RYAN ELEMENTARY SCHOOL	BRONSON	10/6/2020	Routine	0	0	0	0
SAMUEL MANCINOS ITALIAN EATERY	White Pigeon	10/21/2020	Progress Note	0	0	0	0
SHORT'S LAMPLIGHTER, LLC	COLDWATER	10/2/2020	Follow-Up	1	3	4	0
Smith Concessions	Lebanon	10/1/2020	Temporary	0	0	0	0
SPANGLER'S STOCKYARD RESTAURANT	HILLSDALE TWP	10/3/2020	Routine	0	0	0	1
ST MARY'S ASSUMPTION CHURCH & SCHOOL	BRONSON	10/13/2020	Routine	1	0	1	0
ST. CHARLES SCHOOL	COLDWATER	10/22/2020	Routine	0	0	0	0
St. Joseph County Commision on Aging	Three Rivers	10/5/2020	Routine	0	1	0	0
STADIUM SPORT CENTRE INC	FAYETTE TWP	10/9/2020	Routine	0	0	0	0
STURGIS HIGH SCHOOL	Sturgis	10/15/2020	Routine	0	0	0	0
STURGIS MIDDLE SCHOOL	STURGIS	10/8/2020	Routine	0	0	0	0
Taco Bell #33023	Three Rivers	10/30/2020	Progress Note	0	0	0	0
TACO BELL #37166	Hillsdale	10/5/2020	Progress Note	0	0	0	0
The BUCKET INC	UNION CITY-PT	10/14/2020	Routine	0	0	0	1
THE HUNT CLUB OF HILLSDALE	HILLSDALE	10/23/2020	Complaint	0	0	0	0
The Local Eatery	Hillsdale	10/2/2020	Routine	0	0	0	1
THE UDDER SIDE	JONESVILLE	10/5/2020	Routine	0	0	0	0
THREE RIVERS HIGH SCHOOL	THREE RIVERS	10/27/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Three Rivers Life Skills Center	Three Rivers	10/28/2020	Routine	0	0	0	0
THREE RIVERS MIDDLE SCHOOL	Three Rivers	10/27/2020	Routine	0	0	0	0
TOMAHAWK TAVERN	White Pigeon	10/21/2020	Progress Note	0	0	0	0
VETERANS FOREIGN WARS	STURGIS	10/29/2020	Routine	0	0	0	0
WALL SCHOOL	STURGIS	10/8/2020	Routine	0	0	0	0
WENZEL SCHOOL	STURGIS	10/15/2020	Routine	0	0	0	0
WHITE PIGEON HIGH SCHOOL	WHITE PIGEON	10/6/2020	Routine	1	0	0	0

Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.