To provide quality and accessible local public health services with fiscal responsibility.

Branch-Hillsdale-St. Joseph Community Health Agency

“Our Local Health Department”

www.bhsj.org

To plan for and deliver a wide range of services according to community needs and collaborate with other community agencies towards the completion of our mission.

Our Vision

Letter to the Community

The Branch-Hillsdale-St. Joseph Community Health Agency continues to excel in providing health services to the citizens of Branch, Hillsdale and St. Joseph counties. Our high quality of public health protection, communicable disease prevention and health promotion is a reflection of the dedicated work of the agency’s well trained and experienced staff, as well as the strong commitment and support from the County Board of Commissioners in each of the three counties that we serve. As I complete the first year as the Agency’s Public Health Officer, I am pleased to present the Annual Report highlighting your local health department’s accomplishments for the fiscal year 2005/2006.

During the past year the Agency prepared for and completed an agency-wide accreditation review. The review was conducted as part of the Michigan Local Public Health Accreditation Program. Recommendations made during the accreditations review have provided guidance to fine tune our programs and services.

During the past year our Emergency Preparedness planning has involved the efforts of Branch, Hillsdale and St. Joseph counties. The Agency has developed an All Hazards Preparedness Plan in collaboration with the community emergency responders.

During the past year our Agency has worked to develop Public Health Dental clinics in three counties. To date we have entered into a joint effort with the Hillsdale Community Health Center to operate a public health dental clinic. Additional clinics are planned for Branch and St. Joseph counties.

We continue our commitment to serving older adults, caregivers and people with disabilities through the Branch-St. Joseph Area Agency on Aging. To better inform and assist the public about services, programs, and living options, our agency is involved in a 3-year pilot project called “Southwest Michigan Long-Term Care Connection”.

On behalf of the staff and management, I would like to express our continued commitment to fulfill our mission and obligation to the communities that we serve.

Sincerely,

Stephen R. Todd, R.S., MPA
Health Officer/Administrator

Our Values

• Place the customers of our services at the center of our operations.
• Maintain and improve the quality of services for the benefit of our customers.
• Improve communication and coordination of services within the agency.
• Coordinate services with other locally-based organizations to reduce duplication of effort and improve customer access to appropriate services.
• Provide our services in the most financially responsible manner.
• Provide a positive, rewarding, and challenging atmosphere for all employees.
Board of Health

RODNEY OLNEY  Branch County
DALE SWIFT  Branch County
BRAD DENSMORE  Hillsdale County
KEN LAUTZENHEISER  Hillsdale County
MICHAEL DUNLAP  St. Joseph County
DAVID PUESHEL  St. Joseph County
ROBIN BAKER  St. Joseph County

Administrative Staff

Health Officer  STEPHEN TODD, RS, MPA
Medical Director  JAMES PHILLIPS, MD
Environmental Health Director  REBECCA BURNS, RS
Prevention Services Director  JENNIE SHOLLY, RN MA
Director of Health Promotions & Education  JOHN ROBERTSON, BAA
Chief Financial Officer  DONNA COWDEN
Director of Operations  MAUREEN PETZKO, BA

Agency Budget 2005/06

Total Revenues 2006

Total Expenditures 2006
**Highlights**

The Branch-St. Joseph Area Agency on Aging’s mission is to provide for a full range of high quality services, programs, and opportunities which support the independence and dignity of older adults and their caregivers across Branch and St. Joseph counties.

- For detailed information about services and support in your area, visit us at [www.bhsj.org/AAA](http://www.bhsj.org/AAA).
- Completed a successful first year of administering the Care Management Program, serving over 60 individuals and families with over 7,000 hours of care.
- Partnered with three other Area Agencies on Aging in southwest Michigan to develop a Single Point of Entry grant proposal. The proposal was chosen as one of four pilot demonstration sites in the state and began activities in July 2006. As the “Southwest Michigan Long-Term Care Connection”, we will be working with older adults and people with disabilities to help minimize confusion by providing unbiased information and assistance about housing, care, and supportive services. Our goal is to enable the consumer to make informed choices. If you have more questions or would like to explore your options, please call us toll free at 1-866-642-4582.

**Populations Served**

<table>
<thead>
<tr>
<th>Population Category</th>
<th>Branch County 2006</th>
<th>St. Joseph County 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Minority</td>
<td>7,385</td>
<td>9,064</td>
</tr>
<tr>
<td>Rural</td>
<td>7,660</td>
<td>82</td>
</tr>
<tr>
<td>Under Poverty Level</td>
<td>1,230</td>
<td>29</td>
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<tr>
<td>Minority Poverty</td>
<td>64</td>
<td>64</td>
</tr>
<tr>
<td>African American</td>
<td>212</td>
<td>29</td>
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<tr>
<td>Native American</td>
<td>14</td>
<td>14</td>
</tr>
<tr>
<td>Hispanic</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Asian/Pacific Islander</td>
<td>222</td>
<td>222</td>
</tr>
<tr>
<td>Multiracial</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Estimated unduplicated count of clients served under Title III, as reported by providers using the National Aging Program Information System (NAPIS)

**Service Units Provided by Type of Service**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Branch County 2006</th>
<th>St. Joseph County 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Day Services (# hours)</td>
<td>9,064</td>
<td>5,001</td>
</tr>
<tr>
<td>Caregiver Supplemental (# goods or services)</td>
<td>82</td>
<td>32</td>
</tr>
<tr>
<td>Caregiver Support Group (# hours)</td>
<td>92</td>
<td>26</td>
</tr>
<tr>
<td>Caregiver Training (# hours)</td>
<td>92</td>
<td>201</td>
</tr>
<tr>
<td>Care Management (# unduplicated clients)</td>
<td>45</td>
<td>17</td>
</tr>
<tr>
<td>Care Management (units of service)</td>
<td>99</td>
<td>99</td>
</tr>
<tr>
<td>Case Coordination &amp; Support (# hours)</td>
<td>1,138</td>
<td>1,123</td>
</tr>
<tr>
<td>Chore Services (# hours)</td>
<td>27</td>
<td>621</td>
</tr>
<tr>
<td>Congregate Meals (# meals)</td>
<td>30,828</td>
<td>35,434</td>
</tr>
<tr>
<td>Disease Prevention/Health Promotion (# hours)</td>
<td>N/A</td>
<td>505</td>
</tr>
<tr>
<td>Friendly Reassurance (# contacts)</td>
<td>209</td>
<td>3,939</td>
</tr>
<tr>
<td>Home Care Assistance (# hours)</td>
<td>19,723</td>
<td>8,126</td>
</tr>
<tr>
<td>Home Delivered Meals (# meals)</td>
<td>25,190</td>
<td>60,767</td>
</tr>
<tr>
<td>Home Repair (# jobs completed)</td>
<td>N/A</td>
<td>19</td>
</tr>
<tr>
<td>In Home-Respite (# hours)</td>
<td>3,075</td>
<td>5,886</td>
</tr>
<tr>
<td>Information &amp; Assistance (# hours)</td>
<td>564</td>
<td>967</td>
</tr>
<tr>
<td>Legal Assistance (# hours)</td>
<td>251</td>
<td>47</td>
</tr>
<tr>
<td>Transportation (1-way trips)</td>
<td>5,776</td>
<td>19,602</td>
</tr>
</tbody>
</table>

Branch County 2006 | St. Joseph County 2006
Our Service Delivery Partners

A+ Nursing Inc.
Absolute Homecare
ADL Homecare
Arcadia-Coldwater
Arcadia-Kalamazoo
Branch Area Transit Authority
Branch County Commission on Aging
Comfort Keepers
Community Action Agency of South Central Michigan
Crossroads Homecare
DPS Secure
E.A.R.S.
Families First
Friends Who Care
Guardian Medical Monitoring
Health & Home Services
Lakeshore Home Health
Legal Services of South Central Michigan
Lifecare Ambulance
Lifespan
New Dawn School
Pines Senior Respite Program
Region 3A Area Agency on Aging - Ombudsman Program
St. Joseph County Commission on Aging
St. Joseph County Department of Human Services
VRI Lifeline

Expenditures by Service Category

Note: Dollar amounts include all federal, state and local sources of funding.
**Highlights**

- Assisted the Michigan Department of Environmental Quality with investigation of environmental contamination sites.
- Actively participates in the Branch and St. Joseph County Methamphetamine Task Forces to educate the public as to the dangers of clandestine labs.
- Provided food safety/sanitation classes to foodservice workers.
- Assisted in evaluation of clandestine meth lab investigations in residential homes.

**On-Site Sewage**

Reviews sites proposed for sewage disposal, issuance and/or denial of permits, sewage disposal evaluation, inspection, investigation and enforcement.

<table>
<thead>
<tr>
<th>Well/Septic Evaluations</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>25</td>
<td>24</td>
<td>41</td>
<td>90</td>
<td>688</td>
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<table>
<thead>
<tr>
<th>Construction Permits Issued</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
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<tr>
<td></td>
<td>206</td>
<td>235</td>
<td>284</td>
<td>725</td>
<td>839</td>
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<table>
<thead>
<tr>
<th>Septic Systems Inspected</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
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<th>2005</th>
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<tr>
<td></td>
<td>182</td>
<td>190</td>
<td>165</td>
<td>537</td>
<td>658</td>
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<table>
<thead>
<tr>
<th>Vacant Land Evaluations</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
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<tbody>
<tr>
<td></td>
<td>17</td>
<td>68</td>
<td>34</td>
<td>119</td>
<td>166</td>
</tr>
</tbody>
</table>

**Private and Public Water Supply**

These programs are designed to assure both the proper installation of residential water wells and the monitoring and regulating of Type II water supplies to assure safe usable groundwater.

<table>
<thead>
<tr>
<th>Well Construction Permits Issued</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
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<tbody>
<tr>
<td></td>
<td>236</td>
<td>226</td>
<td>323</td>
<td>785</td>
<td>943</td>
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<table>
<thead>
<tr>
<th>Well Permits Inspected</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>227</td>
<td>205</td>
<td>280</td>
<td>712</td>
<td>756</td>
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</table>

<table>
<thead>
<tr>
<th>Non-community Water Supply Surveys</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8</td>
<td>22</td>
<td>10</td>
<td>40</td>
<td>41</td>
</tr>
</tbody>
</table>

**Food Protection**

This program provides a systematic approach to minimize the risk of food-borne illness and to ensure that food meets consumer expectations through application of statewide standards for all establishments where food is prepared and/or served to the public.

<table>
<thead>
<tr>
<th>Establishments Inspected</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
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<tbody>
<tr>
<td></td>
<td>282</td>
<td>331</td>
<td>470</td>
<td>1083</td>
<td>1144</td>
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<table>
<thead>
<tr>
<th>Plan Reviews</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
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<tbody>
<tr>
<td></td>
<td>9</td>
<td>6</td>
<td>12</td>
<td>27</td>
<td>23</td>
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</table>

<table>
<thead>
<tr>
<th>Vending Inspections</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>32</td>
<td>40</td>
<td>79</td>
<td>151</td>
<td>175</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Temporary Establishment Inspections</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>2006</th>
<th>2005</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>56</td>
<td>70</td>
<td>121</td>
<td>247</td>
<td>293</td>
</tr>
</tbody>
</table>
Highlights

- To locate information about various community presentations that are offered and many other Health Promotion services visit our website at www.bhsj.org.
- Performed 479 child passenger safety seat checks.
- Distributed and installed 353 child passenger safety seats.
- Received more than $14,700 in grant funding and in-kind donations through the SAFE KIDS chapter.
- Received more than $10,800 in local funding to provide for an anti-smoking advertising campaign through the Branch-Hillsdale Tobacco Reduction Action Coalition.
- Completed Center for Disease Control (CDC) Booster Seat Grant - 2 year grant to promote booster seat use in St. Joseph County.
- $2,862 awarded for the Great American Smoke Out Campaign.
- $10,800 awarded for Advertising from Hillsdale & Branch Community Foundation for Smoking Cessation Campaign.

Health Promotion & Health Education
SAFE KIDS Chapter

| SAFE KIDS Events | 20       |
| Bike Helmets Distributed | 336      |
| Car Seats | 353 |

Tobacco Reduction Action Coalition

- Organizations Adopting Smoke-Free Policies | 4 |
- Persons Impacted by Smoke-Free Policies | 1,483 |
- Worksites Surveyed for Policies | 85 |

Healthy Beginnings Program - Hillsdale

- Parenting Class Participants | 350 |
- Home Based Services Provided | 852 |

Healthy Families Nurturing Communities

- Home Based Services Provided | 1,706 |

Children’s Special Health Care Services

- Families Enrolled | 700 |
- Assessments | 408 |
- Referrals for Medical Care | 73 |

School Age Hearing and Vision Screenings

- Hearing Screenings Performed | 776 |
- Vision Screenings Performed | 5,037 |

Diabetes Outreach Network (SODON)

- Professional Continuing Education | 513 | 109 |
**Highlights**

- Accreditation 2006 was ultimately a successful achievement as a result of significant hard work from Coordinators and staff.
- One full-scale Emergency Preparedness exercise mass clinic in St. Joseph County and a “walk-through” exercise planning of a Neighborhood Emergency Help Clinic was achieved in Hillsdale County in support of collaborative partners.
- The Woman, Infant, Child Nutrition Program has continued to increase enrollments providing strong breastfeeding support and nutrition education components.
- Many new vaccines have been introduced for both children and adults.

**Communicable Disease Prevention & Control**

Provides Public Health Code compliance regarding prevention, investigation, and control of defined communicable diseases, including tuberculosis, sexually transmitted diseases (STD’s), HIV/AIDS, animal bites and many other infectious diseases.

Infectious Diseases Reported:

STD Testing & Contact Follow-up

2006: 1,657
2005: 503

HIV/AIDS Testing & contact follow-up

2006: 152
2005: 516

**Family Planning**

Services provided to assist clients in voluntary choices for spacing children and controlling fertility through reproductive education, health assessment, and contraceptive services. Breast and Cervical Cancer Control screenings are also provided through these clinics.

Individuals Served

Total Family Planning Services

2006: 2,508
2005: 2,686

Breast & Cervical Cancer Screening Services

2006: 7,709
2005: 8,223

2006: 143
2005: 395

**Immunizations**

Services that provide immunizations for vaccine-preventable diseases for children, and adults, including collaboration and assistance with health providers in the Vaccine for Children Program and use of the Michigan Children’s Immunization Registry.

Children

2006: 6,953
2005: 8,682

Adults

2006: 5,828
2005: 6,948

Travel Vaccination Program

2006: 444
2005: 498

**WIC (Woman, Infants & Children)**

A nutrition and educational program directed toward increasing healthy outcomes for pregnant, breast-feeding and post-partum women. Serves infants and children up to 5 years of age from low to middle income families. Includes breast-feeding consultations, support, Sudden Infant Death (SIDS) bereavement counseling and follow-up on elevated blood lead levels.

Average Monthly Enrollment

2006: 5,478
2005: 5,224
Branch - Hillsdale - St. Joseph Community Health Agency

What’s New on the Web…

Publications & Reports
Increases community awareness of health issues through press releases or the creation of special reports on selected health topics.

Health Data and Statistics
County specific data on communicable diseases, motor vehicle data, birth data, hospitalization data and more.

Downloads
All forms are Adobe Acrobat files and therefore require Adobe Acrobat Reader to be displayed to view/print them.

Current Clinic & Program Calendars
Current calendars that show dates and times of clinic services and Healthy Beginnings programs.

Communicable Disease Data
Up to date tracking of the most common communicable diseases Including; chicken pox, flu, head lice, hepatitis and tuberculosis.

Employment Opportunities
Available job opportunities within the Branch-Hillsdale-St. Joseph Community Health Agency and other Public Health positions in Michigan.

Branch County Meth Task Force
The task force provides, up-to-date education services to Branch County to help ensure “Branch County is a meth watch county”. The purpose of this task force is to prevent methamphetamine manufacture, sale and use.

County Health Plan
Residents of Branch, Hillsdale, and St. Joseph counties eligible for the Adult Benefits Waiver (ABW) program are enrolled in the Branch-Hillsdale-St. Joseph Health Plan A. This program is NOT insurance but provides health benefits to low income uninsured residents.
Office Locations

**Coldwater - Branch County Office**
570 N Marshall Rd.
Coldwater, MI  49036
Telephone:  517-279-9561
Fax:  517-278-2923

**Hillsdale - Hillsdale County Office**
20 Care Drive
Hillsdale, MI  49242
Telephone:  517-437-7395
Toll Free:  888-544-7395
Fax:  517-437-0166

**Sturgis - St. Joseph County Office**
209 West Hatch Street
Sturgis, MI  49091
Telephone:  269-659-4013
Toll Free:  800-258-1093

**Three Rivers - St. Joseph County Office**
1110 Hill Street
Three Rivers, MI  49093
Telephone:  269-273-2161
Toll Free:  800-258-1092