



"Your Local
Health Department"

Branch - Hillsdale - St. Joseph Community Health Agency

BOARD OF HEALTH

Agenda

August 23, 2018 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes*
2. Public Comment
3. Health Officer's Report
4. Medical Director's Report
5. Committee Reports
 - a. Finance Committee – approval of minutes from 8/23/18 meeting*
 - b. Program, Policies, and Appeals – did not meet
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials
7. Unfinished Business
 - a.
8. New Business
 - a. FY2019 AAA Provider Allocations*
 - b. EH Software Purchase*
 - c. EMR Software Purchase*
9. Departmental Reports
 - a. Personal Health & Disease Prevention
 - b. Environmental Health
 - c. Area Agency on Aging
10. Adjournment

Next meeting:

September 27, 2018 at the Coldwater office



"Your Local
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Branch - Hillsdale - St. Joseph Community Health Agency

BOARD OF HEALTH

Minutes

July 26, 2018 at 9:00 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Bruce Caswell, Mark Wiley, and Kathy Pangle. (Terri Norris joined the meeting at 9:02 a.m. and Don Vrablic joined the meeting at 9:07 a.m.)

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, Jeff Macklin, and Karah Sherman.

Ms. Pangle moved to approve the agenda with support from Mr. Wiley. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley. The motion carried.

Public comment:

- Yvonne Atwood introduced Karah Sherman, the new Clinic Coordinator in the Hillsdale office.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Local Appropriations for FY19, FY19 Budget and Health Insurance, Request for Proposal Updates, Meridian Health Plan, Center for Family Health (FQHC), Staff Vacancies/New Staff, PFAS Testing, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered educating parents on what to do if their child gets sick.

Committee Reports:

- Program, Policy, and Appeals Committee –
 - Mr. Wiley moved to approve the minutes from the 7/23/2018 meeting with support from Ms. Pangle. The motion carried.
- Finance Committee –
 - Ms. Norris moved to approve the minutes from the 7/23/18 meeting with support from Mr. Vrablic. The motion carried.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Vrablic. The motion carried.
- Ms. Norris moved to place the financial reports on file with support from Ms. Pangle. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Mr. Vrablic moved to approve the Area Agency on Aging's request to approach the Board of Commissioners in Branch and St. Joseph Counties to request a 20% increase in local appropriations with support by Ms. Norris. The motion carried.
- b. Ms. Norris moved to maintain the current health insurance plan for FY19 and to continue with the 80%/20% employee cost sharing plan, with support from Ms. Pangle. The motion carried.
- c. Ms. Norris moved to approve the FY19 budget as presented with support from Mr. Vrablic. The motion carried.

Ms. Norris moved to adjourn the meeting with support from Ms. Pangle. The motion carried. With no further business the meeting was adjourned at 10:00 AM.

Respectfully Submitted by:
Theresa Fisher, BS

Branch-Hillsdale-St. Joseph Community Health Agency
Health Officer's Report to the Board of Health for August 23, 2018
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Accreditation Letter – Provided in your packet today is the letter from MDHHS advising the Agency that we have received Accreditation with Commendation. This is the highest level of Accreditation in Michigan for local health departments. Great news! We are scheduled for a formal presentation of the certificate by Orlando Todd from MDHHS at the October Board of Health meeting.

Local Appropriations for FY19 – Jeff and I met with Teresa Doehring and Ryan Post in St. Joseph County on August 14th to discuss the FY19 local appropriation to the health department. We are available to come to the meetings of Branch and St. Joseph County Commissions if requested as the budget discussions continue. As I reported last month, the Hillsdale County Commission passed a resolution to support the health department at \$5.02 per person based on the 2010 census.

Request for Proposals Update – Today, I am pleased to report that after an extensive RFP process, I am requesting approval for the purchase of two software products. The process involved a committee that included representation from staff at all levels in our organization. The Finance Committee reviewed the proposals this morning.

- **Electronic Medical Record (EMR)** – The committee recommends the purchase of Nightingale Notes by Champ Software.
- **Environmental Health Software** – The committee recommends the purchase of HealthSpace CS Pro Inspection Management Software Application by HealthSpace USA Inc.

The RFP for cleaning the Hillsdale building is complete. The cleaning of the Hillsdale building will be done by GDI Integrated Facility Services beginning August 27th. This is the same company that cleans the Three Rivers building. We estimate the Agency will save \$10,000.00 per year using this company. I also prepared a maintenance service agreement with the County of Hillsdale for the Hillsdale building. I haven't yet received notice if that agreement has been accepted.

Meridian Health Plan – I communicated last month about a health plan (Meridian) that notified the Agency of a recoupment of funds from the Primary Care Provider Incentive Payment Program (PCP-IPP) for FY13. The amount they indicate we must pay back is \$12,515.09. The Agency has now been provided with the check numbers of the incentive payments. However, Meridian is unable to tell the Agency anything further about the incentive payments and why we received them. We are currently reaching out to the state office that advised Meridian of the recoupment to try to understand more about these payments. I will keep you informed.

Staff Vacancies/New Staff – We are welcoming Raeanna Flynn to Coldwater as Clinic Clerk next week. There are currently no open positions.

PFAS Testing – None of our three counties has yet had the Type I (municipal) or Type II School water tested for PFAS. The actual sample collection appears to be coming up within the next few weeks. Sample results do take a few weeks to come back. I have prepared a sheet that you can share widely with other local leaders that explains how to get information about drinking water, the local number to call, links to reputable sources of information, and more. Thank you for helping direct people to our Environmental Health section regarding this issue.

USALEEP – I learned this week about the United States Small-Area Life Expectancy Estimates Project (USALEEP). The National Association for Public Health Statistics and Information Systems (NAPHSIS) partnered with the National Center for Health Statistics (NCHS) to produce life expectancy estimates - or the

average number of years a person can expect to live - in each census tract in the United States. (To learn more about NAPHSIS, click on the link: <https://www.naphsis.org/>. The website for NCHS is <https://www.cdc.gov/nchs/>). These estimates will complement other measures of health at the county, state, and national levels, by providing a measure of life expectancy at the *community* level. This will be the first-ever nationwide estimation of life expectancy at the census tract level.

The USALEEP data launch is set for Monday, September 10th. The information will be embargoed right up until its released. Access to the embargoed information is unlikely to change for local health departments, etc. to have early access and be prepared for media outreach.

Health Promotion & Education Updates – The Agency’s HPE team has written 4 news releases for local media and posting on our website since the last Board of Health meeting. These include:

- Water Safety (posted on 7-31-18)
- Public Health News & Views (posted on 7-31-18)
- New Cases of Measles (posted on 8-10-18)
- Plan for School Success with Good Health (posted on 8-17-18)

The Agency also attended local events; including the Branch County Fair and Huss Fest in Three Rivers to talk with citizens about our services for them.

Pertussis – The Agency is currently working one confirmed case of Pertussis (whooping cough) and many rumored cases in Hillsdale County and one confirmed and many suspect cases in St. Joseph County. The St. Joseph County case has resulted in several prescriptions being called in to treat those with exposure and/or symptoms.

Agency Branding – I formed a subcommittee of the Agency’s Website & Marketing Committee a couple of months ago to develop a new logo for the Agency. The desire for a new and updated logo came out of discussions about updating the Agency’s website to provide a newer format that is easier to access on a mobile device and provides additional information. I am pleased to announce that the subcommittee has selected a new logo! The new logo will be phased in, allowing the Agency to utilize remaining printed items.



Hepatitis A Outbreak – As I have been reporting, Michigan is in the midst of a serious Hepatitis A outbreak. Current case count as of August 15, 2018 is 875 with 705 hospitalizations and 27 deaths. The case count continues to climb but has slowed, which is positive. The Agency continues to work to increase our vaccination rates for adult Hep. A, especially of the high-risk individuals. Cases of Hepatitis A are expected to occur in the summer months when people are out with limited access to good personal hygiene (handwashing), I will continue to keep you informed as the summer progresses.

Hepatitis A vaccination is safe and effective. The following individuals should get the HAV vaccine:

- Persons who are homeless.
- Persons who are incarcerated.
- Persons who use injection and non-injection illegal drugs.
- Persons who work with the high-risk populations listed above.
- Persons who have close contact, care for, or live with someone who has HAV.
- Persons who have sexual activities with someone who has HAV.
- Men who have sex with men.
- Travelers to countries with high or medium rates of HAV.
- Persons with chronic liver disease, such as cirrhosis, hepatitis B, or hepatitis C.*
- Persons with clotting factor disorders.

Confirmed Cases Referred August 1, 2016 - August 15, 2018 Meeting the MI Hepatitis A Outbreak Case Definition			
County (or city)	Total Cases	County (or city)	Total Cases
Macomb	223	Grand Traverse†	4
City of Detroit	172	Saginaw†	4
Wayne	148	Gratiot†	3
Oakland	118	Kent	2
St. Clair	33	Mecosta†	2
Genesee	25	Allegan	2
Shiawassee	18	Bay	1
Clinton	6	Clare†	1
Midland	3	Hillsdale†	1
Ingham†	26	Huron†	1
Monroe†	18	Ionia†	1
Washtenaw†	18	Leelanau†	1
Isabella†	8	Lenawee†	1
Calhoun†	7	Newaygo†	1
Lapeer†	7	Schoolcraft†	1
Livingston†	6	Van Buren†	1
Sanilac†	6	Other**†	1
Eaton†	5		

† Indicates no confirmed case in the past 100 days

*Jackson Michigan Department of Corrections

Indicates counties with outbreak-associated cases that are not currently included in the outbreak jurisdiction

Legislative Updates – Nothing at this time.



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

August, 7 2018

Ms. Rebecca Burns, MPH, RS
Health Officer
Branch-Hillsdale-St. Joseph Community
Health Agency
570 North Marshall Road
Coldwater, MI 49036

Mr. Allen Balog
Chair
St. Joseph County Commissioner
Branch-Hillsdale-St. Joseph Board of Health
P.O. Box 324
Three Rivers, MI 49093

Dear Ms. Burns and Mr. Balog:

On behalf of the Michigan Departments of Health and Human Services (MDHHS), Agriculture and Rural Development (MDARA), and Environmental Quality (MDEQ), I would like to thank you for your participation in the Michigan Local Public Health Accreditation Program (MLPHAP). Your participation, comments, and suggestions over the past six cycles of Accreditation have strengthened the program in assuring and enhancing the quality of local public health in Michigan by identifying and promoting the implementation of public health standards.

Based on the June 14, 2018 recommendation of the Michigan Local Public Health Accreditation Commission (MLPHAC), we are very pleased to confer Accreditation with Commendation status on your local public health department. This designation is awarded to local health departments that fully meet the following requirements:

- Meets 95%, cumulatively, of the Essential Indicators within the Minimum Program Requirements during the on-site reviews for the Powers and Duties and seven (7) mandated services¹ sections;
- Misses not more than two (2) indicators in each of the programs cited above;
- Has zero (0) repeat missed indicators from the previous cycle in each of the included programs: and
- Meets 80% of the Minimum Program Requirements in the Quality Improvement Supplement within the Powers and Duties Section.

¹ The seven mandated services sections include: Food Service Sanitation, Communicable Disease, Hearing, Immunization, Sexually Transmitted Disease, Onsite Wastewater Treatment Management, and Vision.

Ms. Burns and Mr. Balog
August 7, 2018
Page Two

This designation is valid until the MDHHS, MDARD, and MDEQ effect a subsequent decision pursuant to recommendations by the Accreditation Commission.

We are especially pleased to acknowledge your repeated success in becoming accredited. To recognize your achievement, we will soon provide you with a Cycle 7 Certificate of Accreditation. To help celebrate your success, arrangements can be made, at your discretion, for a state agency presentation of your certificate during a meeting of your choosing by contacting Orlando Todd, Director, Office of Local Health Services, at toddo@michigan.gov or (517) 284-4021.

Again, I wish to thank you for your participation in the Accreditation process and commend you on your efforts in this significant accomplishment, one which is directly attributable to a mutual dedication to continuous quality improvement. Michigan's strong public health network is fortified through continued state and local collaboration and through the MLPHAP. Due to your commitment and efforts, Michigan continues to be viewed as a national leader in the area of public health accreditation.

If you have questions regarding the Accreditation Program, please contact Jessie Jones, Program Coordinator, at jjones@mphi.org or (517) 324-8387.

Sincerely,



Nancy Vreibel
Senior Chief Deputy Director

NV:hm

c: Gordon Wenk, Director, MDARD
C. Heidi Grether, Director, MDEQ
Michigan Local Public Health Accreditation Commission
Jessie Jones, Program Coordinator, MLPHAP



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Branch - Hillsdale - St. Joseph Community Health Agency

570 N. Marshall Road
Coldwater, MI 49036
(517) 279-9561
Fax (517) 278-2923

20 Care Drive
Hillsdale, MI 49242
(517) 437-7395
Fax (517) 437-0166

1110 Hill Street
Three Rivers, MI 49093
(269) 273-2161
Fax (269) 273-2452

www.bhsj.org

A Local Leaders Guide to Responding to Questions About Drinking Water

Purpose: The safety of drinking water has been front page news in recent years. The Flint Water Crisis drew new attention to this issue and now PFAS is being identified in locations throughout Michigan. But lead and PFAS are just two potential contaminants in water. The purpose of this document is to help local leaders answer questions and provide referrals for citizen concerns and complaints.

Where to direct citizens with questions about PFAS and Drinking Water: Your Local Health Department's Environmental Health (EH) staff are available to discuss drinking water, drinking water testing, and PFAS and other contaminants. Office hours are Monday through Friday 8 a.m. to 4 p.m. We have set-up one phone extension that connects you with several EH staff members so that you only have to remember the one extension; it is ext. 0402#. You can dial the phone number for any one of our offices, dial this extension and get someone to talk to about drinking water at our office.

The State of Michigan Environmental Assistance Center can be contacted at 800-662-9278. Representatives may be reached to assist with your questions Monday – Friday, 8:00 AM to 4:30 PM.

Regarding drinking water testing: When testing drinking water, you must know what information you need or want. Each water test is unique and every test has a fee associated with it. The most common drinking water test is for coliform bacteria and is available widely in our three counties. Other tests, including that for PFAS, can be very expensive and no local lab exists to run the test at this time. The EH staff at Your Local Health Department are ready to respond to questions about drinking water testing and how to accomplish it.

Links: You may be interested in learning more about drinking water safety and PFAS. The following are reputable links providing information on drinking water and testing.

- Your Local Health Department: www.bhsj.org
- PFAS specific: <https://www.michigan.gov/pfasresponse/0,9038,7-365-86704---,00.html>
- DEQ Drinking Water Site: https://www.michigan.gov/deq/0,4561,7-135-3313_3675---,00.html

Local presentations: Your local health department is available and ready to attend government meetings to discuss this and other issues. If you'd like to set this up, please contact Rebecca Burns, Health Officer (517)933-3040 or Paul Andriacchi, Environmental Health Director (269)858-1025.

Medical Director's Report to the Board of Health

H. Lauren Vogel, D.O., M.P.H.

August 2018 - Hearing Loss

Hearing is important for normal communication. Any loss of hearing affects individual and family health, function, and their quality of life. Hearing loss is the third most common chronic physical condition in the United States (16%) and is twice as prevalent as diabetes (8.5%) or cancer (7.9%). Undiagnosed and untreated, hearing loss is associated with decreased social and cognitive functioning. As a public health issue, hearing loss adversely affects employment rates, productivity and is associated with over \$8 billion costs in 2002 rising to estimated \$50 billion for management yearly by 2030 in the US. ¹

In adults, after aging, noise exposure is the most common cause of acquired hearing loss. The defect is more common in males and hearing loss increases with age. Hearing loss is not recognized in the majority of those affected where 25% of persons tested reported normal hearing but were found to be abnormal on testing. Workplace exposure accounts for 24% of hearing loss in the US. Other sources for noise exposure includes noise from public settings such as movies, restaurants and sports activities. Home tools such as mixers, saws and other appliances contribute to the noise environment. ²

For children and young adults, earbuds and loud music, video games and social and sporting events can produce noise levels in the dangerous level. Damage to hearing has a progressive impact of hearing loss. This loss is non reversible. Today by age 25, 25% of persons have abnormal hearing loss on testing. Much of our hearing loss comes from environmental noise and this is a preventable resource. Although there are no current federal regulations regarding noise exposure, the EPA has identified 70 dB over 24 hours or 75 dB over 8 hours as the average exposure limit for intermittent environmental noise. In 1999, the WHO recommend avoiding noise exposure levels that exceed 70 dB over a 24-hour period or 85 dB over a 1-hour period. NIOSH has recommended that hearing protection be worn whenever noise levels exceed 85 dB, regardless of the length of exposure. ¹ This should be a valid limitation for noise exposure.

Although the majority of hearing loss comes from environmental sources there are genetic causes for hearing deficit. Assessing for a family history of hearing disease, exposure to chemical and medications that are neuro or oto toxic is an important part of childhood medical assessment. Scheduled lead assessment for children is a necessary part of periodic childhood medical assessment. Health care providers need to take a proactive role in identifying noise risk, identifying those patients with hearing impairment and providing treatment, education and referral as necessary. As studies have confirmed, 40% – 77% of primary care providers have not evaluated nor screened patients for hearing loss.

The American Speech-Language-Hearing Association recommends that adults be screened at least every decade through age 50 years and every 3 years thereafter. The USPSTF concludes that the current evidence is insufficient to assess the balance of benefits and harms of screening for hearing loss in asymptomatic adults aged 50 years or older. However, this recommendation is cost based and not clinical. In view of the significance of hearing loss and the significant incidence of disease, routine screening would be a public benefit.

Unilateral Notch / Both Male & Female (Left Ear)

One or both ears:

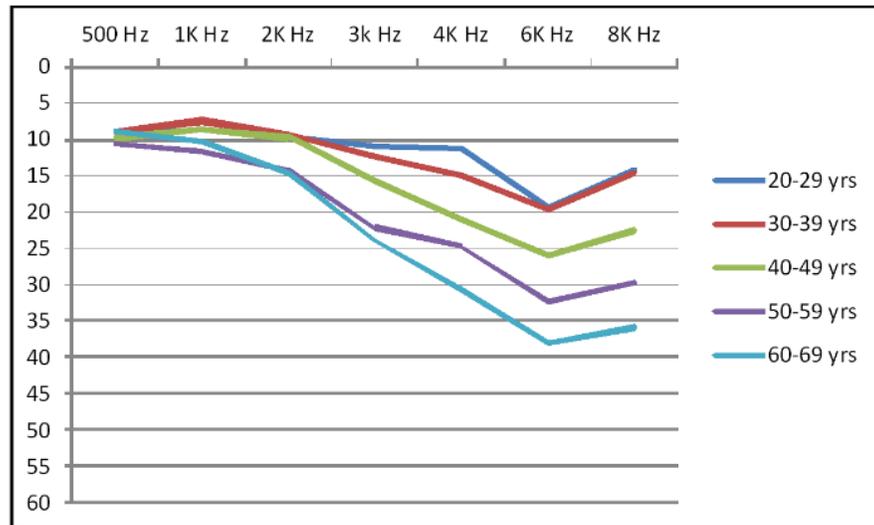
20-29 = 19.2%

30-39 = 24.9%

40-49 = 29.0%

50-59 = 27.3%

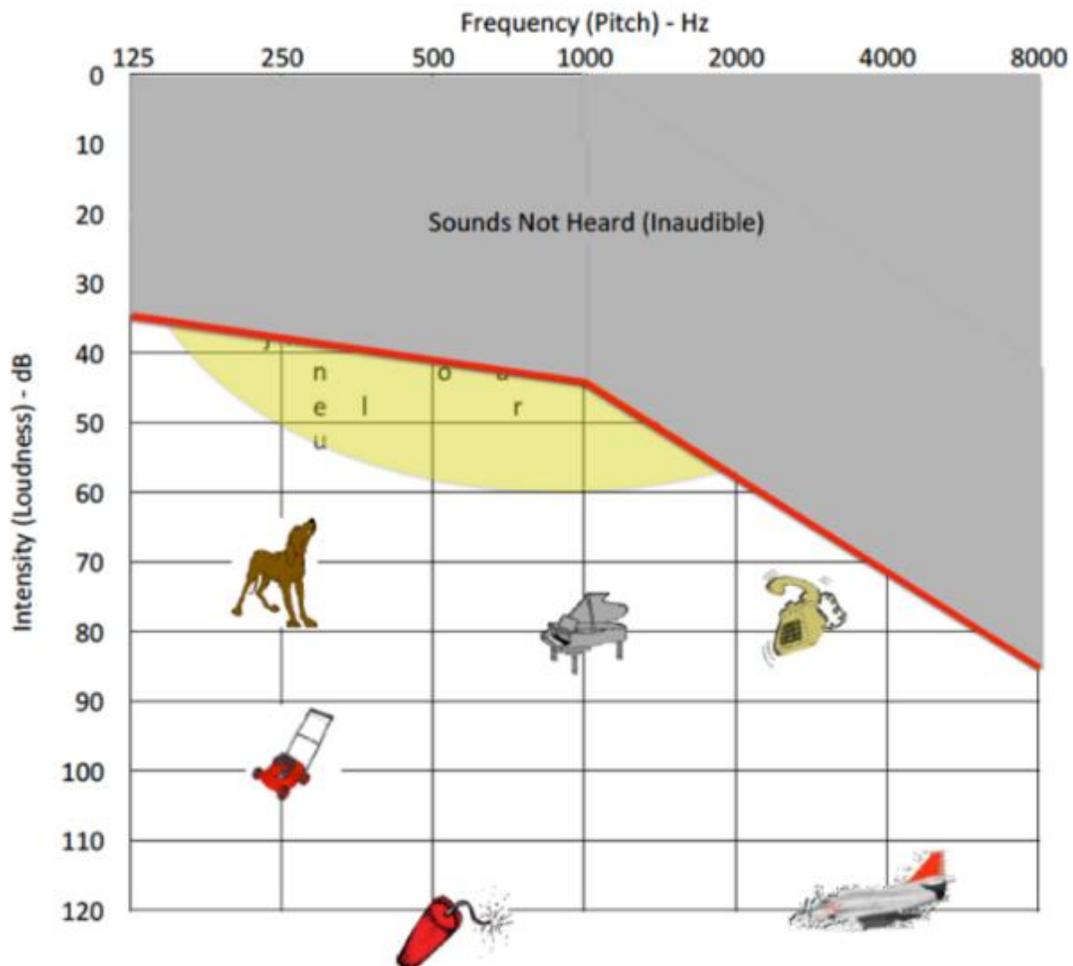
60-69 = 20.6%



Persons with auditory damage caused by noise frequently do not recognize it; one in four U.S. adults who reported excellent or good hearing had an audiometric notch.

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Audiogram Example: Mild to Severe Sloping Hearing Loss



Prevention of environmental hearing loss requires person participation. In the report from MMWR,¹ 70% of persons exposed to high noise levels have not worn any hearing protection. When exposed to high noise, protection requires that the noise level should be reduced by moving away from the source, reducing exposure time and/or turning down the volume. OSHA requirements specify that 85 dB is the "Action Level" where hearing protection is required. The 8 hour average exposure limit is 90 dB and at 100 dB, exposures longer than 15 minutes are not recommended. OSHA also specifies that at 110 dB, exposure of more than 1 minute risks permanent hearing loss. Employers must provide hearing protection when indicated and this protection should be worn by the employee. Health care providers should investigate history of noise exposure and assess hearing at routine and wellness office visits.

Persons can test their hearing with free online screens.^{4,5} Smartphones also have apps that measure noise levels and can be useful.⁶ Patients should also encourage their care giver to assess hearing and provide referrals as indicated. Parents should supervise noise exposure to their children.

EPA – Environmental Protection Agency
MMWR – Morbidity and Mortality Weekly Report (CDC)
NCEH – National Center for Environmental Health
NIOSH – National Institute for Occupational Safety and Health
OSHA – Occupational Safety and Health Administration
USPSTF – United States Preventative Services Task Force
WHO – World Health Organization

REFERENCE

1. Vital Signs: Noise-Induced Hearing Loss Among Adults. MMWR. February 2017. <https://www.cdc.gov/mmwr/volumes/66/wr/mm6605e3.htm>. Accessed July 2018
2. Adult Hearing Loss: Recent Data from the CDC. National Center for Environmental Health. April 2017. https://www.ftc.gov/system/files/documents/public_events/1022593/eichwald_1.pdf. Accessed July 2018
3. Foust T. Hoffman J. Audiology 101: An Introduction to Audiology for Nonaudiologists. The NCHAM eBook. https://www.infanthearing.org/ehdi-ebook/2018_ebook/5%20Chapter5Audiology101%202018.pdf. Assessed July 2018
4. Beltone Free Online Hearing Screen. <https://www.beltonehearingtest.com/us/>. Accessed July 2018.
5. Hear It Online testing. <https://www.hear-it.org/Online-Hearing-Test>. Accessed July 2018.
6. Plotnick B. The Best Smartphone Decibel Meter Apps To Measure Noise Levels. Healthy Hearing. January 2018. <https://www.healthyhearing.com/report/47805-The-best-phone-apps-to-measure-noise-levels>. Accessed July 2018.



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Branch - Hillsdale - St. Joseph Community Health Agency

BOARD OF HEALTH – FINANCE COMMITTEE

Minutes

August 23, 2018 at 8:30 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health: Finance Committee meeting was called to order at 8:30 a.m. with roll call as follows: Bruce Caswell, Terri Norris, and Al Balog.

Also present: Rebecca Burns, Theresa Fisher, Laura Sutter, and Yvonne Atwood.

Public comment: None at this time.

Business:

- a) Ms. Norris moved to bring forth the proposed FY2019 AAA Provider Allocations to the full Board for approval, with support from Mr. Caswell. The motion carried.
- b) Mr. Caswell moved to enter closed session with support from Ms. Norris. Roll call votes as follows: Norris, yes; Caswell, yes; Balog, yes. The motion passed and the meeting was moved to closed session.
- c) Ms. Norris moved to leave closed session with support from Mr. Caswell. The motion carried.
- d) Ms. Norris moved to bring forth the proposed Purchase of CHAMP Nightingale Notes EHR Software to the full Board for approval, with support from Mr. Caswell. The motion carried.
- e) Ms. Norris moved to bring forth the proposed Purchase of Healthspace EH Software to the full Board for approval, with support from Mr. Caswell. The motion carried.

Ms. Norris moved to adjourn the meeting with support from Mr. Caswell. With no further business the meeting was adjourned at 8:58 a.m.

Respectfully submitted,
Theresa Fisher, BS

JULY 1 THROUGH 31, 2018

ACD.Net	Telephones 3 offices	2,634.00
AFLAC	Payroll Deduction	1,285.50
Airways	CSHCS Client	215.25
Alerus Financial (Retirement)	Payroll Deduction	590.00
Alex & Debra Treece	Refund - Site Evaluation	125.00
Allen Count Retinal Surgeons	CSHCS Client	150.00
Althea & Donald Strutton	Refund - Temporary Food Permit	103.00
Armstrong Health Care	WIC / AAA Contractual Consultant	2,900.18
AT&T	Cell Phones	1,126.86
Blue Cross Blue Shield	Health Insurance	50,477.87
Branch Area Transit Authority	Elderly Transportation Service	2,199.66
Branch County Commission COA	Home & Community Based Services	9,160.94
Branch County Complex	Rent	5,694.28
Branch County Complex Quarterly	Maintenance	621.00
Branch County Complex Quarterly	Internet	997.50
Branch County Complex Quarterly	Repair	2,011.21
Branch County Complex Quarterly	Liability Insurance	3,447.22
Branch County Complex Quarterly	Utilities	4,158.34
CAA of South Central	Home & Community Based Services	18,376.50
Care-N-Assist	Care Management	1,352.00
CDW Government Inc.	Computer Supplies 2 Invoices	1,296.79
Century Bank Basic Flex Health Plan	Payroll Deduction	1,216.62
Century Bank EFPTS	Federal & Fica Taxes	37,713.72
Century Bank Master Card	Computer Ribbons/Supplies	3.99
Century Bank Master Card	Air Cards	20.00
Century Bank Master Card	Training - 5 Employees	225.00
Century Bank Master Card	CSHCS Client - Formula	409.92
Century Bank Mers	MERS DB /Retirement	30,970.67
Century Bank State	Michigan Tax	6,257.69
Charter Communications	Sturgis Internet & Phone Line	109.97
Cintas	Rugs & Lab Coats - Cleaning	74.95
City of Coldwater	Water Lab Test	100.00
City Of Three Rivers	Water / Sewage & Lab Testing	129.41
Companion Life Insurance Co.	Life Insurance Premiums	943.87
Connect America	Care Management	91.00
Crossroads Health & Home Services Ulmtd	Care Management	1,317.92
State Of Michigan	CSHCS Client	1,714.00
Current Office Solutions	Office Supplies/Copier Charges	848.23
Derck Lee Bailey	Refund - Sewage Permit	170.00
DJC Property/Consultant	Consultant	300.00
Dr. Vogel	Medical Director - Contractual	4,340.36
FedEx	Lab Test mailing	8.07
Florentine	Internet Hosting 6 Months	279.89
GDI	Building Supplies Expense - TR	33.49
GDI	Building Supplies Expense - TR 2 Months	3,498.00
Geib Movement & Wellness LLC	CSHCS Client	850.00
GlaxoSmithKline	Medical Supplies 5 Invoices	16,492.00
Hemocue	Medical Supplies	432.00
Hillsdale County Treasurer	Monthly Cleaning of Dental Clinic	806.93
Hillsdale County Treasurer	Building Cleaning Expense - HD	2,740.44
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	450.00

JULY 1 THROUGH 31, 2018

Hillsdale County Treasurer	Building Supplies Expense - HD	287.45
Hillsdale County Treasurer	Building Refuse Expense - HD	140.00
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas	51.75
Hillsdale Public Health	Rent - Hillsdale Office	7,375.00
Hillsdale Veterinary Hospital	Rabies Testing	98.72
Home Care Wellness	Care Management	348.00
Hospital Network Health	Medical Waste Removal	110.00
Indiana Michigan Power	Building Expense - TR	890.82
Indiana State	State Tax	122.93
Hillsdale Petty Cash	Petty Cash	17.78
Kalamazoo County Human Service	Ombudsman	1,500.00
Lake Michigan Mailers	Postage Pick Up Service	135.00
Legal Service Of South Central Mi.	Older Adult Legal Assistance	4,390.00
Lutheran Hospital of Indiana	CSHCS Client	358.00
Lutheran Medical Group	CSHCS Client	274.40
Maplecrest	Rent - Sturgis Office	567.00
McKesson	Medical Supplies	478.77
MDHHS Bureau of Laboratories	Lead Testing	35.34
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	5,060.58
Michigan Public Health	Workforce Contract	3,931.67
Michigan State Disbursement Unit	Payroll Deduction	617.00
Midwest Communication	CSHCS Advertising	961.00
Nationwide	Payroll Deduction	4,260.00
Next IT	Equipment Maintenance	830.79
PAAM	Training - 2 Employee's AAA	50.00
Pitney Bowes	Quarterly Postage Machine Rental	539.10
Plusoptix Inc.	Vison Screening Supplies	4,995.00
POC Transact Rx	Billing Service	375.00
Prometheus Laboratories	CSHCS Client	250.00
Prompt Care	Drug Testing - 2 Employee's	138.00
Republic Waste Services	Building Expense - TR Quarterly	150.00
Richard Clark	Building Expense - CW	1,800.00
RPM Services	CSHCS Client	190.53
Sanofi Pasture	Medical Supplies	4,038.30
School Health	Eroscan Probe Tips & Cone	292.55
SEMCO Energy	Building Expense - TR	40.51
Shaffmaster U-Stor	Storage 3 Months	150.00
Shred It	Document Destruction	150.00
St. Joseph Community Co-op	Care Management	144.00
St. Joseph County COA	Home & Community Based Services	28,753.28
St. Joseph Trans Authority	Older Adult Transportation	3,643.12
Staples	Office Supplies	635.23
Three Rivers Health	Rent - Dental Clinic	2,775.00
Three Rivers Petty Cash	Petty Cash	16.67
Thurston Woods	Home & Community Based Services	2,824.60
TM Asphalt	Building Expense TR	504.00
VRI Lifeline Of Michigan	Care Management	1,096.00
Wal Mart Misc.	Misc. Expense	44.12
Xmission	Email Provider	221.25
Total Of Invoice List		308,129.50

Branch-Hillsdale-St. Joseph Community Health Agency

Balance Sheet

As of 7/31/2018

Current Period Balance

Assets

Cash on Hand	7,191.91
Cash with County Treasurer	923,021.18
Community Foundation Grant	347,032.83
Accounts Receivable	20,455.20
Due from Dental DAPP	98,541.99
Due from State	122,867.31
Due from Other Funding Sources	159,002.74
Prepaid Expenses	91,856.46
Biologic Inventory	84,475.03
Total Assets	<u>1,854,444.65</u>

Liabilities

Accounts Payable	180,958.55
Payroll Liabilites	70,719.72
Capital Improvements	25,000.00
Deferred Revenue	38,759.47
Deferred Revenue BR	34,591.66
Deferred Revenue HD	38,000.00
Deferred Revenue SJ	49,751.00
Biologics	84,475.03
Total Liabilities	<u>522,255.43</u>

Net Assets

Operation Fund Balance	539,853.85
Restricted Fund Balance	353,433.53
Designated Fund Balance	438,901.84
Total Net Assets	<u>1,332,189.22</u>

Total Liabilities and Net Assets 1,854,444.65

Prior Year Fund Balance Comparison at 7/31/2018:

Operation Fund Balance	400,438.14
<u>Restricted Fund Balance</u>	<u>378,749.26</u>
Total Fund Balance	779,187.40

Branch-Hillsdale-St Joseph Community Health Agency
Statement of Revenues and Expenditures - Amend 1 - Expense By Program - Summary
From 7/1/2018 Through 7/31/2018

RU Code	RU Title	Current Month	Year to Date	Total Budget - Amendment1	Percent Total Expended Amend1
***	017 Senior Reach	730.10	17,682.79	17,545.00	100.78%
***	324 Sturgis Hospital	0.00	3,930.41	3,930.00	100.01%
*	335 MCH Public Health Functions & Infra.	3,013.72	36,936.76	41,022.00	90.04%
*	345 Lead Testing	706.40	6,232.62	7,155.00	87.10%
*	325 CSHCS	20,814.49	158,405.57	184,500.00	85.85%
*	010 Agency Support	20,633.58	163,530.15	192,520.00	84.94%
*	745 Type II Water	6,382.98	69,088.43	81,812.00	84.44%
	021 Dental Clinic - Three Rivers	2,775.00	27,750.00	33,300.00	83.33%
	029 Dental Clinic - Hillsdale	806.93	8,069.30	9,683.00	83.33%
**	326 Vision (ELPHS)	4,085.50	63,761.91	76,749.00	83.07%
	101 Workforce Development	3,937.54	41,471.11	50,070.00	82.82%
	012 Area Agency on Aging	120,647.74	1,044,503.28	1,268,998.00	82.30%
**	327 Hearing (ELPHS)	4,932.27	55,178.26	67,541.00	81.69%
	008 Salary/Fringe Payoff	0.00	56,620.54	70,000.00	80.89%
	032 Emergency Preparedness	13,172.71	122,739.50	151,959.00	80.77%
	321 CHC Tele-A-Health	2,946.20	35,258.69	43,777.00	80.54%
	605 General EH Services	5,084.59	49,636.63	61,828.00	80.28%
	714 Onsite Sewage Disposal	24,218.69	236,426.84	294,494.00	80.28%
	721 Drinking Water Supply	24,218.69	236,426.83	294,494.00	80.28%
	108 WIC Breastfeeding	10,364.66	62,825.30	78,535.00	79.99%
	109 WIC	67,734.39	726,049.46	911,664.00	79.64%
	704 Food Service	30,629.12	314,372.55	397,331.00	79.12%
	331 STD	9,337.66	96,231.11	121,814.00	78.99%
	332 HIV Prevention	1,930.71	19,291.46	24,837.00	77.67%
	338 Immunization Vaccine Handling (Gov't)	37,760.25	387,475.53	503,926.00	76.89%
	022 Coalition for Tobacco Control	2,662.07	28,387.22	37,337.00	76.02%
	112 CSHCS Medicaid Outreach	0.00	58,115.25	77,487.00	75.00%
	107 Medicaid Outreach	6,621.26	78,493.04	104,908.00	74.82%
	138 Immunization IAP (Private)	60,163.22	490,786.14	669,811.00	73.27%
	115 MCH Enabling Women	6,107.94	36,940.89	53,387.00	69.19%
	341 Infectious Disease	15,413.18	149,452.58	220,343.00	67.82%
	018 Aging Mastery	5.61	1,311.31	2,338.00	56.08%
	034 Outbreak Investigation	1,407.43	10,482.67	20,000.00	52.41%
	023 Capital Expenditures	0.00	0.00	100,000.00	0.00%
	852 Forensic Fluids	189.81	189.81	0.00	0.00%
Total Expense		509,434.44	4,894,053.94	6,275,095.00	77.99%

The Agency is currently 5.34% under budget.

*At 10/12 Months, the agency should be no more than 83.33% expended.

**H&V Techs will return to work in late august to round out fiscal year.

***Completed Program

- **RU 335 (MCH Public Health and Infra.):** Pack and plays/sleep sacks (which were written into this grant and an anticipated expense) were purchased in May/June. Program should continue to fall back in line with budget as the year closes out.
- **RU 345 (Lead Testing):** Increased activity in program.
- **RU 325 (CSHCS):** Excess expense will be allocated to RU 112 in August to take advantage of federal grant match funding. This program is expected to be a bit over budget.
- **RU 010 (Agency Support):** Quarterly expenses hit in July, program should continue to fall back in line with budget as the year closes out.
- **RU 745 (Type II Water):** Additional time worked in this program toward beginning of year. Will continue to fall back in line with budget as year progresses.

COMPLETED PROGRAMS

- **RU 017 (Senior Reach):** Program finished June 30th, should be at 100% - A few expenses could trickle into the month of July due to payroll accrual timing.
- **RU 324 (Sturgis Hospital):** Program Ended in November.

BHSJ Community Health Department
 Schedule of Cash Receipts and Disbursements
 February 28th, 2018 thru July 31st, 2018

2/28/2018 Cash Balance	\$ 785,291.79
Plus: Cash Receipts	\$ 694,799.22
Less: Cash Disbursements For:	
Payroll:	\$ (133,862.79)
Accounts Payable:	\$ (386,658.80)
3/31/2018 Cash Balance	\$ 959,569.42
Plus: Cash Receipts	\$ 699,875.74
Less: Cash Disbursements For:	
Payroll:	\$ (148,511.80)
Accounts Payable:	\$ (286,350.56)
4/30/2018 Cash Balance	\$ 1,224,582.80
Plus: Cash Receipts	\$ 533,801.17
Less: Cash Disbursements For:	
Payroll:	\$ (133,728.27)
Accounts Payable:	\$ (266,743.78)
5/31/2018 Cash Balance	\$ 1,357,911.92
Plus: Cash Receipts	\$ 498,562.74
Less: Cash Disbursements For:	
Payroll:	\$ (190,844.06)
Accounts Payable:	\$ (542,028.75)
6/30/2018 Cash Balance	\$ 1,123,601.85
Plus: Cash Receipts	\$ 589,479.43
Less: Cash Disbursements For:	
Payroll:	\$ (135,496.10)
Accounts Payable:	\$ (308,180.62)
7/31/2018 Cash Balance	\$ 1,269,404.56



Area
Agency on
Aging (IHC)
Branch-St. Joseph

FISCAL YEAR 2018-2019
PROVIDER ALLOCATIONS

Presented to the Board of Health for review and approval August 23, 2018
Contracts will be renewed pending providers submission of accurate budget(s).

PROVIDER NAME	FY17-18*	PROPOSED FY18-19	% Difference
Branch Area Transit Authority			
<i>Transportation</i>	\$ 21,050	\$ 18,843	-10%
Thurston Cares Adult Day Services			
<i>Adult Day Services</i>	\$ 34,491	\$ 32,491	
<i>Caregiver Education, Support & Training</i>	1,000	735	
TOTAL	\$ 35,491	\$ 33,226	-6%
Branch County Commission On Aging			
<i>Case Coordination & Support</i>	\$ 6,432	\$ 6,432	
<i>Caregiver Education, Support & Training</i>	6,000	3,500	
<i>Chore Services</i>	2,230	1,930	
<i>Disease Prevention/Health Promotion</i>	3,500	3,937	
<i>Friendly Reassurance</i>	180	1,050	
<i>Home Care Assistance</i>	62,664	59,557	
<i>In-Home Respite</i>	17,432	17,802	
<i>Medicare/Medicaid Assistance Program</i>	10,009	10,009	
<i>Transportation</i>	9,458	6,500	
TOTAL	\$ 117,905	\$ 110,717	-6%
Community Action Agency (Branch County)			
<i>Congregate Meals</i>	\$ 22,500	\$ 38,670	
<i>Home Delivered Meals</i>	180,775	160,807	
TOTAL	\$ 203,275	\$ 199,477	-2%
Kalamazoo Human Services Dept. - 3A AAA			
<i>Long Term Care Ombudsman Program</i>	\$ 2,000	\$ 2,000	0%
Legal Services of South Central MI			
<i>Legal services</i>	\$ 9,500	\$ 9,000	-5%

Presented to the Board of Health for review and approval August 23, 2018
 Contracts will be renewed pending providers submission of accurate budget(s).

% Difference

PROVIDER NAME	FY17-18*	PROPOSED FY18-19
St. Joseph County Commission On Aging		
<i>Caregiver Education, Support and Training</i>	5,800	3,000
<i>Case Coordination & Support</i>	8,883	8,383
<i>Chore</i>	3,770	2,070
<i>Congregate Meals</i>	117,601	113,931
<i>Disease Prevention/Health Promotion</i>	4,900	3,250
<i>Friendly Reassurance</i>	2,320	1,450
<i>Home Care Assistance</i>	88,179	70,486
<i>Home Delivered Meals</i>	177,457	185,925
<i>Home Repair</i>	2,610	2,600
<i>In-Home Respite</i>	30,132	27,762
<i>Kinship Support</i>	2,929	2,929
<i>Medicare/Medicaid Assistance Program</i>	6,039	6,039
TOTAL	\$ 450,620	\$ 427,825

-5%

St. Joseph County Transportation Authority		
<i>Transportation</i>	\$ 26,970	\$ 24,180

-10%

***FY17-18 award amounts reflected are after amendment.**

FY19 Proposed amounts incorporate AASA-advised federal reductions as well as program performance and provider input.



"Your Local
Health Department"

Branch - Hillsdale - St. Joseph Community Health Agency

570 N. Marshall Road
Coldwater, MI 49036
(517) 279-9561
Fax (517) 278-2923

20 Care Drive
Hillsdale, MI 49242
(517) 437-7395
Fax (517) 437-0166

1110 Hill Street
Three Rivers, MI 49093
(269) 273-2161
Fax (269) 273-2452

www.bhsj.org

To: Board of Health

From: EH Software Selection Committee

Date: August 17, 2018

Re: Recommendation

The Agency committee for selection of EH software recommends to the Board of Health that the Agency enter into agreement with HealthSpace USA Inc. from Bellingham, Washington for their product called HealthSpace CS Pro Inspection Management Software Application.

Thank you.



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Fax (269) 273-2452

www.bhsj.org

To: Board of Health

From: EMR Software Selection Committee

Date: August 17, 2018

Re: Recommendation

The Agency committee for selection of EMR software recommends to the Board of Health that the Agency enter into agreement with Champ Software from North Mankato, Minnesota for their product called Nightingale Notes.

Thank you.

Personal Health and Disease Prevention Update

July 23rd, 2018

Communicable Disease: (CD-TB-HIV-STD):

- ❖ I am still finding problems with the way some of our statistics have been reported. I am looking forward to starting a new FY in October and all the data will be fresh.
- ❖ I recently went to Hillsdale Hospital and did a presentation on Influenza and Pneumonia at the Breather's Club monthly meeting.
- ❖ August is the month the bats start getting very active. We have sent in several bats for rabies testing recently. We still have just 1 positive report from St. Joseph County.

Immunizations:

- ❖ Immunizations is in its busiest time of the year with the need for children to be up to date prior to going back to school. We are adding additional immunization clinics to meet the increased demand.
- ❖ Vaccines were delivered to the Sturgis site this week to begin vaccinating at the WIC appointments there. A new work in progress.

Women, Infants, and Children's Nutrition Program (WIC):

- ❖ WIC participation is declining in numbers, but we should see it pick back up after school starts.
- ❖ Hillsdale attended the Community Action Agency's Round Up on July 8th. We did a few lead tests and set up 10 WIC appointments for new and returning WIC clients. This is a record for this type of event.

Children's Special Health Care Services (CSHCS), Lead, and Hearing and Vision:

- ❖ CSHCS spent the week at the Branch County Fair promoting their program. They shared their table with the Breast-Feeding Peers on Friday for them to reach out to moms for Breast Feeding Awareness month.

Yvonne Atwood R.N., B.S.N.

Director of Personal Health and Disease Prevention

Health Trends

Communicable Disease Reporting Branch County

Disease Category	July 2018	June 2018	May 2018	April 2018	March 2018	FY2018 YTD	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	4	6	2	3	2	20	27	35
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	2	2	-	1	1	8	8	6
Chicken Pox	-	-	-	1	-	1	2	-
Chlamydia	8	2	7	10	19	73	98	82
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	-	12	103	88	259	773	1,465	1,112
CRE Carbapenem Resistant Enterobac.	-	1	-	-	-	2	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	-	1	-	-	1	3	1
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu Like Disease	-	17	134	148	404	1,353	1,832	1,295
GI Illness	-	34	280	445	643	2,794	5,329	3,418
Giardiasis	-	-	1	-	-	1	1	-
Gonorrhea	2	1	1	3	-	9	11	9
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Head Lice	-	8	26	41	45	206	421	362
Hepatitis A	-	-	-	1	-	1	1	-
Hepatitis C - Chronic	4	1	1	1	3	17	31	29
Hepatitis C - Unknown	-	-	-	-	-	-	-	1
Hepatitis B - Acute	-	-	1	-	-	1	-	-
Hepatitis B - Chronic	-	-	-	-	-	-	-	3
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
H. Influenzae Disease - Inv.	-	-	-	-	-	1	1	-
Impetigo	-	1	2	3	3	15	24	32
Influenza	-	-	-	3	8	22	8	12
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	1	1
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	1
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	1	-
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	-	1	-	4	12	64	56
Mumps	-	-	-	-	-	-	-	-
Mycobacterium - Other	1	1	1	-	-	4	3	7
Norovirus	-	-	-	-	-	-	3	-
Pertussis	-	-	-	-	-	-	1	-
Pink Eye	-	2	19	12	33	87	174	530
Q Fever	-	-	-	-	-	-	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Rickettsial Disease	-	-	-	-	-	-	-	-
Salmonellosis	1	1	1	1	-	4	5	3
Scabies	-	-	-	1	-	1	6	10
Shiga toxin-producing (STEC)	-	-	-	-	-	-	-	1
Shigellosis	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	1	-
Strep pneumoniae, Drug	-	-	-	-	-	-	-	1
Strep Pneumonia Inv Ds.	-	-	-	-	-	-	3	2
Strep Invasive Gp A	-	-	-	-	-	1	1	3
Strep Throat	-	12	36	31	108	400	1,102	515
Syphilis - Primary	1	-	1	-	-	2	2	-
Syphilis - Secondary	-	-	1	-	-	1	-	1
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak/Occurrence	-	-	-	-	-	-	-	-
Vibriosis	-	-	-	-	-	-	-	-
VZ Infection, Unspecified	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-
Yersinia Enteritis	-	-	-	-	-	-	-	-
Zika	-	-	-	-	-	-	-	-
Total Reportable	23	101	619	793	1,532	5,810	10,666	7,529
Reported in the last 5 months			Schools	STD's				

Communicable Disease Reporting
Hillsdale County

Disease Category	July 2018	June 2018	May 2018	April 2018	March 2018	2018 YTD	2017 YTD	2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	6	8	10	1	3	35	49	43
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	1	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	1	1	1	-	-	3	9	5
Chicken Pox	1	-	1	-	-	3	1	17
Chlamydia	12	13	4	5	12	64	88	92
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	-	9	67	60	183	544	989	936
CRE Carbpenem Resistant Enterobac.	-	-	-	-	-	-	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	1
Cryptosporidiosis	-	-	-	-	1	1	6	-
Encephalitis - Primary	1	-	-	-	-	1	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	-	3	43	122	321	1,311	1,506	709
GI Illness	-	51	240	226	337	1,339	2,126	1,895
Giardiasis	-	-	-	-	-	-	-	1
Gonorrhea	3	-	1	3	3	11	10	4
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
H. Influenza Disease, Inv.	-	-	-	-	-	-	-	-
Head lice	-	5	11	2	26	90	171	191
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-	1	-
Hepatitis B - Acute	-	-	-	-	-	-	1	-
Hepatitis B - Chronic	-	-	-	-	-	-	1	2
Hepatitis C Chronic	2	3	3	5	2	23	40	32
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
Impetigo	-	-	1	-	1	4	18	17
Influenza	-	-	-	12	13	57	19	15
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	1	-
Legionellosis	-	-	-	-	-	-	2	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	1
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	1	3
Menengitis - Bacterial	-	-	-	-	-	-	-	-
Meningococcal	-	-	-	-	-	-	-	-
Mononucleosis	-	-	2	2	4	10	14	15
Myobacterium - Other	1	1	-	-	-	4	3	2
Norovirus	-	-	-	-	-	-	-	-
Pertussis	-	-	-	-	-	-	2	2
Pink Eye	-	3	15	23	22	90	191	316
Q Fever	-	-	-	-	-	1	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Salmonellosis	1	1	2	1	-	5	6	10
Scabies	-	-	-	-	4	6	10	2
Shiga toxin-producing (STEC)	-	1	-	-	-	1	-	-
Shigellosis	-	-	-	-	-	-	1	-
Shingles	-	-	-	-	-	-	1	-
Strep throat	-	9	63	67	96	377	588	264
Strp Inv GP A	-	-	-	-	-	1	1	1
Strep Pneumoniae, Inv	-	1	2	-	-	6	7	5
Strep Pneumoniae, Drug Res.	-	-	-	-	-	-	-	-
Syphilis Primary	-	-	-	-	1	1	2	-
Syphilis Secondary	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Tetanus	1	-	-	-	-	1	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak or Occurrence	-	-	-	-	-	-	-	-
Vibriosis - Non Cholera	-	-	-	-	-	-	-	-
VZ Infection - unspecified	-	-	1	-	-	1	4	2
West Nile Virus	-	-	-	-	-	-	-	-
Yersinia	-	-	-	1	-	1	-	-
Zika	-	-	-	-	-	-	-	1
Total Reportable	29	109	467	530	1029	3991	5871	4585

Reported in the last 5 months

School Data STDs

Health Trends

Communicable Disease Reporting St. Joseph County

Disease Category	July 2018	June 2018	May 2018	April 2018	March 2018	FYTD 2018	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	-	1	1	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	-	-	-	1	2	6	7	-
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	2	1	4	-	1	12	11	17
Chicken Pox	-	-	-	-	-	-	22	8
Chlamydia	16	14	21	19	15	116	177	176
Colds W/O Fever	-	100	152	129	247	870	2,014	1,665
Coccidioidomycosis	-	-	-	-	-	-	-	-
CRE Carpenum Resistant Enterobac.	-	-	-	-	-	-	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	-	2	-	-	2	2	2
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - Post Other	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	-	72	195	290	621	3,168	2,713	1,538
GI Illness	-	159	246	241	444	1,882	3,764	3,039
Giardiasis	-	-	-	-	-	-	5	3
Gonorrhea	9	9	7	1	3	34	27	19
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-
H. Influenzae Disease Inv.	-	-	-	-	1	1	1	1
Head lice	-	57	58	40	56	294	651	668
Hemolytic Uremic Syndrome	1	-	-	-	-	1	-	-
Hepatitis A	-	-	-	-	-	-	1	2
Hepatitis B - Acute	-	-	-	-	-	-	-	-
Hepatitis B - Chronic	-	-	-	-	-	1	2	2
Hepatitis C Chronic	3	2	9	6	7	36	50	38
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	-	-	-	-	-	-	1
Histoplasmosis	-	-	-	-	-	1	3	4
Impetigo	-	1	-	-	1	6	33	41
Influenza	-	-	-	5	19	94	53	28
Influenza, Novel	-	-	-	-	-	-	-	1
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	-	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	3
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	1	2	2
Menengitis - Bacterial	-	-	-	-	-	-	-	2
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	-	1	-	2	6	32	23
Mumps	-	-	-	-	-	-	-	1
Mycobacterium - Other	-	-	-	-	-	-	1	-
Norovirus	-	-	-	-	-	-	2	-
Pertussis	-	-	-	-	-	-	4	-
Pink Eye	-	31	31	18	34	149	437	515
Q Fever	-	-	-	-	-	-	1	-
Rabies- Animal	1	-	-	-	-	1	-	-
Rickettsial Dis. - Spotted	-	-	-	-	-	-	-	-
Salmonellosis	1	-	1	-	-	3	7	9
Scabies	-	1	1	-	1	5	11	11
Shiga Toxin-prod. (STEC)	-	1	-	-	-	1	-	-
Shingles	-	-	-	-	-	-	-	-
Shigellosis	-	-	-	-	-	-	-	-
Strep Pneumo, Drug Resistant	-	-	-	-	-	-	-	-
Strep Pneumonia Inv. Dis.	-	-	1	1	-	4	7	13
Strep disorder Inv. Grp. A	-	-	-	-	1	1	2	1
Strep throat	-	22	44	55	150	409	1,139	809
Syphilis- Primary	-	-	-	-	-	-	3	2
Syphilis - Secondary	-	-	-	-	-	1	2	1
Syphilis - To be determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	1
Unusual Outbreak/Occurrence	-	-	-	1	1	2	-	4
Vibriosis	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-
VZ Infection, Unspecified	-	-	-	-	-	1	1	1
Yersinia Enteritis	-	-	-	-	-	1	-	-
Zika	-	-	-	-	-	-	-	1
Monthly total	33	470	773	807	1,607	7,110	11,187	8,652
Reported in the last 5 months			School Data	STD's				

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

July-18

2017/18

YTD 2017/2018

YTD 2016/2017

	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	TR	Total
	AVERAGE FOR WIC 17/18					AVERAGE FOR WIC 16/17								
WIC Participation/Ave.	1,327	1,083	769	982	4,161	1,322	1,124	767	1,036	4,250	1,531	1,295	2,100	4,925
CHILD IMMUNIZATIONS														
# Vaccines Given BHSJ	139	141	-	81	361	1,797	1,359	-	918	4,074	2,510	1,565	1,412	5,487
All Cty VFC Doses	584	524	-	784	1,892	6,737	5,510	-	9,517	21,764	16,068	15,375	25,277	56,720
ADULT IMMUNIZATIONS														
# Vaccines Given BHSJ	153	60	-	41	254	1,929	635	-	887	3,451	1,720	419	454	2,593
All Cty MI-AVP Doses	26	35	-	10		570	226	-	359	1,155				-
TRAVEL VACCINATIONS														
Branch Office	2	-	-	-	2	282	-	-	-	282	257	-	-	257
COMMUNICABLE DISEASE														
STD treatments	6	5	-	5	16	28	33	-	51	112	48	21	76	145
STD Investigations	8	15	-	25	48	110	108	-	209	427	122	98	219	439
CD Treatments	-	-	-	-	-	-	2	-	-	2	-	3	90	93
TB Tests Done	18	13	-	6	37	149	98	-	33	280	177	117	46	340
New LTBI on Rx	-	1	-	-	1	1	1	-	-	2	-	-	-	-
HIV Testing	-	3	-	4	7	7	17	-	24	48	13	33	34	80
ENROLLMENTS														
All Medicaid & Michild	-	-	-	2	2	21	-	-	34	55	17	-	57	74
REFERRAL SERVICE														
Pregnant Referrals	3	38	7	12	60	68	383	80	117	648	136	302	273	711
MIHP referrals	6	-	9	30	45	119	-	134	240	493	201	9	328	538
Family Success BR Co.	22	-	-	-	22	141	-	-	-	141	236	-	-	236
Free Clinic Referrals	1	-	-	-	1	7	1	-	-	8	19	5	25	49
Other:														
Hearing Screens														
Pre-school	-	-	-	-	-	261	321	-	837	1,419	400	598	985	1,983
School Age	-	-	-	-	-	1,224	1,022	-	2,233	4,479	1,328	1,034	2,509	4,871
Vision Screens														
Pre-school	-	-	-	-	-	244	302	-	930	1,476	513	568	942	2,023
School Age	-	-	-	-	-	3,066	2,533	-	5,291	10,890	3,013	2,626	4,604	10,243
Diagnostics														
Assessments-Renewal	17	14	-	28	59	-	-	-	-	624				576
Assessments-New	9	11	-	4	24	-	-	-	-	181				187

**Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the August 23, 2018 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health**

Food Service Sanitation

July was a very busy month for our food staff with a number of festivals and smaller temporary events happening across our three counties. On top of our regular workload of routine inspections, follow-up inspections and complaint inspections which accounted for 85 total inspections. We also had 43 temporary inspections and 5 STFU inspections. The food inspection staff really gets pushed to their limit during the summer months because they are typically working at least one day every weekend during the peak of the temporary food season. We have been cross-training some of our field staff in temporary food so they can inspect some of the easier temporary food events to take some of the weekend workload off the food staff during the summer months.



The food manager certification class attendance has risen significantly from last year, (76) YTD 2016-17 and (171) YTD 2017-18). This can be attributed to a couple of factors: 1.) The certification is good for a 5-year period. The requirement for the certification went into effect 10 years ago so there are many long-standing managers who have their certifications expiring this year. 2.) There has been talk at the state level that when the food law is updated next time there will be a stricter manager certification requirement. Currently, each establishment must have at least one full-time manager on staff that is certified. The new proposal would require one certified manager to be present in the facility at all times. We have been encouraging establishments to get more people certified so they are prepared when this new legislation comes into effect. The other benefit of this is having more staff with a greater knowledge of safe food handling practices.

Well & On-Site Sewage

In light of the PFAS situation in Michigan and especially in our neighboring counties, we have been preparing our staff to be informed and ready to answer questions regarding PFAS. To this point I am only aware of a couple of phone inquiries about PFAS and we have been giving them the resources available on the internet and informing them that the testing has not yet begun in our counties. The questions we have received have been from individuals on private wells. We have suggested that until we have test results from the municipal systems and schools we really don't have any data to advise if testing would be prudent.

General Programs

Work continues in the seasonal programs as our field staff is completing the inspections on our campgrounds, children's camps, swimming pools, septage trucks and septage disposal fields. July was an especially busy month with campgrounds, our staff completed 37 campground inspections. We hope to have all of our seasonal inspections wrapped up by the end of the month.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2017/2018

	JULY				YTD 2017/2018				YTD 2016/2017			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	1	-	-	1	7	1	7	15	20	1	7	28
CHANGE OF USE EVALUATIONS - FIELD	2	6	8	16	18	25	52	95	12	33	38	83
CHANGE OF USE EVALUATIONS - OFFICE	6	-	10	16	34	-	40	74	34	-	48	82
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	2	6	9	17	31	46	58	135	31	40	75	146
REPAIR/REPLACEMENT	5	8	10	23	50	46	82	178	60	56	83	199
VACANT LAND EVALUATION	-	1	1	2	3	4	24	31	1	9	15	25
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	2	2
TOTAL	7	15	20	42	84	96	164	344	92	105	175	372
SEWAGE PERMITS INSPECTED	7	22	14	43	68	96	110	272	83	91	106	280
WELL PERMITS ISSUED	14	5	25	44	125	112	194	431	127	106	195	428
WELL PERMITS INSPECTED	8	5	14	27	112	111	123	346	115	109	83	293
FOOD SERVICE INSPECTION												
PERMANENT	25	23	28	76	211	224	307	742	228	235	315	778
NEW OWNER / NEW ESTABLISHMENT	-	1	-	1	7	12	7	26	8	6	13	27
FOLLOW-UP INSPECTION	3	3	1	7	16	24	28	68	30	8	29	67
TEMPORARY	8	13	22	43	26	45	82	153	34	34	81	149
MOBILE, STFU	-	4	1	5	6	23	9	38	1	15	13	29
PLAN REVIEW APPLICATIONS	1	-	1	2	3	6	9	18	8	3	5	16
FOOD RELATED COMPLAINTS	-	-	2	2	7	4	6	17	8	1	10	19
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	1	1	-	-	-	-
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	-	-	20	n/a	n/a	n/a	191	n/a	n/a	n/a	76
FOOD HANDLERS CLASS	-	-	-	-	n/a	n/a	n/a	-	n/a	n/a	n/a	-
METH LAB REFERRALS	-	1	-	1	-	2	2	4	7	-	13	20
METH LAB LETTERS SENT	-	1	-	1	-	2	-	2	4	-	4	8
CAMPGROUND INSPECTION	16	10	11	37	30	11	12	53	25	8	10	43
NON-COMM WATER SUPPLY INSP.	4	2	2	8	12	4	12	28	17	15	12	44
SWIMMING POOL INSPECTION	-	-	1	1	24	15	13	52	19	15	15	49
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-
SEPTIC TANK CLEANER	-	1	-	1	4	2	1	7	7	2	14	23
DHS LICENSED FACILITY INSP.	-	6	3	9	18	41	44	103	20	45	22	87
COMPLAINT INVESTIGATIONS	8	4	2	14	17	22	20	59	13	21	16	50
LONG TERM MONITORING	-	-	-	-	2	9	5	16	3	9	8	20
BODY ART FACILITY INSPECTIONS	-	1	-	1	2	4	1	8	2	4	1	7

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 07/01/2018 - 07/31/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
JAYWALKER RESTAURANT	WHITE PIGEON	07/24/18	COMPLAINTS		0	
MCDONALDS OF STURGIS 2180	STURGIS	07/18/18	COMPLAINTS	0 0	0	0
ARBY'S	THREE RIVERS	07/30/18	ENFORCEMENT A		0	
BREWSTER'S	THREE RIVERS	07/26/18	ENFORCEMENT A		1	
THE GREAT WALL	HILLSDALE	07/05/18	PREOPENING/NEV	0 2	0	2
A PLACE IN TIME	THREE RIVERS	07/11/18	ROUTINE/FULL	0 0	0	0
AMERICAN LEGION 73	STURGIS	07/23/18	ROUTINE/FULL	0 0	0	0
AMIGO CENTRE	STURGIS	07/18/18	ROUTINE/FULL	0 0	0	0
APPLEBEE'S	STURGIS	07/12/18	ROUTINE/FULL	0 0	0	0
BIGGBY COFFEE #254 V&K CAFE DBA	COLDWATER	07/02/18	ROUTINE/FULL	0 0	0	1
BRANCH AREA CAREERS CENTER	COLDWATER	07/17/18	ROUTINE/FULL	0 0	0	3
CENTREVILLE UNITED METHODIST CHUR	CENTREVILLE	07/11/18	ROUTINE/FULL	0 0	0	0
CHICAGO STREET PUB INC.	COLDWATER	07/27/18	ROUTINE/FULL	0 0	0	1
COLDWATER LAKE ASSOCIATION	COLDWATER	07/06/18	ROUTINE/FULL	0 0	0	0
COMMERICAL SPORTS BAR	COLDWATER	07/02/18	ROUTINE/FULL	0 0	0	0
COTTAGE INN	HILLSDALE	07/25/18	ROUTINE/FULL	0 0	0	3
FIRST CONGREGATIONAL CHURCH	UNION CITY	07/19/18	ROUTINE/FULL	0 0	0	0
FREDDIE'S FREEZE INC	SOMERSET CENTER	07/30/18	ROUTINE/FULL	0 0	0	0
GREAT LAKES HEALTH & FITNESS	COLDWATER	07/02/18	ROUTINE/FULL	0 0	0	0
HABONIM CAMP TAVOR	THREE RIVERS	07/31/18	ROUTINE/FULL	0 0	0	2
HILLSDALE COUNTY CONSERVATION CL	OSSEO	07/17/18	ROUTINE/FULL	0 0	0	0
HILLSDALE FREE METHODIST CHURCH	HILLSDALE	07/02/18	ROUTINE/FULL	0 0	0	0
HILLSDALE HOSPITAL	HILLSDALE	07/11/18	ROUTINE/FULL	0 0	0	0
KFC	THREE RIVERS	07/09/18	ROUTINE/FULL	0 0	0	1
LITTLE LEAGUE OF BRONSON	BRONSON	07/06/18	ROUTINE/FULL	0 0	0	0
LUIGI'S PIZZA	LITCHFIELD	07/06/18	ROUTINE/FULL	0 0	0	0
MEEKS MILL CAFE	CONSTANTINE	07/17/18	ROUTINE/FULL	0 0	0	1
MIDWAY LANES LLC	COLDWATER	07/18/18	ROUTINE/FULL	0 0	0	2
MOOSE LODGE #677	COLDWATER	07/26/18	ROUTINE/FULL	0 0	0	0
PROMEDICA - COLDWATER REGIONAL H	COLDWATER	07/25/18	ROUTINE/FULL	0 0	0	2
RAYBA'S TENNIS RETREAT	HUDSON	07/18/18	ROUTINE/FULL	0 0	0	0
RAY'S TAVERN	READING	07/25/18	ROUTINE/FULL	0 0	0	0

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 07/01/2018 - 07/31/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
READING CHURCH OF THE NAZARENE	READING	07/10/18	ROUTINE/FULL	0 0	0	0
SOUTHWEST MICHIGAN SPEEDWAY	WHITE PIGEON	07/26/18	ROUTINE/FULL	0 0	0	0
ST PAUL LUTHERAN CHURCH	COLDWATER	07/18/18	ROUTINE/FULL	0 0	0	0
TASTEFUL KREATIONS CATERING	BRONSON	07/23/18	ROUTINE/FULL	0 0	0	0
TOMAHAWK TAVERN	WHITE PIGEON	07/24/18	ROUTINE/FULL	0 0	0	0
WING HOUSE	COLDWATER	07/17/18	ROUTINE/FULL	0 0	0	0
SUBWAY #37408	THREE RIVERS	07/23/18	ROUTINE/FULL	0 0	0	1
AMERICAN LEGION #223	CONSTANTINE	07/19/18	ROUTINE/FULL	0 1	0	0
DAWN'S CAFE LLC	COLON	07/20/18	ROUTINE/FULL	0 1	0	0
DUTCH UNCLE DONUTS INC	COLDWATER	07/17/18	ROUTINE/FULL	0 1	0	2
HOUSE OF PIZZA & BBQ	HILLSDALE	07/13/18	ROUTINE/FULL	0 1	0	1
LITTLE CAESARS/ EAST CONCORD PIZZA	COLDWATER	07/02/18	ROUTINE/FULL	0 1	0	3
THE SAUCY DOG'S BBQ	JONESVILLE	07/26/18	ROUTINE/FULL	0 1	0	2
UNION CHURCH OF QUINCY	QUINCY	07/09/18	ROUTINE/FULL	0 1	0	0
BURKE'S FAMILY BOWL	STURGIS	07/18/18	ROUTINE/FULL	1 0	1	1
CHICKEN COOP	CONSTANTINE	07/12/18	ROUTINE/FULL	1 0	1	0
COMFORT INN	COLDWATER	07/13/18	ROUTINE/FULL	1 0	1	0
FIVE STAR PIZZA	COLON	07/20/18	ROUTINE/FULL	1 0	1	1
FRATERNAL ORDER OF EAGLES #1907	COLDWATER	07/25/18	ROUTINE/FULL	1 0	1	1
HUNGRY HOWIE'S	HILLSDALE	07/19/18	ROUTINE/FULL	1 0	1	2
JIMMY JOHN'S	COLDWATER	07/11/18	ROUTINE/FULL	1 0	1	1
LITTLE CAESARS #1200-001	THREE RIVERS	07/16/18	ROUTINE/FULL	1 0	1	1
THUNDER HOG SALOON	LEONIDAS	07/18/18	ROUTINE/FULL	1 0	0	2
SUBWAY	JONESVILLE	07/17/18	ROUTINE/FULL	0 1	0	1
SUBWAY SANDWICHES #21409	JONESVILLE	07/16/18	ROUTINE/FULL	0 1	0	1
JAYWALKER RESTAURANT	WHITE PIGEON	07/10/18	ROUTINE/FULL	1 0	1	2
BIGGBY COFFEE	THREE RIVERS	07/09/18	ROUTINE/FULL	1 1	1	2
FOE AERIE #2303	THREE RIVERS	07/30/18	ROUTINE/FULL	1 1	0	0
HAPPY PANTS LLC	HILLSDALE	07/11/18	ROUTINE/FULL	1 1	1	4
HILLSIDE LANES	HILLSDALE	07/12/18	ROUTINE/FULL	1 1	1	0
LATVIAN CENTER GAREZERS	THREE RIVERS	07/19/18	ROUTINE/FULL	1 1	1	0
MAIN STREET PIZZA	JONESVILLE	07/25/18	ROUTINE/FULL	1 1	1	3
OSCAR BROWN'S TAVERN	COLDWATER	07/30/18	ROUTINE/FULL	1 1	1	2
PALMER LAKE LODGES	COLON	07/20/18	ROUTINE/FULL	1 1	1	0
SAMUEL MANCINOS ITALIAN EATERY	WHITE PIGEON	07/12/18	ROUTINE/FULL	1 1	0	2

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 07/01/2018 - 07/31/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
THE COFFEE SHOP	NORTH ADAMS	07/23/18	ROUTINE/FULL	1 1	1	3
THE IN BETWEEN	STURGIS	07/24/18	ROUTINE/FULL	1 1	1	1
BAW BEESE AMERICAN LEGION	HILLSDALE	07/12/18	ROUTINE/FULL	2 0	2	1
CAMP WAKESHMA	THREE RIVERS	07/30/18	ROUTINE/FULL	2 0	2	1
CLEMEN'S FOOD GROUP- AVI FOODSYST	COLDWATER	07/24/18	ROUTINE/FULL	2 0	1	3
SUBWAY	HILLSDALE	07/19/18	ROUTINE/FULL	2 0	2	2
THE DECK DOWN UNDER	JEROME	07/27/18	ROUTINE/FULL	2 0	2	1
SOUTH LANES	THREE RIVERS	07/26/18	ROUTINE/FULL	1 2	1	0
MADIGAN'S OF LITCHFIELD	LITCHFIELD	07/24/18	ROUTINE/FULL	1 2	1	4
SPIRIT CAFE LLC	QUINCY	07/09/18	ROUTINE/FULL	2 1	1	3
LONE RANGER CAFE	READING	07/10/18	ROUTINE/FULL	2 3	2	1
BROADWAY GRILLE	UNION CITY	07/19/18	ROUTINE/FULL	3 3	0	0
SPORTMAN'S BAR & GRILL	COLDWATER	07/10/18	ROUTINE/FULL	3 6	2	7
KING DRAGON BUFFET	STURGIS	07/03/18	ROUTINE/FULL	6 2	0	5
MAPLEROW SUGARHOUSE	JONES	07/11/18	STFU/MOBILE		0	
OLDE TIME WAFFLE CONES	CONSTANTINE	07/06/18	STFU/MOBILE		0	
GLEN COREY SALES	UNION CITY	07/11/18	STFU/MOBILE	0 0	0	0
LEMONADE TRAILER	CENTREVILLE	07/08/18	STFU/MOBILE	0 0	0	0
SPECIAL ED'S DONUTS	SOMERSET CENTER	07/14/18	STFU/MOBILE	0 0	0	1
SPECIAL ED'S DONUTS	SOMERSET CENTER	07/15/18	STFU/MOBILE	0 0	0	0
WEENIES ON WHEELS	SOMERSET CENTER	07/15/18	STFU/MOBILE	0 0	0	0
WEENIES ON WHEELS	SOMERSET CENTER	07/14/18	STFU/MOBILE	0 0	0	0
LITTLE CAESARS PIZZA	HILLSDALE	07/23/18	FOLLOW UP		1	
SUBWAY SANDWICHES #21409	JONESVILLE	07/27/18	FOLLOW UP		1	
SHORT'S ROOT BEER DRIVE-IN	COLDWATER	07/24/18	FOLLOW UP		1	
SPIRIT CAFE LLC	QUINCY	07/23/18	FOLLOW UP		1	
STURGES-YOUNG CIVIC AUDITORIUM	STURGIS	07/03/18	FOLLOW UP		5	
LONE RANGER CAFE	READING	07/25/18	FOLLOW UP		1	
BRONSON STRIKE ZONE	BRONSON	07/26/18	FOLLOW UP		6	

COMPLAINTS 2
 ENFORCEMENT ACTION 2
 PREOPENING/NEW 1
 ROUTINE/FULL 76

Branch-Hillsdale-St Joseph

Food Establishment Inspection Report

For Date Range: 07/01/2018 - 07/31/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
STFU/MOBILE 8						
FOLLOW UP 7						
TOTAL NUMBER OF INSPECTIONS: 96						

Food Inspection Codes:

P-This indicated a priority violation which is a violation that can potentially lead directly to a foodborne illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation



Coordinator's Report

Enclosures:

1. Correspondence received from MI Aging & Adult Services Agency dated July 27, 2018 re: On-site Assessment held 7/17/18 at AAA 3C. There were no compliance issues, findings, or recommendations.
 2. FY2019 Provider Allocations *
 3. FY2018 Summary of Provider Assessments
-

Updates:

1. The FY19 Provider Allocations are presented to you for review and approval. The awards are listed by provider, by service and also compares the most recent fiscal year amended award amount noting the percent difference in total funding. As you can see, we were able to keep minimal reductions despite being asked to plan for 10% reductions in fed/state allocations. The amounts presented also factor in feedback from providers based on their program performance this year. Again, these are our "best guesses" based on the information we have today, what we've been advised by AASA, and according to our mandate to serve those greatest need.
2. An updated version of the FY2018 Summary of Provider Assessments will be distributed at the BOH meeting. Both CA's and Legal Service's assessments were completed in August and couldn't be added at the time the packets were emailed. Kudos to our amazing direct service providers! They were well-prepared and have done a thorough job of making improvements since last year at this time!
3. Branch County Restaurant Voucher Meal Program Update: Broadway Grill in Union City is now ready to start accepting vouchers from community members and voucher distribution has begun. CA is still planning on inviting Senator Shirkey to dine at Broadway Grille and hear about Branch County's program closer to September.
4. We are (still) amidst contract negotiations and application revisions for the "Services to Victims of Elder Abuse – Victims of Crime Act (VOCA)" grant. We were able to share the news on the news!! News Channel 3 came to the St. Joseph County Courthouse for an interview with Judge Tomlinson, John McDonough and I on July 31st and the story aired that same evening... It was an excellent opportunity to raise awareness! We have begun the process to hire Elder Abuse Victim Advocates for each county. In addition, we are in the process of securing additional office space in Coldwater to host the new staff person, as we've outgrown our existing office suite.



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING & ADULT SERVICES AGENCY
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

July 27, 2018

Rebecca Burns, Health Officer
Branch-Hillsdale-St. Joseph Community Health Agency
Region 3C Area Agency on Aging
570 Marshall St.
Coldwater, MI. 49036

Dear Ms. Burns:

On July 17, 2018, staff from the Michigan Department of Health and Human Services, Aging and Adult Services Agency (AASA) conducted an on-site assessment of the Branch-St. Joseph Area Agency on Aging. Areas of operation covered during the assessment included the following: Area Agency on Aging Fiscal Year 2017 Program Outcome Assessment Guide, Fiscal Year 2018 Area Agency Assessment Guide, and a review of changes, improvements and/or corrections made since the previous assessment.

All comments and findings are contained in the attached AASA Feedback Report, including recommendations and/or compliance items. Any noted compliance item must be addressed within sixty days of receipt of this report. This response should be directed to my attention and include anticipated dates by which compliance items will be addressed.

We appreciate the time and cooperation provided by you and the rest of the area agency staff involved in the assessment visit. Should you have any questions regarding this matter, please contact the field representative assigned to planning and service area 3C, Sherri King at 517-284-0167, or kings1@michigan.gov.

Sincerely,

Scott Wamsley
Deputy Director

SW/sk

cc: Laura Sutter, Region 3C AAA Coordinator
Allan Balog, Region 3C Board Chair
Sherri King, AASA Field Representative

P.O. Box 30676
Lansing, MI 48909-8176

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND ADULT SERVICES
Assessment Feedback Report

Agency: Branch-St. Joseph Area Agency
on Aging (Region 3C)

Assessment Date(s): July 17, 2018

Page 1 of 1 Fiscal Year: 2018

(1)
AASA Guide Reference

(2)
Items and
Recommendations

(3)
Due Date

(4)
Area Agency Response
(Attach additional sheets is necessary)

AAA Assessment Guide,
FY 2017 Program
Outcome Objectives

AASA is pleased to report on the progress that Branch-St. Joseph Area Agency on Aging has made in their Fiscal Year 2017 program development objectives. We find there are no findings or issues of concern at this time. Branch-St. Joseph Area Agency on Aging is commended on the work that has been done in meeting their goals and objectives for program development.

AAA Assessment Guide,
FY 2018, AIP
Implementation
Assessment

AASA is pleased to report that there are no areas of non-compliance, findings, or recommendations. The Branch-St. Joseph Area Agency on Aging is commended on the work the staff has done during the fiscal year.

The Branch-St. Joseph Area Agency on Aging staff does an excellent job at keeping the R3C Board updated on progress at monthly board meetings with reports, presentations and answering questions.

**Fiscal Year 2017-2018
Summary of Annual Provider Monitoring Visits
Presented to the Board of Health on August 23, 2018**

Agency Name	Date of Assessment	Fiscal Findings	Program Findings	Program Recommendations
Branch Area Transit Authority	05/09/2018	None	None	None
Branch County COA	06/05/2018	None	None	None, all issues from FY16-17 were addressed.
Community Action Agency	8/20/2018	N/A	Not yet completed. Will have verbal confirmation of findings.	N/A
Legal Services of South Central MI	08/14/2018	N/A	Not yet completed. Will have verbal confirmation of findings.	N/A
St. Joseph County COA	6/15/2018 & 6/18/2018	None	None	None
St. Joseph County Transit Authority	05/22/2018	None	None	None, all issues from FY16-17 were addressed.
Thurston Cares	05/08/2018	None	None	None, all issues from FY16-17 were addressed.