Branch-Hillsdale-St. Joseph Community Health Agency

“Your Community Partner in Public Health”

Annual Report
2002
Letter to the Community

As Health Officer for the Branch-Hillsdale-St. Joseph Community Health Agency, I am pleased and honored to present the Annual Report highlighting our accomplishments for the Fiscal Year 2001/2002.

The Community Health Agency’s continued success in providing for the benefits of public health protection, prevention, and health promotion is a reflection of the outstanding work of the Agency’s well-trained and experienced staff and the strong support from the County Commissioners of each County.

During Fiscal Year 2001/2002 we were challenged by the amount of necessary work that needed to be done to prepare for possible bioterrorism. We actively participated locally and regionally in the design and development of comprehensive and well-coordinated emergency management response systems to a bioterrorist threat.

During Fiscal year 2001/2002 we were able to continue and improve our top-notch public health programming despite receiving several damaging budget cuts from the State. We continued to be recognized as a local public health leader statewide by retaining our Fully Accredited Status through the Michigan Local Public Health Accreditation Program. This process once again identified and commended the Agency for its strong public health infrastructure.

The future is unknown and will challenge all of us. However, we look forward to the many opportunities the future will present to us. These opportunities will reinvigorate us toward fulfilling our mission and responsibilities to you, our community.

Sincerely,

Duke Anderson, MPH, MBA
Health Officer/Administrator

Our Values

- Place the customers of our services at the center of our operations
- Maintain and improve the quality of services for the benefit of our customers
- Improve communication and coordination of services within the agency
- Coordinate services with other locally based organizations to reduce duplication of effort and improve customer access to appropriate services
- Provide our services in the most financially responsible manner
- Provide a positive, rewarding, and challenging atmosphere for all employees
Board Of Health

ALICE BRITTON, CHAIR  Hillsdale County
MONTE BORDNER  St. Joseph County
JOHN DOBBERTEEN  St. Joseph County
WILLIAM CHINERY  Branch County
TERRY MACDONALD, VICE CHAIR  Branch County
ROBERT NULL  Hillsdale County
RICK SHAFFER  St. Joseph County

Administrative Staff

Health Officer/Administrator  NOEL WILEY, RS, MPH
Medical Director  JAMES E. PHILLIPS, MD
Environmental Health Director (Interim)  STEPHEN TOD D, RS, MPA
Prevention Services Director  JENNIE SHOLLY, RN, MA
Health Coordination & Promotion Director  DOUG McCOMAS, MS
Finance & Information Director  DONNA COWDEN
Director of Human Resources  MAUREEN PETZKO, BA

Agency Budget

Total Budget - 5,854,232

Revenue

- Medicaid 2%
- Fees 12%
- Cigarette Tax 2%
- County Funds 14%
- Other 1%
- Federal & State 69%

Expenses

- Communications 2%
- Travel 2%
- Supplies 6%
- Contracts 15%
- Personnel 60%
- Space 7%
- Other 8%

Our Vision

To plan for and deliver a wide range of services according to community needs and collaborate with other community agencies towards the completion of our mission.
### On-Site Sewage

This program reviews sites proposed for sewage disposal, issuance and/or denial of permits, sewage disposal evaluations and inspection, plan review, review of proposals for alternative disposal systems, investigations, and enforcement.

<table>
<thead>
<tr>
<th>Evaluation Type</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Well/Septic Evaluations</td>
<td>84</td>
<td>244</td>
<td>69</td>
<td>397</td>
</tr>
<tr>
<td>Construction Permits Issued</td>
<td>259</td>
<td>382</td>
<td>387</td>
<td>1028</td>
</tr>
<tr>
<td>Septic Systems Inspected</td>
<td>265</td>
<td>309</td>
<td>464</td>
<td>1038</td>
</tr>
<tr>
<td>Vacant Land Evaluations</td>
<td>18</td>
<td>59</td>
<td>35</td>
<td>112</td>
</tr>
</tbody>
</table>

### Private and Public Water Supply

These programs are designed to assure both the proper installation of individual water wells and the monitoring and regulating of Type II water supplies to assure safe, usable groundwater.

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Well Construction Permits Issued</td>
<td>284</td>
<td>393</td>
<td>387</td>
<td>1064</td>
</tr>
<tr>
<td>Well Permits Inspected</td>
<td>244</td>
<td>330</td>
<td>527</td>
<td>1101</td>
</tr>
<tr>
<td>Non-community Water Supply Surveys</td>
<td>12</td>
<td>25</td>
<td>20</td>
<td>57</td>
</tr>
</tbody>
</table>

### Food Protection

This program is the systematic approach to minimize the risk of foodborne illness and to ensure that food meets consumer expectations through application of statewide standards for all establishments where food is prepared and/or served to the public.

<table>
<thead>
<tr>
<th>Inspection Type</th>
<th>Branch</th>
<th>Hillsdale</th>
<th>St. Joseph</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Establishments Inspected</td>
<td>323</td>
<td>330</td>
<td>450</td>
<td>1103</td>
</tr>
<tr>
<td>Plan Reviews</td>
<td>9</td>
<td>2</td>
<td>11</td>
<td>22</td>
</tr>
<tr>
<td>Vending Location Inspections</td>
<td>26</td>
<td>32</td>
<td>30</td>
<td>88</td>
</tr>
<tr>
<td>Temporary Establishment Inspections</td>
<td>71</td>
<td>86</td>
<td>154</td>
<td>311</td>
</tr>
</tbody>
</table>
Health Promotion & Coordination Services

Responsibilities include the following: provide community presentations regarding various health awareness and safety issues; internal staff support and training including orientation, Blood Borne Pathogens, and coordination of satellite broadcasts; media awareness materials and publications; data analysis; community outreach activities; parenting programs that assist families in developing and maintaining safe and healthy lifestyles; Children’s Special Health Care Services support resources for families; and hearing and vision screening programs for school-aged children.

Highlights

- Tobacco Reduction Action Coalitions received over $17,000 in grant funds to display educational billboards and provide youth education programs.
- Received $15,000 in community grants to support SAFE KIDS activities, plus in-kind donations.
- Completed over 29,000 hearing and vision screenings in the tri-county area.
- Presented WIC (Women, Infants & Children) perspectives at the state MALPH Data Conference.
- Distributed 3,600 Project Fresh and CHA fresh produce coupons to targeted clients through funding provided by Michigan Department of Community Health.

<table>
<thead>
<tr>
<th>Tobacco Reduction Coalitions</th>
<th>3,100</th>
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</thead>
<tbody>
<tr>
<td>Smoke Free Home Pledges</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fetal Alcohol Syndrome</th>
<th>32</th>
</tr>
</thead>
<tbody>
<tr>
<td>Events/ Presentations</td>
<td></td>
</tr>
<tr>
<td>Participants</td>
<td>675</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Human Sexuality</th>
<th>48</th>
</tr>
</thead>
<tbody>
<tr>
<td>Events/Presentations</td>
<td></td>
</tr>
<tr>
<td>Participants</td>
<td>1,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SAFE KIDS Chapter</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Car Seat Checkup Events</td>
<td></td>
</tr>
<tr>
<td>Smoke Detectors/Safety Items Distributed</td>
<td>350</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outreach</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Safety Seats Distributed</td>
<td></td>
</tr>
<tr>
<td>Baby Bags Distributed - Hillsdale County</td>
<td>240</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Healthy Beginnings Program - Hillsdale County |       |
| Families Screened                        | 132 |
| Home Based Services Provided             | 81  |

| Healthy Families Nurturing Communities |       |
| Families Served                        | 88 |
| Home Based Services Provided           | 220 |

| Children’s Special Health Care Services |       |
| Families Enrolled                     | 900 |
| Assessments                           | 400 |
**Highlights**

- Established Bioterrorism Preparedness Agenda and Coordinator to partner with community, state, and CDC planning and to increase Health Protection Training.
- Promotion of health provider use of Michigan Children’s Immunization Registry and attention to increasing the percent of children fully immunized.
- In coordination with Health Promotion, implemented CHA Newsletter publication to be distributed twice yearly to health providers and community partners to share updates.

**Communicable Disease Prevention & Control**

Provides Public Health Code compliance regarding prevention, investigation, and control of defined communicable diseases. Includes tuberculosis, sexually transmitted diseases (STD), HIV/AIDS, animal bites and many other infectious diseases.

- Infectious Diseases Reported: 9433
- STD Testing: 1557
- HIV/AIDS Testing: 888

**Family Planning**

Services provided to assist clients in voluntary choices of spacing children and controlling fertility through reproductive education, health assessment, and contraceptive services. Also provides the Breast and Cervical Cancer Control Program.

- Individuals Served: 3800

**Immunizations**

Services that provide immunizations for vaccine-preventable diseases for children, adults and international travelers. Includes collaboration and assistance with health providers in the Vaccine for Children Program and use of the Michigan Children’s Immunization Registry.

- Children: 5292
- Adults: 3876
- Travelers: 276

**WIC (Women, Infants & Children)**

A Federal nutritional program directed toward increasing health outcomes for pregnant, breast-feeding and post-partum women. Serves infants and children up to 5 years of age from low to middle income families. Includes breast feeding consultations, support, Sudden Infant Death (SIDS) bereavement counseling, and follow-up on elevated blood lead levels.

- Individuals Served: 67535

**Diabetes Outreach Network**

Administrative role for an autonomous network office that provides multiple activities and education programs that reduce the financial and medical burden of diabetes to the individual, community, and health care provider.

- Individuals Served: 68439
- Events: 181
Highlights

- Expanded National Family Caregiver Support Program funded programs:
  - Caregiver resource libraries in each county
  - Transportation & support group activities
  - Addressed unique family caregiver needs, including the needs of grandparents raising grandchildren/kinship caregivers
  - St. Joseph County Caregiver Seminar
  - Comprehensive resource directories for older adults & caregivers

Total Expenditures
(Includes federal, state, and local funding)

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<thead>
<tr>
<th>Service Type</th>
<th>Branch County</th>
<th>St. Joseph County</th>
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<tbody>
<tr>
<td>Nutrition</td>
<td>$402,702</td>
<td>$85,045</td>
</tr>
<tr>
<td>Administration</td>
<td>$85,045</td>
<td>$65,652</td>
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<tr>
<td>Transportation</td>
<td>$107,562</td>
<td>$184,321</td>
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<td>Legal Services</td>
<td>$13,000</td>
<td></td>
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<td>In-Home</td>
<td>$112,000</td>
<td></td>
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<td>Information &amp; Assistance</td>
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<td></td>
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<td>Friendly Reassurance</td>
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<td></td>
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<td>Case Coordination &amp; Support</td>
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<td></td>
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<tr>
<td>Restorative Services</td>
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<td></td>
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<tr>
<td>Adult Day Services</td>
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<td></td>
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<tr>
<td>Disease Prevention/Health Promotion</td>
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<td>National Family Caregiver Support Program</td>
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Population Served

- African American: 143
- Native American: 22
- Hispanic: 22
- Asian/Pacific Islander: 8
- Multiracial: 30
- Non-Minority: 10,136
- Rural: 10,361
- Under Poverty Level: 1,000
- Minority Poverty: 59

Note: Estimated unduplicated counts of clients served under Title III, as reported by providers using the National Aging Program Information System (NAPIS).

Service Units Provided by Type of Service

- Congregate Meals: 41,577
- Home Delivered Meals: 36,808
- Home Care Assistance (# of hours): 8702
- Chore (# of hours): 467
- Respite (# of hours): 1005
- Friendly Reassurance (# of contacts): N/A
- Case Coordination & Support (# of hours): 1089
- Information & Assistance (# of contacts): 10710
- Transportation (# of rides): 6881
- Senior Center Staffing (# of hours): 1858
- Legal Services (# of hours): 303
- In-Home Repair (# of jobs completed): N/A
- Adult Day Services (# of hours): 5798
- Disease Prevention/Health Promotion: N/A

Highlights

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Office Locations

COLDWATER
570 Marshall Rd
Coldwater, MI 49036
517-279-9561

THREE RIVERS
1110 Hill Street
Three Rivers, MI 49093
269-273-2161

HILLSDALE
20 Care Drive
Hillsdale, MI 49242
517-437-7395

STURGIS
600 S. Lakeview Ave.
Sturgis, MI 49091
269-659-4013

Visit our website at: www.bhsj.org for more information regarding our services, publications, reports, Community Resource Directory, and Environmental Health forms available online.

Organizational Chart