

April 17, 2024 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Brent Leininger, at 8:34 AM. Roll call was completed as follows: Brent Leininger, Jon Houtz, and Rusty Baker. Tom Matthew was absent and Jon Houtz attended in his place.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Paul Andriacchi, James Young, and Cody Johnson.

Mr. Baker moved to approve the agenda as presented, with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

Unfinished Business:

- Rebecca Burns provided an update on the progress of amending the intergovernmental agreement. All counties have approved the changes and she is currently working to get signatures on the document. No action was taken.


New Business:

- Mr. Baker moved to recommend that the full Board approve the Environmental Health appeal for 175 Wayside Court, Quincy, MI, contingent on a deed restriction being filed to permanently restrict the area for the reserve mound. The motion received support from Mr. Houtz. A roll call vote was taken and the motion passed 3-0 (Mr. Leininger, yes; Mr. Baker, yes; Mr. Houtz, yes).
- Mr. Houtz moved to recommend that the full Board approve the amended Personnel Policy manual as presented, with support from Mr. Baker. The motion passed unopposed.
- Discussion took place on the process to make changes to the Environmental Health Code but no action was taken.

Public Comment: No public comments were given.

With no further business, Mr. Houtz moved to adjourn the meeting with support from Mr. Baker. The motion passed unopposed and the meeting was adjourned at 10:35 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health