

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MEETING MINUTES  
9-22-11

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by the Chairperson, Robin Baker, with the following members present:

Dale Swift, Allen Balog, Al Ringenberg, Gerald Loudenslager, Brad Densmore and Rob Olney

Also present: Maureen Petzko, Steve Todd, Donna Cowden, Rebecca Burns, Laura Sutter, Dr. Phillips and Theresa Christner.

Mr. Loudenslager moved to approve the agenda supported by Mr. Ringenberg. The motion carried.

Mr. Swift moved to approve the minutes from the meeting on August 30, 2011, supported by Mr. Loudenslager. The motion carried.

Under Communication-

Dr. Phillips reported on the most recent outbreak of listeria from Cantaloupe. Steve Todd, Health Officer, gave his report. Mr. Olney moved to accept the Health Officer's report supported by Mr. Loudenslager. The motion carried.

Financial Reports were reviewed. Donna Cowden, Director, reported we are right on target at 92%. At this time Mr. Olney moved accept and place on file the Financial Reports presented supported by Mr. Balog. The motion carried.

Expenditures in the amount of \$252,519.89 were presented to the members to review. Mr. Densmore questioned the legality of the purchase of plants/flowers for either funerals or sick employees. Another question was asked regarding the cost of printing wondering if any printing jobs are done in-house? Question of the purchase of "Jumbo" thermometers? Steve Todd advised Mr. Densmore and the other members that the agency would contact our auditors/attorney regarding the purchase of flowers. Mr. Swift moved to approve payment supported by Mr. Loudenslager. The motion carried.

Area Agency on Aging – Laura Sutter, Coordinator, gave her report to the members present.

Prevention Services – the statistics together with updated information was presented.

Community Health – Theresa Christner, Director, reviewed her reports with the members present.

Environmental Health – Rebecca Burns, Director, reviewed her reports with the members present and gave updates.

Committee Reports

Finance Committee

Program, Policy and Appeals - this committee will meet following the meeting.

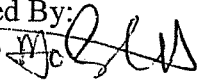
Old Business

New Business

The meeting was adjourned.

Minutes Prepared By:

Maureen Petzko

A handwritten signature in black ink, appearing to be 'Maureen Petzko', written over the printed name.