

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH MEETING
MAY 26, 2011**

The Branch-Hillsdale-St. Joseph Community Health Agency board of Health meeting was called to order at 9:00 a.m. by the chairperson, Robin Baker, with the following members present:

Dale Swift, Brad Densmore, Al Ringenberg, Allen Balog and Gerald Loudenslager

Also present: Steve Todd, Steve Betterly, Maureen Petzko, Donna Cowden, Theresa Christner, Joann Wilczynski, Dr. Phillips, Joe Frasier and Rebecca Burns

Mr. Loudenslager moved to approve the agenda with one correction supported by Mr. Swift. The motion carried.

Mr. Ringenberg moved to approve the minutes from the previous meeting supported by Mr. Densmore. The motion carried.

Under Public Comment – there was nothing at this time.

Under Communication – Steve Todd introduced the Baker College students attending the meeting as well as our summer intern Rochelle Bassage.

Medical Director's Comments – Dr. Phillips presented information of Prevention being the key to the long run such as healthy behaviors, exercises and good eating habits. Also discussed the necessity for health departments to perhaps do more in Prevention such as BP screenings, vaccinations and testing for Hep. B and C, Diabetes and also talked about the shortage of primary care physicians.

Health Officers Report –

1. Measles in the United States

There have been 118 cases of measles reported in the United States so far this year. This is the highest number this early in the year since 1996. The Centers for Disease Control and Prevention on Tuesday released the count for January 1 through May 20. Cases have been seen in 23 states. None of the patients have died, but about 40 percent were hospitalized. The U.S. normally sees 50 cases of measles in a year. About 90 percent of the cases this year were unvaccinated individuals. There have been 3 cases of measles in Michigan so far this year. Measles is highly contagious and up to 90 percent of unvaccinated people exposed to an infected person will get sick. The virus spreads easily through the air and in closed rooms infected droplets can linger for up to two hours. Measles

can cause death in children and miscarriages in pregnant women. It is very important that children and adults are vaccinated.

Distribution of the 118 reported measles cases in the United States - January 1-- May 20, 2011



2. 2011/12 State Budget

Essential Local Public Health Services - Based on a report, the Legislative DCH Conference Committee voted to cut the ELPHS by 5% (\$1.7M). We use the ELPHS funding to provide the 8 Mandated Core Public Health services. The 5% cut will result in a \$44,198 reduction effective October 1st. We also receive funding from the Healthy Michigan fund which was cut by \$5.9M. This could result in an additional \$20,000 reduction to our Agency when the State determines which programs will be reduced.

Area Agency on Aging - The Office on Services to the Aging indicated the nutrition, community service and three volunteer programs administered by our AAA will not receive funding cuts according to action taken during this week's Legislative Conference Committee.

Public Health Emergency Preparedness – Federal funds received by Michigan will be cut by 13.6% for the PHEP program funding for 2011-2012. The amount of our reduction is projected to be \$20,536. Because the PHEP funding is on a different funding year than the State or County, the start of this funding reduction may possibly begin August of 2011.

I am planning to meet early in June with our Finance committee as we develop our 2011/12 Agency budget.

HEALTH OFFICER'S REPORT - continued

May 26, 2011

3. Agency News Items

Hillsdale Office - The final few items involved in the Dental Clinic/Health Department/MSUE construction project are being completed. The emergency electrical generator will be operational by the end of the month. The upgrades to the building's heating/air condition system should also be finished. We are using the County's maintenance staff to install 2 sidewalks, remove the over grown bushes next to the building and to seed the areas disturbed by the construction. Hopefully a new sign will have been installed by the time we hold our June Board of Health meeting in Hillsdale.

Three Rivers Office – Several of the kitchen cabinets that were removed from the Hillsdale office during the construction are being installed in the lunch room of the Three Rivers office. This will increase the counter space and give the staff better access to the microwave during lunch time.

Electronic Entry Locks – Included in the Public Health Emergency Response (PHER) Special Projects Grant was the ability for us to install electronic keyless entry door locks on the Hillsdale & Three Rivers buildings. This system will allow us to control entry into these buildings remotely and establish a security log for the staff that enter through these doors. The installation of this system should be completed by mid July.

Mr. Loudenslager moved to accept and place on file the report with support from Mr. Swift. The motion carried.

Finance Reports – Donna Cowden, Director of Finance, reviewed the monthly financial reports with the members present. Mr. Loudenslager moved to approve and place on file the reports as prepared supported by Mr. Densmore. The motion carried.

The Expenditures submitted for review and payment was next on the agenda in the amount of \$195,913.72. Moved by Mr. Densmore to approve as submitted supported by Mr. Swift. The motion carried.

Area Agency on Aging – Steve Todd presented the Coordinator report with the updates.

Prevention Services – Joann Wilczynski, Director, reviewed the monthly statistics as well as giving an update to the members present.

Community Health – Theresa Christner, Director, reviewed the monthly statistics with the members present.

Environmental Health – Rebecca Burns, Director, reviewed the monthly statistics with the members present.

Introduction of Joe Frasier an Environmental Health Food Service employee who at this time gave a presentation to the members present on Food Service.

Committee Reports –

Finance – completed earlier on the agenda

Program, Policy and Appeals – nothing at this time

Old Business – nothing at this time

New Business – nothing at this time

Meeting adjourned at 10:03 a.m.

Next Board of Health meeting will be on June 23 in the Hillsdale office

Respectfully Submitted By:

Maureen Petzko, BA
Secretary to the Board of Health