

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MINUTES OF 10-28-2010

The meeting of the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health was called to order at 9:00 a.m. by the Chairperson, Rod Olney, with the following members present:

Mike Dunlap, Robin Baker, Brad Benzing, Ken Lautzenheiser, Dave Pueschel and Dale Swift

Also present: Steve Todd, Deena Olds, Kim Brown, Rebecca Burns, and Laura Sutter

Absent: Joann Wilczynski, Maureen Petzko, Donna Cowden, Dr. Phillips and Theresa Christner

The Chairperson of the Board of Health asked to approve the Agenda supported by Robin Baker and Dale Swift.

Mr. Lautzenheiser moved to approve the minutes from the previous meeting supported by Mr. Baker. The motion carried.

Under Public Comment there were several individuals that spoke for or against Title X Family Planning Services. The list of speakers are as follows: Mary Collins, Lauren Sprau, and Marcea Kosachek

#### Communication

Steve Todd opened with a Community Service Recognition, the recipient was here from Meijer's regarding their Free Antibiotic Program at Meijer's. We needed to call upon Meijer's to offer free medication for the treatment of a Whooping Cough problem that had occurred in Bronson at one of the elementary schools. A picture was taken with Steve and an employee from the pharmacy at Meijer's for the paper.

Health Officer Report by Steve Todd was as follows:

1. Public Dental Clinic Update

Attached to my report is a listing showing the number of patients by zip code that were seen at our Three Rivers Dental Clinic during 2009 and from January 2010 until the end of September. During 2009 there were 2710 patients seen with 282 from Branch County, 37 from Hillsdale and 2391 from St. Joe.

Construction of the Hillsdale dental clinic is well under way. The walls for the addition have been framed, the roof trusses installed, and the additional parking lot has been paved & striped. The four new furnaces slated for the entire building will be installed soon. Notices were placed in the Hillsdale newspaper for subcontractors and supplies. Six of the 8 subcontractors needed to complete the project are local companies. A total of \$82,069.28 has been spent to date on our building renovation and construction. The project remains within the estimated cost of the \$453,915 and is on schedule to open during the first part of January 2011. Employment ads will be placed in the local newspapers as we get closer to the opening date. All of the staffing for the dental clinic will be employees of the Michigan Community Dental Clinics, Inc.

2. Healthy Beginnings Parenting Program

I've had discussions with staff from our department and members of the Hillsdale community to determine a better home for the Health Beginnings Parenting Program. We have offered this program which is designed to reduce child abuse since 2000. During the past 10 years we have offered similar

programs in St. Joseph County and for a short time in Branch County. We no longer operate those programs due to funding cuts.

We receive funding for the Health Beginnings program from a number of grants. There are 2 service grants awarded to us by the State. The amounts of these grants have varied throughout the years. The program also receives several small grants from local organizations and 5 service grants from the Hillsdale ISD for specific activities. Over the last 3 years the revenue we received for this program has not matched our cost. This program was identified in our current strategic plan as a Collaborative, Community Partnership Program, one that is not mandated or central to the core services of this Agency. As a community service program, it is a program that should be examined to see if it could be transitioned to another community partner, especially since the overall funding to this Agency does not support the program. The funding level we currently receive will not allow us to operate this program for a full year. I have notified the staff that this program may end as early as December 1<sup>st</sup> and we are attempting to find other organizations that could combine this program with their core services.

### 3. InterCare Meeting

On October 5<sup>th</sup> several members of the Board of Health and other representatives of health care organizations met with representatives of InterCare. InterCare is a Federally Qualified Health Center which operates on the west side of Michigan. A FQHC is a federally funded primary health care provider such as a Rural Health Center. As a FQHC they are interested in offering all health care services, but would not be able to set up a facility to provide only family planning services. To set up a FQHC is an involved procedure and does not look to be a solution in the near future. I have attached a report regarding the meeting with InterCare.

Mr. Olney asked Steve Todd if we could make sure that the Veterans Program here in our building could be made aware of the Dental clinics that are available for the Veterans in our counties, Mr. Todd assured him that he would get the information to Mr. Scott. Mr. Swift moved to accept and place on file the Health Officer Report supported by Mr. Benzing. The motion carried

Financial Reports – Steve Todd, Health Officer in place of the Director of Finance, reviewed the reports with the members present. Mr. Dunlap moved to accept and place on file the financial reports as presented with support from Mr. Pueschel. The motion carried.

Area Agency on Aging – Laura Sutter, Area Agency on Aging Director reviewed the Coordinator Report. Mr. Benzing asked questions regarding the separation of counties and why they were separated the way they were. Discussion followed with the members present with Mr. Olney asking about collaborating with the Veterans Office here in the building. Laura told Mr. Olney that they were given handouts and were aware of programs that could help them.

Prevention Services – Kim Brown Clinic Coordinator for Branch County reviewed the coordinators report and statistic report for Joann Wilczynski, Director who was at a conference, with the members present.

Community Health Promotion - Steve Todd, Health Officer, in the absence of Theresa Christner, reviewed the Community Health Promotion Monthly Service Statistics and the County Health Rankings booklet with the members present.

Environmental Health – Rebecca Burns, Director, reviewed the Service Statistics Report together with the Food Service Report of the month with the members present. Rebecca updated the commissioners regarding Cornerline Rd., Robinson Rd. and the Leonidas water issues. Rebecca also gave the members a copy of the New Criteria for the Certificate of Excellence. Discussion on additions to the Criteria for the Awards, Dale Swift moved to accept Dave Pueschel seconded with support from Mr. Lautzenheizer. The motion carried.

## Committee Reports

Finance – The expenditures submitted for payment were reviewed by the members. Mr. Swift moved to accept with support from Mr. Dunlap. The motion carried.

Program, Policy and Appeals – nothing at this time. Future topics to be addressed at the Meeting in December – 1. A provision in the By-Laws on what is permitted in allowing Board of Health Members to attend meetings electronically. 2. Policy for Disposal Surplus equipment.

## New Business

The final 09/10 Budget was presented by Steve Todd, Discussion followed with the members present. Mr. Dunlap moved to approve with support from Mr. Benzing. The motion carried.

## Old Business

Title X Family Planning Program relocation process and update. Mr. Pawlowski was present to give the update on the relocation of the Planned Parenthood Program. Presented the Board with a Progress Report in it he asked the Board to consider an extension in our Three Rivers office for another 60 days. Discussion took place with a vote to follow.

A roll call vote was taken at this time on the motion to Support Not Extending the Contract with Planned Parenthood in our St. Joseph County office any further took place.

Mr. Dunlap	No	Mr. Pueschel	Yes
Mr. Benzing	Yes	Mr. Swift	Yes
Mr. Baker	No	Mr. Lautzenheizer	No
Mr. Olney	Yes		

The motion was supported by a yes vote not to support the extension of Planned Parenthood.

With no further business to be discussed the meeting was adjourned.

Next meeting December 2, 2010 – 9:00 a.m.

Respectfully submitted by:

Deena K. Olds  
Administrative Assistant