

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH MEETING MINUTES
FEBRUARY 26, 2009

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by the Chairperson, Ken Lautzenheiser, with the following members present:

Rod Olney, Dale Swift, Geraldine Spieth, Robert Baker and Rick Shaffer

Also present: Steve Todd, Maureen Petzko, Donna Cowden, Rebecca Burns, Jennie Sholly, John Robertson, Ted Bierdeman, Steve Betterly, Bud Norman and Dr. Phillips

Ken Lautzenheiser, Chairperson, thanked Mike Dunlap past Chair for all his work this past year.

Steve Todd, Health Officer, introduced Ted Bierdeman to the members present. Ted will be working part time as Care Management Social Worker expanding the Care Management program.

The American Cancer Society representative will not be attending the meeting as indicated on the agenda.

Ken Lautzenhesier, Chairperson, highlighted information to the members present of a recent MAC conference he attended.

COMMUNICATION

Dr. Phillips, Medical Director, commented on the economy within our district, shared information on Fitness being a Family Affair meeting and talked about Rails of Trails Program between Coldwater and Sturgis.

Steve Todd, Health Officer, in his report touched on the following:

Agency Accreditation – This week most of our programs are being evaluated as part of an accreditation process. Staff from various State agencies has been on site for the entire week reviewing our programs for compliance with numerous minimum program requirements. This is the 4th time that our agency has been reviewed. The last time was in 2006. Of the many programs that we conduct, the following are the areas that are included in the accreditation review: Local Health Department Powers and Duties, Clinical laboratory, Food Service Sanitation Program, General Communicable Disease control, Hearing and Vision, Immunization, on site Sewage Treatment Management and Sexually Transmitted Disease. Program Quality Improvement is a new section in the review process that is being offered as a voluntary section. We were the first Agency that participated in this review. Our Administrative Team feels that this new section will prove very helpful to strengthen our Agency.

AAA Day at the Capital

Last week Steve participated in a “Day at the Capital” event organized by the Area Agencies on Aging Association. The luncheon event was designed to inform our State legislators of the many functions and services that the Area Agency on Aging provides. Steve was able to meet Rep. Lori and Sen. Brown at this event.

Stimulus Project

Proposed Public Health Dental clinics for Branch and Hillsdale counties were submitted as possible projects to receive funding as a stimulus project. Based on a meeting here in Branch County with Congressman Mark Schauer, a proposed Coldwater Dental clinic has been included as a possible project in Branch County. Steve also participated in a meeting with Rep. Kurtz and a staff member from Sen. Brown’s office to explain how the dental clinic is a good candidate because it has created 9 jobs at our Three Rivers clinic, increased access to dental care for people in need and it is self sustaining once opened. A proposed dental clinic has also been included as a possible project in Hillsdale County.

Agency News – Hillsdale County has passed a Resolution approving our requested 2009 county allocation.

In late March our agency will be offering free fluoride varnishing to the children attending our WIC clinic in Coldwater. We will be using a private dental hygiene form for this service. We will evaluate the service to see if it is something that we can expand to all of our WIC sites. There is no cost associated with our agency for this service.

The dental group that operates in Three Rivers has been awarded \$100,000 grant from the Kellogg Foundation to provide dental education and care to Hispanic mothers and their children.

Steve gave a presentation on septic system care to the Inter Lakes Lions Club in Hillsdale County.

Steve also informed the members of the Board that at last month’s meeting the Board approved the go ahead to use at least 10 if not more flu vaccine at an event in Hillsdale County for the homeless. Steve reported that 61 immunizations were given (flu, Hep A and Hep B). Mr. Olney moved to accept and place on file the Health Officers report as presented with support from Mr. Swift. The motion carried.

Financial Reports – Donna Cowden, Director, reviewed the reports with the members present. Mr. Olney moved to approve with support from Mr. Dunlap. The motion carried.

Area Agency on Aging – Steve Todd presented Laura Sutter’s report in her absence. Laura is attending a sponsored work session in Boston with key Administration on Aging and Veteran’s Administration officials to develop the Veteran’s Directed Home and Community Base Services component our Nursing Home Diversion pilot project.

Prevention Services – Jennie Sholly, Director, reviewed the monthly statistics with the members present together with current updates.

Community Health Promotion – John Robertson, Director, reviewed the monthly report and also advised the members of an increase in monies in the Children’s Special Health Care Services Program. John also informed them of a program review that took place about 6 weeks ago and the outcome was that we superseded the necessary performance within this program and a bump in the grant of \$60,000 was awarded. John also touched on the latest information of cutting all funding for the 0-3 secondary funding prevention roles which would impact our programs already functioning in Hillsdale and in Branch.

Environmental Health – Rebecca Burns, Director, reviewed the monthly statistics with the Board members as well. The food service reports were discussed. Rebecca updated the members on the road salt issue in Leonidas and discussion took place.

COMMITTEE REPORTS

Finance – Mr. Swift moved to approve the expenditures submitted for payment in the amount of \$266,720.52 supported by Mr. Olney. The motion carried.

Program, Policy and Appeals – nothing at this time

Old Business

The proposed fee increase in Environmental Health in Hillsdale County was removed from the agenda.

New Business

The Dental Clinic Resolution was reviewed and discussed by the members present. Mr. Olney moved to approve as presented with support from Mr. Swift. The motion carried.

The Quality Improvement Policy was also reviewed and discussed by the members present. Mr. Dunlap moved to approve as presented with support from Mr. Olney. The motion carried.

The next item for business was the approval for the Hillsdale County United Way application for funding year 2009 -10. Discussion took place and it was Mr. Dunlap that moved to approve with support from Mrs. Spieth. The motion carried.

The last item under New Business was the distribution of Board of Health Orientation notebooks. Steve Todd, Health Officer, advised the members of the contents and asked that they review the information and discussion will take place at the next meeting.

With no further business to be discussed, the meeting adjourned at approximately 11:12 a.m.

Next Board meeting will be March 26, 2009, at 9:00 a.m. in the Coldwater Conference Room.

Respectfully Submitted By:

Maureen Petzko, BA
Board Secretary