

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MEETING MINUTES OF  
7-26-07

The Branch-Hillsdale-St. Joseph Community Health Agency board of Health meeting was called to order at 9:00 a.m. by the Chairperson, Dale Swift, with the following members present:

David Pueschel, Al Ringenberg, Mike Dunlap, Ken Lautzenheiser, Robin Baker and Rod Olney

Also present: Steve Todd, Deena Olds, Donna Cowden, John Robertson, Jennie Sholly, Kelly Beem

Absent: Rebecca Burns, Laura Sutter, and Maureen Petzko

Mike Dunlap moved to approve the Agenda as presented supported by Mr. Baker. The motion carried.

Mr. Dunlap moved to approve the minutes from the previous meeting as prepared supported by Mr. Pueschel. The motion carried.

Under Public comment – nothing

#### Under Communications

Health Officer's Report – Steve Todd gave updates on Pending Legislation on two very important bills that are being discussed in the House of Representatives. House Bill 4956 that would amend Michigan's Food Law and House Bill 4163 a requirement that every food service facility to have one manager pass an accredited food safety course.

#### Non-community Water Supply Program Evaluation

MDEQ notified us that we successfully met all the minimum program requirements. By successfully participating in the program, we are able to reduce the water sampling requirements that area businesses would have to follow if the MDEQ were conducting the program in our three counties.

#### Agency Items

The Health Agency has been involved in two ongoing nation-wide food recalls; Chili sauce from Castleberry Foods and Ground beef from Abbott's Meat, Inc. in Flint, MI. We also have facilitated testing services for possible exposure to Rabies one from a raccoon and the other from a cat. Both tests were negative for Rabies. Currently we are investigating a norovirus outbreak at one of the children's summer camps in St. Joseph County, we requested that the camp be closed for the remainder of the week. Over 50 people have been interviewed by phone in response to an exposure during the July 4<sup>th</sup> holiday week.

Mr. Dunlap moved to accept and place on file the Health Officer's Report supported by Mr. Olney. The motion carried.

The Financial Reports were reviewed with the Board members presented by Donna Cowden. Mr. Pueschel moved to accept and place on file the reports supported by Mr. Baker. The motion carried.

Area Agency on Aging – with the absence of Laura Sutter, Kelly Beem reviewed the Coordinator’s Report with the board members present.

Mr. Swift reviewed with members present regarding the Southwest Michigan Long Term Care Connection Program and the SPE grant.

Prevention Services – Jennie Sholly reviewed the Coordinator’s Update together with the Service Statistics Report and explained the WIC and Family Planning numbers.

Community Health Promotions- John Robertson reviewed the monthly statistics and the results of the SNS visit with the Board members present.

Environmental Health – with the absence of Rebecca Burns, Steve Todd reviewed the monthly service statistics with the members present together with the Food Service Report

#### Committee Reports

The Finance Committee reviewed the expenditures submitted for payment and it was moved by Mr. Pueschel to accept and pay supported by Mr. Olney. The motion carried.

#### Program, Policy and Appeals-Nothing

#### Old Business

Review of the Strategic Plan presented by Steve Todd. Ken Lautzenheiser moved to accept the Strategic Plan supported by Mr. Dunlap – motion carried with the exception of Mr. Ringenberg who wanted more time to review the plan. Board will review and discuss at the next Board of Health Meeting.

#### New Business

Slide presentation on Obesity by John Robertson. Members present were very pleased with presentation. John to send out a press release on the Obesity presentation.

#### Other

Mr. Lautzenheiser read an e-mail that he received from The National Association of Counties he also presented a handout that would propose a obesity seminar that (NACO) can offer and bring trained staff to come to our area and provide a one day seminar to some of our community leaders and guests to be held in mid-September or mid-October. Mr. Swift suggested to table the idea with discussion to follow at the next Board of Health meeting August 23<sup>rd</sup> at 9a.m.

With no further business to be discussed, the meeting was adjourned. The next meeting will be on August 23<sup>rd</sup> at 9:00 a.m. in the Coldwater office.

Respectfully Submitted by:

Deena Olds  
Administrative Assistant