

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MINUTES FROM  
DECEMBER 6, 2007

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by the Chairperson, Dale Swift, with the following members present:

David Pueschel, Al Ringenberg, Mike Dunlap, Ken Lautzenheiser, Rod Olney and Robin Baker.

Also present: Maureen Petzko, Steve Todd, Donna Cowden, John Robertson, Rebecca Burns, Jennie Sholly, Laura Sutter, Steve Betterly, Bud Norman, Kevin Miller, Bruce Hurley, Dave Stoll, Bruce Whitney, Louie Uhrig, Warren Cannon, and Charles Outlaw.

Mr. Dunlap moved to approve the Agenda with support from Mr. Pueschel. The motion carried.

Mr. Baker moved to approve the minutes from the previous meeting supported by Mr. Olney. The motion carried.

Public Comment - The Chairperson, Dale Swift, proceeded to set the rules for the presentation by ITC Transmission's Simpson-Batavia 138 kilovolt electric transmission by Roger Morgenstern. It was stated that the County Board of Health is currently made up of three counties and county commissioners. This presentation is simply a presentation made and in no way reflects the opinion or opinions of the members of this board. The Branch-Hillsdale-St. Joseph Community Health Agency and its Board of Health takes no official position as to health matters currently or in the future that would have impact on citizens living in or around this proposed electric line. This is simply a time set aside for said presentation. The Presentation was given and discussion followed.

Health Officer's Report – Steve Todd, Health Officer, reported on the following:

Healthy Communities Summit – October 30<sup>th</sup> our Agency hosted a tri-county Healthy communities Dialogue. We had a total of 29 community members attend. The dialogue was facilitated by the National Association of Counties. We were one of seven sites in the nation to have such a summit. The purpose of the summit was to hear ideas from the communities in our three counties as to how to reduce obesity and increase wellness through daily activities. A large portion of the summit was devoted to the wellness of youth in an attempt to reduce chronic disease in adulthood.

Dental clinics – Agreements have been signed with the Michigan community Dental Corporation for the operation of our Public Health Dental Clinic in Three Rivers, Michigan. We have also signed a lease with three Rivers for space for the clinic and have applied for a seven year lease on the dental equipment. The anticipated opening date for the dental clinic is January 2, 2008. We are working on arranging a “VIP” tour of the Dental clinic on December 21 at 1: 00 p.m. This “VIP” tour is for area dentists, county commissioners and the press to hear about the dental program. An open house for the public to tour the entire clinic building, including the rural health clinic is being planned for later in January. We are continuing our work on getting a public health dental clinic in Coldwater and in Hillsdale.

School Dental Project Grant- We have applied for a grant from the Michigan Community Health Department to conduct a limited dental screening, sealant and fluoride program. This limited program is to see if we can have a positive impact on the number of cavities in elementary school children. Our Medical Director, Dr. Phillips, has worked with the Sturgis Community Schools to participate in this dental screen project. This week we have been awarded two grants to be used for the project. We are still waiting to see if we will receive the main grant from MDCH.

Community Health Agency Special Public Health fund – Dr. Phillips has started soliciting donations from the medical community for the Public health Fund that is coordinated at the Sturgis Community Foundation. Letters have been sent out explaining the purpose of the Public Health Fund. The intent of the fund is to provide money to community organizations conducting projects that will benefit the health of the public in any community in our three counties. Money donated to the fund is tax deductible. We hope that as our communities learn of the local Public Health fund, donations will follow and we can help community organizations improve the health of the public.

Mr. Olney moved to accept and place on file the Health Officer’s report as presented with support from Mr. Baker. The motion carried.

Financial Reports – Donna Cowden reviewed the financial reports with the members present. Mr. Olney moved to accept and place on file the reports presented with support from Mr. Dunlap. The motion carried.

No Medical Director report at this time.

Area Agency on Aging – Laura Sutter gave her Coordinator’s Report which included updates on the following:

Fiscal year 2007 – Information and Assistance Service was the most developed and improved thus far.

Care management served over 53 families and continued leveraging local resources to pay for the services to support individuals in the home.

Among the contracted service providers, home making and personal care remained very popular as well as transportation, legal services and respite care.

A review of the proposed draft Allocation Process Policy Change took place and Mr. Dunlap moved to accept the change with support from Mr. Ringenberg. The motion carried.

Area Agency on Aging Association Appointment was next on the agenda. Laura Sutter discussed the proposed designated representative to serve as a voting member of the AAAAM Board of Directors. Mr. Dunlap made a motion to nominate Laura Sutter as the representative with support from Mr. Ringenberg. The motion carried.

Environmental Health – Rebecca Burns reviewed the monthly statistics together with the Food Service Report with the members present. Rebecca also updated the members present on the sewage discharged (Lake Diane), abandonment of a well in Hillsdale county, food classes offered by our agency, information on Wright Township proposed sewage connections.

#### Committee Reports

Finance Committee – The expenditures submitted for approval and payment were reviewed and it was moved to approve \$274,477.64 as submitted by Mr. Dunlap and supported y Mr. Pueschel. The motion carried.

Program, Policy and Appeals Committee – nothing at this time

#### Old Business

Nothing at this time

New Business – The proposed food service fee increases were reviewed and discussed. Rebecca Burns, Director of Environmental Health, advised the members present of the last increase was in 2004. Rebecca reviewed with the members present the fees proposed and derived from. Discussion followed. Mr. Dunlap moved to approve with support from Mr. Baker. The motion carried.

With no further business to be discussed, the meeting was adjourned with a notation that the next meeting will be on January 24, 2008, at 9:00 a.m.

Respectfully Submitted By:

Maureen Petzko, BA  
Secretary to the Board of Health