

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MEETING MINUTES  
OF 4-26-07

*The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at approximately 8:00 a.m. by the Chairperson, Dale Swift, with the following members present:*

*Rod Olney, Robin Baker, David Pueschel*

*Arrived later: Mike Dunlap, Ken Lautzenheiser  
Excused Absence: Al Ringenberg*

*Also present: Dr. Phillips, Steve Todd, Donna Cowden, Jennie Sholly, and Laura Sutter.  
Rebecca Burns, John Robertson and Maureen Petzko*

*Mr. Pueschel moved to approve the agenda as presented with one additional item under New Business. Support came from Mr. Baker. The motion carried.*

*Mr. Pueschel moved to approve the minutes from the previous meeting supported by Mr. Olney. The motion carried.*

*No public comment.*

*Under Communication, the Health Officer, Steve Todd, gave his Health Officer's Report which touched on the following: Family Planning Program, Pending Legislative Actions and the Dental Clinic Update. Mr. Baker moved to accept the report supported by Mr. Olney. The motion carried.*

*Financial Reports were presented and reviewed with the Board members by Donna Cowden. Mention of an Amendment to the Budget at the next meeting was discussed. Mr. Olney moved to accept and place on file the reports supported by Mr. Pueschel. The motion carried.*

*Area Agency on Aging  
Laura Sutter presented her Coordinator's Report.*

*Prevention Services  
Jennie Sholly presented her update and the service statistic reports to the members present.*

*Community Health Promotion  
John Robertson reviewed the monthly reports with the members.*

*Environmental Health*

*Rebecca Burns reviewed the monthly reports with the Board members.*

*Committee Reports*

*Finance – the expenditures submitted for payment were reviewed and Mr. Olney moved to approve for payment with support from Mr. Baker. The motion carried.*

*Program, Policy and Appeals – nothing at this time*

*Old Business*

*Review of fee increases effective May 1 was reviewed regarding the lab fees for STD(Sexually Transmitted Disease) was discussed and it was then moved by Mr. Olney to approve the increase supported by Mr. Lautzenheiser. The motion carried.*

*With no other business to be carried out, Mr. Olney moved to adjourn the meeting with support from Mr. Baker. The motion carried.*

*Strategic Planning session followed this meeting.*

*Respectfully Submitted By:*

*Maureen Petzko, BA  
Secretary to the Board*