

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY

BOARD OF HEALTH
MEETING MINUTES
OF
SEPTEMBER 28, 2006

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at approximately 9:00 a.m. by the Chairperson, Ken Lautzenheiser, with the following members present:

Rod Olney, David Pueschel, Dale Swift, Brad Densmore, Robin Baker and Michael Dunlap.

Also **present:** Steve Todd, Maureen Petzko, Donna Cowden, John Robertson, Jennie Sholly, Laura Sutter, Steve Betterly, Rebecca Burns and Dawn Fraizer.

Mr. Dunlap **moved to accept the Agenda** as presented with one addition under New Business (Brownfield Assessment Grant) and with this addition Mr. Olney supported the motion. The motion carried.

Mr. Pueschel moved to **approve the minutes** from the previous meeting supported by Mr. Swift. The motion carried.

Under **Public Comment** – there was nothing at this time.

COMMUNICATION

The Health Officer's Report to the Board of Health members updated them on the annual budget preparations. Steve Todd advised the members that the agency is preparing to close out the 2005-2006 budget year. Preparing for the 2006-07 budget.

Steve Todd reported on meetings with the counties prosecutors to discuss the 12 new "Meth" related laws and how these new laws will place additional demands on our agency and how we will ensure that the health and safety of the public is protected.

Our agency hosted an information morning meeting at the Dearth Center in Coldwater regarding the possible effects of a Pandemic Flu outbreak. The general public, schools, businesses and other interested groups were invited. We also have geared up for the start of our flu vaccination clinics.

Steve Todd advised the members present of the selection of a new Environmental Health Director, Rebecca Burns.

Financial Reports

Donna Cowden reviewed the reports as prepared with the Board of Health members. Mr. Swift moved to accept and place on file the Financial Reports and the Health Officer's Report as prepared with support from Mr. Dunlap. The motion carried.

Area Agency on Aging

Laura Sutter gave her Coordinator's Report to the Board of Health members. Discussion on the sub contractual agreement with Region IV Area Agency on Aging to carry out the Single Point of Entry demonstration project in our planning and service area. Term of the Agreement is July 1, 2006 through September 30, 2007 based upon the terms of the SPE contact. Mr. Olney moved to approve the agreement with support from Mr. Pueschel. The motion carried.

Prevention Services

Jennie Sholly, Director, reviewed the monthly statistics with the Board members. The Director's report was also reviewed and discussed.

Community Health Promotion

John Robertson, Director, reviewed the service statistics report as prepared with the members as well as a 2006 West Nile Corvid Testing Results document with the members present.

Environmental Health

Rebecca Burns, Director, reviewed the monthly service statistic reports as well as the food service reports with the members present. Discussion took place regarding the continued water situation in Leondias.

COMMITTEE REPORTS

Finance – Mr. Olney moved to approve for payment the expenditures submitted with support from Mr. Pueschel. The motion carried.

Program, Policy and Appeals – nothing at this time

OLD BUSINESS

NEW BUSINESS

Mr. Swift opened the discussion regarding the Brownfield Assessment Grant in asking the Health Department to become a partner for assessments. More to follow since the deadline to submitting the grant is November 15.

OTHER

At this time the Chairperson asked Mr. Swift to take five minutes to tell those attending the meeting a little bit about himself.

Mr. Densmore addressed the Chairperson and the start time of this meeting. Discussion followed.

With no further business to bring before the members, the meeting was adjourned.

Respectfully Submitted By:

Maureen Petzko, BA
Secretary to the Board