

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY

BOARD OF HEALTH
MEETING MINUTES
OF 10-26-06

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at approximately 9:00 a.m. by the Chairperson, Ken Lautzenheiser, with the following members present:

Rodney Olney, Michael Dunlap, Dale Swift, Brad Densmore, David Pueschel and Robin Baker

Also present: Steve Todd, Maureen Petzko, John Robertson, Donna Cowden, Jennie Sholly, Laura Sutter, Steve Betterly, Rebecca Burns, Tony Headley, Dr. Phillips and Mr. and Mrs. Witte.

Mr. Dunlap moved to approve the agenda as presented with support from Mr. Pueschel. The motion carried.

Mr. Olney moved to approve the minutes from the previous meeting with support from Mr. Dunlap. The motion carried.

Under Public Comment – there was nothing at this time.

COMMUNICATION

At this time the appeal was heard before the full Board of Health. Mr. Witte, homeowner, attempted to build a pole bard on his property and Tony stated that the homeowner needed to update the drywell system and designate an alternative spot if the drain field failed. Discussion took place and it was moved by Mr. Dunlap to approve the appeal with the following conditions: locate and install riser(s) on the existing septic tank. Locate drywell portal so that the location and condition of the system can be confirmed by our staff. If the drywell is greater than 50% full, install the new system as designed. Support came from Mr. Olney. The motion carried. Mr. Baker voted no.

Health Officer's Report

Steve Todd presented his report to the Board updating the members present on the Dental clinics, Flu Vaccination Clinics and All Hazard Planning/Pandemic Flu. Mr. Dunlap moved to accept the report supported by Mr. Olney. The motion carried.

Financial Reports

Donna Cowden, Director of Finance, reviewed these reports with the members present. Mr. Olney moved to approve with support from Mr. Pueschel. The motion carried.

Area Agency on Aging

Laura Sutter, Coordinator, presented her report to the Board members present.

Prevention Services

Jennie Sholly, Director, reviewed the monthly statistics together with her report with the members present.

Communicable Disease Promotion

John Robertson, Director, reviewed the monthly statistics together with his report with the members present.

Environmental Health Services

Rebecca Burns, Director, reviewed the monthly statistics together with the Food Service Report for the month with the members present.

Committee Reports

The Finance Committee reviewed the expenditures submitted to payment and Mr. Pueschel moved to approve with support from Mr. Olney. The motion carried.

The Program, Policy and Appeals Committee

Nothing more

Old Business

Nothing

New Business

The Proposed 2006-07 budget was reviewed the members present and Mr. Dunlap moved to approve with support from Mr. Olney. The motion carried.

The next Board of Health meeting will be on December 7, 2006, at 9:00 a.m. in the Coldwater office.

Other

Mr. Densmore commented on the start of the meeting time and recommended that the meetings begin at the time stated and not before.

Mr. Pueschel moved to adjourn with support from Mr. Dunlap. The motion carried. The meeting was adjourned.

Respectfully Submitted By:

Maureen Petzko, BA
Secretary to the Board