

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH
MEETING MINUTES OF
MARCH 24, 2005

The meeting of the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health was called to order at 9:00 a.m. by the Chairperson, Monte Bordner, with the following members present:

Rodney Olney, David Pueschel, Brad Densmore, Dale Swift and Ken Lautzenheiser

Absent: Robin Baker

Also present: Jennie Sholly, Laura Sutter, Donna Cowden, John Robertson, Maureen Petzko, and Steve Todd

Mr. Pueschel moved to approve the agenda as presented supported by Mr. Swift. The motion carried.

Mr. Olney moved to approve and place on file the minutes of the previous meeting supported by Mr. Densmore. The motion carried.

At this time a presentation of the County Health Plan was introduced. Several community partners were present to hear the plan and ask questions. Mr. Olney moved to authorize the Health Officer to proceed with the start up process of such County Health Plan supported by Mr. Swift. Discussion took place and Mr. Lautzenheiser asked the Chairperson for Hillsdale County who was present whether or not she was in favor of this proposal and she confirmed that she was. A roll call vote was taken and all members present voted in favor of the motion. The motion carried.

Communication

Mr. Anderson reviewed his Health Officer's Report with the members present. The findings this month were related to the Borgess Southwest Michigan TeleHealth Network. This is a collaborative project to link regional hospitals, health departments, and health clinics by two way video conferencing. Two federal grants have been obtained to help support this effort. The State has mandated that our agency acquire access to this technology through our Bioterrorism Plan for Fiscal 2005.

Duke next touched on Governor Granholm's Executive Order Budget Cuts Part 2 and what that would mean locally. Discussion followed. At this time Mr. Pueschel moved to accept the report supported by Mr. Lautzenheiser. The motion carried.

The financial reports were reviewed by Donna Cowden and the members present. A motion to accept and place on file was made by Mr. Lautzenheiser supported by Mr. Olney. The motion carried.

Area Agency on Aging

The Coordinator, Laura Sutter, reviewed her report with the members present.

Prevention Services

Jennie Sholly, Director, reviewed the monthly service statistics report, Communicable Disease Report and gave a brief update as well.

Community Health Promotion

John Robertson, Director, just advised the members present of the Annual Report being finalized and ready for distribution at the next meeting.

Environmental Health

Steve Todd, Director, reviewed the monthly statistics report together with the Food Service Report with the members present.

Steve Todd also recommended restaurants and foodservice facilities receive a Certificate of Excellence award from our agency noting a high degree of sanitation by having no critical item violations within the past year. These certificates will be made available for the Chairperson to sign by the next meeting. Mr. Densmore moved to accept and proceed with these certificates supported by Mr. Pueschel. The motion carried.

Committee Reports

The Finance Committee reviewed the expenditures submitted for payment and it was moved by Mr. Olney to pay and place on file supported by Mr. Pueschel. The motion carried.

Program, Policy and Appeals Committee – nothing to report this month.

Old Business

New Business

Other

The meeting was adjourned at 11:10 a.m.

Respectfully Submitted:

Maureen Petzko, BA
Secretary to the Board of Health