

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH
MINUTES FROM THE MEETING OF
SEPTEMBER 22, 2005

The meeting was called to order by the Chairperson, Monte Bordner, at 9:00 a.m. in the Coldwater office with the following members present: Rod Olney, Dale Swift, Brad Densmore, Ken Lautzenheiser, David Pueschel and Robin Baker.

Also present: Duke Anderson, Maureen Petzko, Jennie Sholly , Donna Cowden, Laura Sutter, Steve Todd, John Robertson, and Steve Betterly

Rodney Olney moved to approve the agenda as presented, supported by Dale Swift. The motion carried.

Ken Lautzenheiser moved to approve the minutes from the previous meeting, supported by David Pueschel. A correction for clarification on the videoconferencing will be made. The motion carried.

Under Public Comment there was none

Communication

A Website presentation by John Robertson for the Board members present was done at this time. Discussion followed.

Health Officer's Report was next on the agenda. Duke Anderson distributed the report which reflected the most recent information on the Fiscal 2006 Budget, County Health Plan and Michigan Local Public Health Accreditation Program. Discussion took place on the hearing and vision programs.

Duke Anderson advised the members present that on September 2, 2005 we submitted a letter to Paul Reinhart, Director of the Medical Services Administration re-requesting approval for our proposal to establish a County Health Plan in Branch, Hillsdale and St. Joseph Counties. Since then, we have been informed that our proposal has been approved and effective immediately. So we are currently drafting the bylaws for our required CHP Board. Brad Densmore moved to authorize Duke Anderson to contract with the eligible hospital (Hillsdale) to serve as a "pass-through" for the \$300,000.00 payment and to proceed with the matching funds check supported by Rod Olney. The motion carried. Duke also advised them of the notification needed at the county levels for their monetary contributions and Ken Lautzenheiser moved to authorized Duke Anderson proceed with the notification at the county level with support from David Pueschel. The motion carried.

The Financial Reports were reviewed as prepared with the Board members. Donna Cowden advised the members that she is currently working on the proposed budget for next year. Rod Olney moved to approve the financial reports supported by Dale Swift. The motion carried.

Area Agency on Aging – Laura Sutter, Coordinator gave her update to the members present. David Pueschel moved to accept and place on file her report with support from Brad Densmore. The motion carried.

Prevention Services – Jennie Sholly reviewed the monthly statistics with the members present. She also gave the members an update on the WIC Program, Immunizations, Family Planning, Communicable Disease and Bioterrorism Emergency Preparedness.

Environmental Health – Steve Todd reviewed with the members present the monthly statistics as reported.

Committee Reports

Finance Committee reviewed the monthly expenditures submitted to payment. Mr.Lautzenheiser moved to approve as submitted with support coming from Dale Swift. The motion carried.

Program, Policy and Appeals – nothing this month

At this time with no Old Business, New Business or Other Business to discuss the meeting was adjourned with ***a reminder that the October Board meeting will start at 8:00 a.m. in the Coldwater office. The meeting will last longer in order to review and discuss the proposed 2006 budget.***

Respectfully Submitted By:

Maureen Petzko, BA
Secretary to the Board of Health