

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH MEETING
MINUTES FROM 10-27-2005

The meeting was called to order by the Chairperson, Monte Bordner, at 8:00 a.m. in the Coldwater office with the following members present: Rod Olney, Dale Swift, Brad Densmore, Ken Lautzenheiser, David Pueschel and Robin Baker.

Also present: Duke E. Anderson, Maureen Petzko, Donna Cowden, Laura Sutter, Steve Todd, John Robertson, Kim Brown and Kelly Beem.

David Pueschel moved to approve the agenda as presented supported by Mr. Olney. The motion carried.

Mr. Swift moved to approve the minutes from the previous meeting supported by Mr. Baker. The motion carried.

Nothing under Public Comment

Communication – Duke E. Anderson discussed with the members present the proposed 2005-06 budget which is a balanced budget. Included in the proposed budget are: 2% cost of living wage adjustments, 3.6-4% increase in health insurance premiums, 1.48% increase in retirement costs, and an increase of approximately 5% in professional liability insurance. Also included in the proposed budget are: 11-19% reduction in fees for the onsite sewage and drinking water programs, \$43,809 in State Agreements, and a \$61,390 reduction in Local Public Health Operations funding. Discussion followed.

The financial reports were also reviewed with the members by Donna Cowden. Mr. Olney moved to accept the reports as presented with support from Mr. Pueschel. The motion carried.

Area Agency on Aging

Laura Sutter, Coordinator introduced her new staff Kim Brown (RN) and Kelly Beem (support staff) to the members present. Laura also presented the Area Agency on Aging updates to the members present. Mr. Olney moved to accept with support from Mr. Swift. The motion carried.

Prevention Services

The monthly service statistics report was reviewed by the members present. Duke Anderson in the absence of the Director also reviewed the updates presented.

Community Health Promotion

John Robertson, Director reviewed the service statistic report presented and also gave an influenza activity report to the members present.

Environmental Health

Steve Todd, Director reviewed the monthly statistics as well as the Food Service report with the members present. Also an update was given on the water situation of 23 homes in Leonidas.

Committee Reports:

Finance Committee -Mr. Densmore moved to accept and authorize payment for the expenditures submitted supported by Mr. Swift. The motion carried.

Program, Policies and Appeals Committee – nothing this month.

Old Business - Nothing to report

New Business

Proposed 2005-2006 Budget – Mr. Swift moved to approve as presented with support from Mr. Pueschel. The motion carried.

MERS account – Donna Cowden, Director of Finance advised the members present of the MERS Health Care Savings Program. The post employment Health Care Savings Program is an employer-sponsored program that allows employees to save money by getting reimbursed for medical expenses and or health insurance premiums after termination of service from their employer. All contributions made to the program are tax free, will accumulate tax free, and since payouts are used for reimbursing medical expenses they will remain tax free. Mr. Olney moved to approved with support from Mr. Lautzenheiser. The motion carried.

Mr. Olney moved to approve the Private Pay Policy supported by Mr. Pueschel. The motion carried.

With no further business to be discussed the meeting was adjourned with a mention of the next Board of Health meeting date of December 8, 2005 at 9:00 a.m. in the Coldwater office.

Respectfully Submitted By:

Maureen Petzko, BA
Secretary to the Board of Health