

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
BOARD OF HEALTH
MINUTES OF 3-25-04 MEETING

The meeting was called to order by the Chairperson, Rodney Olney, at approximately 9:00 a.m. with the following members present:

Terry MacDonald, Alice Britton, Maxine Vanlerberg, David Pueschel, and John Dobberteen

Absent: Monte Bordner

Also present: Duke E. Anderson, Maureen Petzko, Jennie Sholly, Donna Cowden, Steve Todd, John Robertson, Theresa Fisher and Laura Sutter

Mr. MacDonald moved to approve the agenda as presented with support from Mrs. Britton. The motion carried.

Mrs. Vanlerberg moved to approve the minutes from the previous meeting with support from Mrs. Britton. The motion carried.

No Public Comment at this time.

Website presentation was displayed to the Board Members by John Robertson and Theresa Fisher.

COMMUNICATION

The Financial Reports were reviewed as presented by the board members. Next Mr. Anderson distributed his Health Officer's Report and the Board members reviewed this as well. Mrs. Vanlerberg moved to accept and place on file the financial reports and the Health Officer's report supported by Mr. Pueschel. The motion carried.

AREA AGENCY ON AGING

Laura Sutter, Senior Services Coordinator, gave her report to the members at this time.

PREVENTION SERVICES

Jennie Sholly, Director, presented to the Board members the Service Statistics Report and the Communicable Disease Report for review. A Prevention Services Update was also provided.

ENVIRONMENTAL HEALTH

Steve Todd, Director reviewed the Service Statistics Report and Food Service Report for the month with the Board members.

COMMITTEE REPORTS

The Finance Committee reviewed the expenditures submitted for approval and payment. Moved for approval by Mr. Pueschel and supported by Mrs. Vanlerberg. The motion carried.

The Program, Policy and Appeals Committee had nothing this month.

OLD BUSINESS

Strategic Planning Summary was reviewed at this time. Duke Anderson advised the members of the next step. Mrs. Britton moved to approve the summary presented with support from Mr. MacDonald. The motion carried.

The ByLaws were revised to include the change in time of meeting and discussion took place. Mrs. Vanlerberg asked about Article IV. Officers – elected to serve on the Michigan Association of Local Public Health. Mr. Anderson explained this association and offer to take Mrs. Vanlerberg to the next meeting. With this being said, the Board agreed that Mrs. Vanlerberg be the delegate to attend these meetings. Mrs. Vanlerberg moved to approve the revised By Laws with support from Mrs. Britton. The motion carried.

With no further business the meeting was adjourned. The next meeting is scheduled for April 22, 2004, at 9:00 a.m. in the Coldwater facility.

Respectfully Submitted By:

Maureen S. Petzko, BA
Secretary to the Board