

BRANCH-HILLSDALE-ST. JOSEPH  
COMMUNITY HEALTH AGENCY  
BOARD OF HEALTH  
MINUTES FROM  
8-26-04

The August 26, 2004 Board of Health meeting was called to order by the Chairperson, Rodney Olney with the following members present: Alice Britton, Maxine Vanlerberg, Monte Bordner, Terry MacDonald and David Pueschel.

Absent: John Dobberteen

Also present: Duke E. Anderson, Maureen Petzko, Laura Sutter, Steve Todd and John Robertson.

Mr. Bordner moved to approve the Agenda as presented with support from Mrs. Britton. The motion carried.

Mr. Pueschel moved to approve the minutes from the previous meeting with support from Mr. Bordner. The motion carried.

There was no public comment at this time.

Duke Anderson reviewed the Financial Reports with the members present. Discussion followed and Mrs. Britton moved to approve and place on file the reports support from Mr. Pueschel. The motion carried.

#### Area Agency on Aging

Laura Sutter reviewed the Senior Coordinator report with the members. Discussion took place regarding funding as well as the proposed 2005 budget for the seniors. Mr. Bordner moved to approve the 2004-05 budget with support from Mrs. Britton. The motion carried.

#### Health Promotion Education

John Robertson advised the members present of a survey (7,000 Snapshot) would be sent out fairly soon—results to follow.

#### Prevention Services

Duke Anderson reviewed the monthly statistics with the members present. One comment was made regarding the numbers increasing in the WIC Program.

#### Environmental Health

The monthly reports were reviewed. Steve Todd commented on the Beach Water Testing program, West Nile Virus and the sewage project in Prattville (Hillsdale County).

#### Committee Reports

The Finance Committee reviewed the expenditures submitted for payment and Mrs. Britton moved to accept and pay as presented supported by Mr. Bordner. The motion carried.

Program, Policy and Appeals  
Nothing this month

Old Business

Duke Anderson recognized Laura Sutter, Senior Coordinator for what a fine job she did presenting the Care Management Program.

Monte Bordner recapped the MAC Conference highlights.

New Business

The proposed fee increase for flu vaccine was discussed. Mr. MacDonald move to approve the increase supported by Mrs. Vanlerberg. The motion carried.

With no further business to be discussed, the meeting was adjourned at 10:05 a.m. Next meeting will be September 23, 2004.

Respectfully Submitted By:

Maureen S. Petzko, BA  
Secretary of the Board